

ORDINANCE _____

AN ORDINANCE PROVIDING FOR AND ADOPTING THE BUDGET FOR THE CITY OF ARKADELPHIA, ARKANSAS, FOR THE TWELVE (12) MONTH PERIOD BEGINNING JANUARY 1, 2008 AND ENDING DECEMBER 31, 2008, APPROPRIATING MONEY FOR EACH AND EVERY ITEM OF EXPENDITURE THEREIN, TO DECLARE AN EMERGENCY AND FOR OTHER PURPOSES.

WHEREAS, Section 2 of Act No. 28 of 1959 provides that the City Board of Directors shall adopt an annual budget for operations of the City Government for the calendar year; and

WHEREAS, the City Board has made a comprehensive study and review of the proposed budget; and

WHEREAS, it is the opinion of the City Board of Directors that the schedule and exhibits of financial information prepared and reviewed revealing anticipated revenues and expenditures for the calendar year appear to be as accurate as possible for budgetary purposes.

NOW THEREFORE, BE IT ORDAINED BY THE CITY BOARD OF DIRECTORS OF ARKADELPHIA, ARKANSAS:

Section 1. This ordinance shall be known as the budget ordinance for the City of Arkadelphia, Arkansas for the twelve month period beginning January 1, 2008 and ending December 31, 2008 reflecting estimated revenues and expenditures as hereinafter set forth in the budget attached hereto containing 176 pages. The appropriations made herein include additional pay for holidays for all agents, servants, and employees of the City of Arkadelphia including but not limited to uniformed employees as provided for by the State of Arkansas. All revenues herein are estimated and subject to change and all appropriations are calculated upon available revenues and are also subject to change.

Section 2. The following respective amounts for each and every item of revenue and expenditure classification herein proposed in the budget for 2008 are hereby authorized and appropriated for the purposes herein set forth for the calendar year ending December 31, 2008.

	Revenues	Expenditures
General Fund	\$7,176,086	\$6,586,128
Street Fund	\$746,400	\$743,152
Water and Sewer	\$3,568,132	\$2,850,931
Franchise Fee Fund	\$790,000	\$790,000
Municipal Judge Ret.	\$107,362	\$107,362
Fireman's Act 833	\$36,150	\$36,150
District Court Cost	\$6,779	\$6,000
Administration of Justice Act 1256	\$415,747	\$415,747
Debt Service Fund	\$116,992	\$0
Revenue Bond Fund	\$114,765	\$114,765
Re Use Fund	\$167,044	\$160,000

Section 3. Whereas, by reason of the fact that the cities of Arkansas are required by law to adopt an annual budget each year beginning January 1, and ending December 31, in order to operate the City Government; NOW THEREFORE, AN EMERGENCY IS HEREBY DECLARED TO EXIST AND this Ordinance being necessary for the preservation of the public peace, health and safety, shall take effect and be in force from and after its passage and approval.

PASSED THIS _____ DAY OF _____, 2007

C.T. Hollingshead, Mayor

ATTEST:

Rendi Currey, City Clerk

General Fund

Projected Revenues & Expenditures

Operations & Maintenance

FY 2008

<u>Department</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Requested Capital</u>	<u>Expenditures & Capital Total</u>
<i>General Fund 2007 Ending Balance</i>	\$1,066,600			
Airport	\$638,370	\$16,823	\$628,000	\$644,823
Animal Control	\$1,400	\$49,026	\$0	\$49,026
Aquatic Park	\$137,000	\$134,125	\$0	\$134,125
Building	\$63,605	\$129,208	\$2,000	\$131,208
Fire	\$307,860	\$535,757	\$250,000	\$785,757
General Government	\$3,312,656	\$732,496	\$498,930	\$1,231,426
Grounds Maintenance	\$9,128	\$247,239	\$26,010	\$273,249
Parks & Recreation	\$175,750	\$389,226	\$2,850	\$392,076
Police	\$304,267	\$1,454,696	\$50,000	\$1,504,696
Sanitation	\$1,159,000	\$1,169,051	\$247,091	\$1,416,142
Youth Sports Complex	\$450	\$23,600	\$0	\$23,600
Subtotals:	\$7,176,086	\$4,881,247	\$1,704,881	\$6,586,128
Remaining Balance	\$589,958			

FY 2008

Department Summary Page

Airport

Acct #	Item	Actual FY 2005	Actual FY 2006	Budgeted FY 2007	Actual 9 month	Year End Projection	(Over) Under	Budgeted FY 2008
5200	Supplies	3,376	4,193	2,020	1,622	2,000	20	2,000
5300	Maintenance	2,528	9,285	3,000	3,028	3,028	(28)	3,000
5400	Miscellaneous	8,587	9,215	11,615	7,890	10,000	1,615	11,823
	O & M Subtotal	14,491	22,692	16,635	12,540	15,028	1,607	16,823
5999	Capital Outlay	0	0	446,000	0	0	446,000	628,000
	TOTAL BUDGET	14,491	22,692	462,635	12,540	15,028	447,607	644,823

FY 2008								
Revenue								
Airport								
Acct #	Source	Actual FY 2005	Actual FY 2006	Budgeted FY 2007	Actual 9 month	Year End Projection	Over (Under)	Request FY 2008
4213	Hanger Deposits	1,115	200	200	200	200	0	200
4214	Airport Lease (HSU)	4,954	2,067	4,000	1,669	2,225	(1,775)	2,250
4176	Hanger Leases	5,748	6,570	7,500	7,415	7,920	420	7,920
	Land Acquisition	0	0	85,000	81	81	(84,919)	160,000
	Hangar Construction	0	0	200,000	0	0	(200,000)	200,000
	Hangar Apron Construction	0	0	100,000	0	0	(100,000)	100,000
	Land Clearing	0	0	85,000	0	0	(85,000)	168,000
	Totals	11,817	8,837	481,700	9,365	10,426	(471,274)	638,370

Revenue Justification
Airport

4213 Hanger Deposits \$ **200.00**
A \$200 deposit is required for each of the 8 hangers. Staff anticipates one tenant change per year.

4214 Airport Leases (HSU) \$ **2,250.00**
Below is a breakdown of how the monthly leases are calculated from Henderson.

AV gas	Total Monthly sales x 5 %	
Jet Fuel	Total Monthly sales x 7 %	
Hanger Rentals	50%	
Tie Down fees	10%	
Agriculture Pad Use	50%	

4176 Hanger Leases \$ **7,920.00**

Zeagler, Bob - 1 Hanger	\$ 20 x 12	=	\$240.00
Zeagler, Oscar - 1 Hanger	\$ 20 x 12	=	\$240.00
Davis, Terry	\$ 20 x 12	=	\$240.00
Added eight new hangers	\$75 x 12	=	\$7,200.00
			\$7,920.00

Land Acquisition	160,000
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FY 2008

Supply Summary Page

Airport

Acct #	Item	Actual FY 2005	Actual FY 2006	Budgeted FY 2007	Actual 9 month	Year End Projection	(Over) Under	Request FY 2008
5203	Motor Vehicles	129	400	270	250	500	(230)	500
5216	Botanical	1,500	0	0	0	0	0	0
5210	Other	1,746	3,793	1,750	1,372	1,500	250	1,500
	Total Supplies	3,376	4,193	2,020	1,622	2,000	20	2,000

Supply Justification Airport

- 5203 Motor Vehicle \$500**
Fuel for mowing the airport is charged out of this account.
- 5216 Botanical \$0**
Discontinued contract for chemical application for weed control. Moved cost associated to Grounds Maintenance.
- 5210 Other \$1,500**
This account is for runway lights, taxiway lights, and beacon lights as well as replacement light covers. This is also for the repair, upgrade or purchase of items for airport safety and for uncategorized items.

FY 2008								
Maintenance Summary Page								
Airport								
Acct #	Item	Actual FY 2005	Actual FY 2006	Budgeted FY 2007	Actual 9 month	Year End Projection	(Over) Under	Request FY 2008
5304	Radios	184	425	500	351	527	(27)	500
5305	Instruments	1,529	8,860	1,500	2,585	2,585	(1,085)	1,500
5314	Runway/Taxiway	815	0	1,000	91	0	1,000	1,000
	Totals	2,528	9,285	3,000	3,028	3,112	(112)	3,000

Maintenance Justification

Airport

5304 Radios \$500

This category is for testing the radios at the airport as per FAA requirements

5305 Instruments \$1,500

This is to provide maintenance to the non-directional beacon, including repairs to the antenna, replacement wiring, other required maintenance and papi lights. High costs in 2006 were due to fire damage.

5314 Runway/Taxiway \$1,000

This category is for maintenance service on the runway and it's lights.

FY 2008

Miscellaneous Summary Page

Airport

Acct #	Item	Actual FY 2005	Actual FY 2006	Budgeted FY 2007	Actual 9 month	Year End Projection	(Over) Under	Request FY 2008
5402	Property Insurance	885	772	1,000	1,323	1,323	(323)	1,323
5406	Association Dues/Meetings	220	494	900	50	700	200	700
5407	Telephone	1,217	720	850	487	731	119	800
5408	Electric	6,265	7,229	8,865	6,029	9,044	(179)	9,000
	Totals	8,587	9,215	11,615	7,890	11,798	(183)	11,823

Miscellaneous Justification
Airport

5402	Property Insurance	\$1,323
5406	Association Dues/Meetings	\$700
	Unanticipated engineering expenses, training and Arkansas Airport Association conference.	
5407	Telephone	\$800
	The city provides one line for the airport, fuel system, security system, pilot weather check and flight plan.	
5408	Electric	\$9,000
	This appropriation is based on last year's usage plus 10%.	

FY 2008								
Capital Summary Page								
Airport								
Acct #	Item			Budget FY 2007	Actual 9 month	Year End Projection	(Over) Under	Request FY 2008
5999	Land Acquisition			61,000	23,598	23,598	37,402	160,000
5999	Hangar Construction			200,000	0	0	200,000	200,000
5999	Hangar Apron Construction			100,000	0	0	100,000	100,000
5999	Land Clearing			85,000	0	0	85,000	168,000
	Totals			446,000	23,598	23,598	422,402	628,000

Capital Justification Airport

5999	Land Acquisition	\$160,000
	Repay loan and legal fees associated with 2007 land acquisition	
5999	Hangar Construction	\$200,000
	Construct a 3 bay hangar for improved airport revenue	
5999	Hangar Apron Construction	\$100,000
	Construct a 3 bay hangar for improved airport revenue	
5999	Land Clearing	\$168,000
	North runway safety improvement	

FY 2008								
Department Summary Page								
Animal Control								
Acct #	Item	Actual FY 2005	Actual FY 2006	Budgeted FY 2007	Actual 9 month	Year End Projection	(Over) Under	Budgeted FY 2008
5100	Personnel Costs	33,018	38,084	36,265	28,478	37,971	(1,706)	39,976
5200	Supplies	2,731	6,945	5,400	3,434	4,575	825	5,600
5300	Maintenance	1,607	3,024	1,400	138	1,400	0	1,400
5400	Miscellaneous	638	1,895	1,850	1,510	2,025	(175)	2,050
	O & M Subtotal	37,994	49,948	44,915	33,560	45,971	(1,056)	49,026
5999	Capital Outlay	0	0	0	0	0	0	0
	TOTAL BUDGET	37,994	49,948	44,915	33,560	45,971	(1,056)	49,026

FY 2008								
Revenue								
Animal Control								
Acct #	Source	Actual FY 2005	Actual FY 2006	Budgeted FY 2007	Actual 9 month	Year End Projection	Over (Under)	Request FY 2008
4124	Animal Control Fees	1,530	2,111	1,800	1,074	3,000	1,200	1,400
	Totals	0	2,111	1,800	1,074	3,000	1,200	1,400

Revenue Justification
Animal Control

4124 Animal Control Fees \$1,400

These are fees collected by enforcing our dog ordinance B-381 on animals impounded from within our city limits. There was a one time large fee paid by the Sheriff's Department that accounted for the increase in FY07.

FY 2008

Personnel Allocation/Costs

Animal Control

Full Time Authorized Positions

					Workers'				
Number	Employee	Title	Base Pay	Unemply.	Comp	Retire	Fica	Insurance	Total
			COL 3%	1.50%	1.36%	11.90%	7.65%		
1	Karr, Buster	Animal Control	26,087	391	355	3,104	1,996	5355	37,288
	<i>cell allowance</i>		240						240
	Overtime		2,000	30	27	238	153		2,448
	Total		28,327	421	382	3,342	2,149	5,355	39,976

FY 2008								
Supply Summary Page								
Animal Control								
Acct #	Item	Actual FY 2005	Actual FY 2006	Budgeted FY 2007	Actual 9 month	Year End Projection	(Over) Under	Request FY 2008
5201	Office	0	95	50	0	50	0	50
5202	Clothing & Uniform	412	632	400	187	250	150	300
5203	Motor Vehicles	443	5,984	3,750	2,934	2,912	838	3,900
5205	Janitorial	10	0	50	0	50	0	50
5206	Chemical Supplies	561	182	150	313	313	(163)	300
5210	Miscellaneous	1,305	51	1,000	0	1,000	0	1,000
	Totals	2,731	6,945	5,400	3,434	4,575	825	5,600

Supply Justification
Animal Control

- 5201 Office Supplies \$50**
This should be adequate to cover receipt books and minor office supplies annually
- 5202 Clothing & Uniform \$300**
The uniform fee is \$6.35 per week. We also buy steel toe boots for him.
- 5203 Motor Vehicles \$3,900**
This truck is actually owned by Sanitation even though it's used in this department. Gas, oil and lubricants are taken out of this line item.
- 5205 Janitorial \$50**
This category is reserved for brooms, light bulbs and other things needed in the shelter.
- 5206 Chemical Supplies \$300**
This is primarily for fly bait needed in the summer.
- 5210 Miscellaneous \$1,000**
Costs associated with dog food. Wal-Mart donates a substantial amount of dog food, but can not be considered a permanent arrangement.

FY 2008

Maintenance Summary Page

Animal Control

		Actual	Actual	Budgeted	Actual	Year End	(Over)	Request
Acct #	Item	FY 2005	FY 2006	FY 2007	9 month	Projection	Under	FY 2008
5303	Motor Vehicle	1,080	1,754	350	6	350	0	350
5304	Radio	440	92	50	0	50	0	50
5306	Buildings/Facilities	87	1,178	1,000	133	1,000	0	1,000
	Totals	1,607	3,024	1,400	138	1,400	0	1,400

Maintenance Justification
Animal Control

5303	Motor Vehicle	\$350
	For maintenance-including tires.	
5304	Radio	\$50
	Staff budgeted a nominal amount to cover an unforeseen maintenance on our radios.	
5306	Building/Facilities	\$1,000
	This line item is for routine maintenance on the dog pens plus some needed work done to the roof.	

FY 2008								
Miscellaneous Summary Page								
Animal Control								
Acct #	Item	Actual FY 2005	Actual FY 2006	Budgeted FY 2007	Actual 9 month	Year End Projection	(Over) Under	Request FY 2008
5402	Real Property/Vehicle	33	18	50	28	50	0	50
5403	Special Services	605	1,877	1,800	1,482	1,975	(175)	2,000
	Totals	638	1,895	1,850	1,510	2,025	(175)	2,050

Miscellaneous Justification
Animal Control

5402 Real Property/Vehicle \$50
Real property insurance coverage on the shelter.

5403 Special Services \$2,000
This is for euthanization of animals. Dr. Waymack charges \$150 monthly plus medicine, or \$10 per dog. Past experience has proven that the most economical way to go is by the month.

FY 2008

Department Summary Page

Aquatic Park

Acct #	Item	Actual FY 2005	Actual FY 2006	Budgeted FY 2007	Actual 9 month	Year End Projection	(Over) Under	Budgeted FY 2008
5100	Personnel Costs	60,320	60,494	75,408	62,103	62,103	13,306	72,910
5200	Supplies	28,839	36,434	31,250	35,126	35,139	(214)	34,185
5300	Maintenance	2,327	5,891	6,850	9,267	9,467	(2,167)	7,300
5400	Miscellaneous	21,147	22,044	22,926	16,639	19,153	2,762	19,730
	O & M Subtotal	112,633	124,863	135,660	123,134	125,862	13,687	134,125
5999	Capital Outlay	0	0	5,000	4,889	4,889	111	0
	TOTAL BUDGET	112,633	124,863	135,660	128,023	130,750	13,798	134,125

FY 2008								
Revenue								
Aquatic Park								
		Actual	Actual	Budgeted	Actual	Year End	Over	Request
Acct #	Source	FY 2005	FY 2006	FY 2007	9 month	Projection	(Under)	FY 2008
4165	Admissions	53,981	58,038	57,000	56,061	57,726	726	65,000
4162	Concessions	28,021	35,608	33,000	33,253	34,438	1,438	34,000
4168	Fees	46,605	44,013	44,000	36,823	38,148	(5,852)	38,000
	Totals	128,607	137,660	134,000	126,137	130,312	(3,688)	137,000

Revenue Justification

Aquatic Park

4165 Aquatic Park Admissions **\$65,000**
 Includes Aquatic Park daily admission. Includes a 50 cent increase in admissions.

	<u>May</u>	<u>June</u>	<u>July</u>	<u>August</u>	<u>September</u>	<u>Total</u>
Actual						
2007 Collections:	\$3,498.00	\$16,486.00	\$15,337.00	\$20,740.00	\$1,664.66	<u>\$57,725.66</u>

4162 Concessions **\$34,000**
 Includes Aquatic Park concession sales.

	<u>May</u>	<u>June</u>	<u>July</u>	<u>August</u>	<u>September</u>	<u>Total</u>
Actual						
2007 Collections:	\$2,381.16	\$10,800.35	\$8,247.53	\$11,823.95	\$1,185.45	<u>\$34,438.44</u>

4168 Fees **\$38,000**
 Includes all Aquatic Park fees including season passes, coupons, reservations, kiosk sales, water classes, swimming lessons, etc.

	<u>December</u>	<u>January</u>	<u>May</u>	<u>June</u>	<u>July</u>	<u>August</u>	<u>September</u>	<u>Total</u>
Actual								
2007 Collections:	\$330.05	\$49.90	\$4,395.00	\$18,785.49	\$4,775.48	\$8,487.38	\$1,324.67	<u>\$38,147.97</u>

FY 2008

Personnel Allocation/Costs

Aquatic Park

Full Time Authorized Positions

Number	Employee	Title	Base Pay	Unemply.	Workers' Comp	Retire	Fica	Insurance	Total
				1.50%		11.90%	7.65%		
1	Rick Brumley	Director	0	0	0	0	0	0	0
	Parks and Recreation Director will manage facility								
	Total Full Time		0	0	0	0	0	0	0

Part Time Authorized Positions

Number	Employee	Title	Total Pay	Unemply.	Workers' Comp	Retire	Fica	Insurance	Total
				1.50%	3.70%	11.90%	7.65%		
18 wks	To Be Filled	Assistant Manager - \$7.50 hr	5,080	76	188	605	389		6,337
	To Be Filled	Assistant Manager - \$7.50 hr	3,780	57	140	450	289		4,716
	To Be Filled	Maintenance - \$7.00 hr	4,410	66	163	525	337		5,501
13 wks	To Be Filled	Life Guard - \$7.00 hr (2 shifts)	4,480	67	166		343		5,056
	To Be Filled	Life Guard - \$7.00 hr (2 shifts)	4,480	67	166		343		5,056
	To Be Filled	Life Guard - \$7.00 hr (2 shifts)	4,480	67	166		343		5,056
	To Be Filled	Life Guard - \$7.00 hr (2 shifts)	4,480	67	166		343		5,056
	To Be Filled	Life Guard - \$7.00 hr (2 shifts)	4,480	67	166		343		5,056
	To Be Filled	Conc Worker - \$7.00 hr (2 shifts)	4,480	67	166		343		5,056
	To Be Filled	Jr Grd/Conc Worker - \$6.55 hr	4,192	63	155		321		4,731
	To Be Filled	Jr Grd/Conc Worker - \$6.55 hr	4,192	63	155		321		4,731
	To Be Filled	Jr Grd/Conc Worker - \$6.55 hr	4,192	63	155		321		4,731
	To Be Filled	Jr Grd/Conc Worker - \$6.55 hr	4,192	63	155		321		4,731
	To Be Filled	Jr Grd/Conc Worker - \$6.55 hr	4,192	63	155		321		4,731
	To Be Filled	Gate Worker - \$6.55 hr	4,192	63	155		321		4,731
	Total Part Time		61,110	917	2,261	1,579	4,675	0	70,542

FY 2008

Personnel Allocation/Costs

Aquatic Park

Special Event or Private Party

Number	Employee	Title	Total Pay	Unemply.	Workers' Comp	Retire	Fica	Insurance	Total
				1.50%	3.70%	11.90%	7.65%		
30 hrs	To Be Filled	Assistant Manager - \$7.50 hr	225	3	8	27	17		281
	To Be Filled	Life Guard - \$7.00 hr	210	3	8		16		237
	To Be Filled	Life Guard - \$7.00 hr	210	3	8		16		237
	To Be Filled	Life Guard - \$7.00 hr	210	3	8		16		237
	To Be Filled	Life Guard - \$7.00 hr	210	3	8		16		237
	To Be Filled	Life Guard - \$7.00 hr	210	3	8		16		237
	To Be Filled	Life Guard - \$7.00 hr	210	3	8		16		237
	To Be Filled	Conc Worker - \$7.00 hr	210	3	8		16		237
	To Be Filled	Junior Guard - \$6.55 hr	197	3	7		15		222
	To Be Filled	Junior Guard - \$6.55 hr	197	3	7		15		222
	To Be Filled	Junior Guard - \$6.55 hr	197	3	7		15		222
	Total Special Event		2,075	31	77	27	159	0	2,368
	Total Personnel		63,185	948	2,338	1,606	4,834	0	72,910

FY 2008

Supply Summary Page

Aquatic Park

Acct #	Item	Actual FY 2005	Actual FY 2006	Budgeted FY 2007	Actual 9 month	Year End Projection	(Over) Under	Request FY 2008
5201	Office & Computer	937	682	725	934	934	(209)	900
5202	Clothing & Uniform	1,274	2,034	2,000	1,250	1,250	750	1,250
5204	Minor Tools	464	248	250	131	131	119	135
5205	Janitorial	812	1,548	1,500	1,394	1,394	106	1,300
5206	Chemical	7,567	8,902	8,500	8,159	8,159	341	8,350
5207	Education & Recreation	326	1,222	1,000	973	973	27	1,000
5208	Buildings/Facilities	288	31	300	2,326	2,326	(2,026)	1,000
5209	Special Events	44	420	400	0	0	400	50
5210	Other	61	69	50	0	0	50	0
5212	Concession	17,054	20,264	20,000	19,918	19,918	82	20,000
5213	Safety Program	12	1,015	200	41	55	145	200
	Totals	28,839	36,434	34,925	35,126	35,139	(214)	34,185

Supply Justification

Aquatic Park

5201	Office & Computer	\$900
	Office supplies, season pass materials, receipt books, etc.	
5202	Clothing & Uniform	\$1,250
	Swimsuits, shirts, whistles, etc. for staff.	
5204	Minor Tools	\$135
	Tools needed for the facility.	
5205	Janitorial	\$1,300
	Cleaners, soap, toilet paper, trash bags, etc.	
5206	Chemical	\$8,350
	Chlorine and chemicals for the pool and sunscreen for the lifeguards.	
5207	Education & Recreation	\$1,000
	Items to be sold at the kiosk, including t-shirts, goggles, swim diapers, etc.	
5208	Buildings/Facilities	\$1,000
	Signage, filters, umbrellas, etc.	
5209	Special Events	\$50
	Materials, decorations, bands, promotions, etc. for special events.	
5210	Other	\$0
	Unexpected and uncategorized charges.	
5212	Concession	\$20,000
	Concession stand food and drink supplies.	
5213	Safety Program	\$200
	First aid supplies including gloves, tubes, etc.	

FY 2008

Maintenance Summary Page

Aquatic Park

Acct #	Item	Actual FY 2005	Actual FY 2006	Budgeted FY 2007	Actual 9 month	Year End Projection	(Over) Under	Request FY 2008
5301	Office Equipment	73	33	50	0	0	50	50
5302	Machinery	12	307	500	1,431	1,431	(931)	1,000
5304	Radio & Electronic	11	0	250	0	200	50	250
5306	Building/Facility	2,203	1,131	1,500	735	735	765	1,000
5315	Pool	28	4,419	5,000	7,101	7,101	(2,101)	5,000
	Totals	2,327	5,891	7,300	9,267	9,467	(2,167)	7,300

Maintenance Justification
Aquatic Park

5301	Office Equipment	\$50
	Repairs on the computers, cash registers etc.	
5302	Machinery	\$1,000
	Repairs on machinery and equipment. Need: Vacuum pump repaired or replaced.	
5304	Radio & Electronic	\$250
	Repairs on sound system.	
5306	Building/Facility	\$1,000
	Repairs on restrooms, concession stand, permanent structures, etc. Need: Diving board resurfaced.	
5315	Pool	\$5,000
	Plumbers, electricians, deck maintenance, minor repairs, etc. to the actual pool. Need: Ladders replaced, paint gutter area, paint towers, pool thermometer.	

FY 2008

Miscellaneous Summary Page

Aquatic Park

Acct #	Item	Actual FY 2005	Actual FY 2006	Budgeted FY 2007	Actual 9 month	Year End Projection	(Over) Under	Request FY 2008
5402	Insurance - Other	5,426	4,577	4,600	4,389	4,389	211	4,400
5404	Contracts & Special Services	1,443	861	750	1,000	1,092	(342)	1,000
5405	Advertising & Legal	3,844	7,392	6,500	4,587	4,587	1,913	5,000
5406	Association Dues & Meetings	175	335	335	69	69	266	100
5407	Telephone Service	1,338	656	600	524	524	76	550
5408	Electric Service	8,200	7,946	8,600	5,726	8,132	468	8,200
5409	Gas Service	427	242	300	42	57	243	250
5410	Postage & Shipping	0	0	30	0	0	30	30
5417	Refunds	295	35	200	302	302	(102)	200
	Totals	21,147	22,044	21,915	16,639	19,153	2,762	19,730

Miscellaneous Justification
Aquatic Park

5402	Insurance - Other Real property insurance.	\$4,400
5404	Contracts & Special Services Terminix, health permit, water fitness contract, etc.	\$1,000
5405	Advertising & Legal Radio ads, local news ads, Diamond Lake ad, employment notices, rack cards, etc. Increase to advertise in surrounding areas.	\$5,000
5406	Association Dues & Meetings Dues, meetings, and training to meet required pool certifications. Refunds for lifeguard certification (1/2 of their cost).	\$100
5407	Telephone Service Office phone services.	\$550
5408	Electric Service Electricity service.	\$8,200
5409	Gas Service Gas service.	\$250
5410	Postage & Shipping Stamps and postal services.	\$30
5417	Refunds Refunds to patrons.	\$200

FY 2008

Capital Summary Page

Aquatic Park

Acct #	Item	Actual FY 2005	Actual FY 2006	Budgeted FY 2007	Actual 9 month	Year End Projection	(Over) Under	Budgeted FY 2008
5999	Security Cameras	0	0	5,000	4,889	4,889	111	0
	Totals	0	0	5,000	4,889	4,889	111	0

FY 2008								
Department Summary Page								
Building Department								
Acct #	Item	Actual FY 2005	Actual FY 2006	Budgeted FY 2007	Actual 9 month	Year End Projection	(Over) Under	Request FY 2008
5100	Personnel	105,039	108,569	95,564	55,011	82,517	13,047	75,328
5200	Supplies	6,400	8,422	8,750	4,297	6,030	2,720	9,500
5300	Maintenance	1,701	1,380	3,305	820	1,080	2,225	2,005
5400	Miscellaneous	6,068	24,020	33,039	4,940	6,314	26,725	42,375
	O & M Subtotal	119,208	142,392	140,658	65,068	95,940	44,718	129,208
5999	Capital Outlay	650	14,908	16,392	9,500	15,000	1,392	2,000
	TOTAL BUDGET	119,858	157,300	157,050	74,568	110,940	46,110	131,208

FY 2008								
Revenue								
Building Department								
Acct #	Source	Actual FY 2005	Actual FY 2006	Budgeted FY 2007	Actual 9 month	Year End Projection	(Over) Under	Request FY 2008
4131	Building Permits	27,400	12,948	13,243	7,611	10,914	(2,329)	13,000
4132	Plumbing Permits	4,817	4,455	3,078	2,709	4,000	922	4,000
4133	Electrical Permits	4,412	4,111	3,310	3,061	4,081	771	4,000
4134	HVAC Permits	6,250	3,172	3,183	3,114	3,900	717	3,900
4135	Land Disturbing Permits	225	50	50	75	75	25	50
4136	Variance Fees	220	220	165	385	385	220	165
4137	Rezoning Fees	400	0	100	100	133	33	100
4138	Nonresidential Construction Permit Surcharge	394	2,017	1,400	563	600	(800)	1,000
4139	Miscellaneous: Land Use Books & Antenna Fees	3,333	185	192	753	1,004	812	750
4140	Contractor Permits	2,100	1,640	1,940	1,420	1,893	(47)	1,940
4845	Condemnation Funds	0	17,030	22,285	9,914	10,363	(11,922)	34,700
	Totals	49,551	45,829	48,946	29,704	37,348	(11,598)	63,605

Revenue Justification
Building Department

4131	Building Permits Forecasting increased activity.	\$13,000
4132	Plumbing Permits Forecasting increased activity.	\$4,000
4133	Electrical Permits Forecasting increased activity.	\$4,000
4134	HVACR Permits Forecasting increased activity.	\$3,900
4135	Land Disturbing Permits Ordinance 0-98-3 set the fee for these permits at \$25 each.	\$50
4136	Variance Fees We collect \$55.00 for each variance application to cover publication and administrative costs. We plan to receive three variance applications.	\$165
4137	Rezoning Fees We may receive one rezoning application.	\$100
4138	Nonresidential Construction Surcharge Act 474 of 1999, as amended by 785 of 1999, mandated a surcharge be collected at the rate of fifty cents per each \$1,000 of non-residential construction. There's a maximum \$1,000 surcharge per permit. The City collects these revenues monthly for the Dept. of Finance and Administration. The City retains five percent of these projected revenues.	\$1,000
4139	Misc: Land Use Book Sales, Antenna Fees, Etc. Under this category, we expect to receive revenue for plats, reinspections, GIS maps, land use ordinance books, cell tower/antenna review fees, CD sales, and zoning applications.	\$750
4140	Contractor Permits Ordinance 0-00-8 set the fee of \$20 for contractor's permits. We plan to issue 97 permits.	\$1,940
4845	Condemnation Funds Funding for these services is being obtained from private sources and transferred into the General Fund on a reimbursement basis.	\$34,700

FY 2008

Personnel Allocation/Costs

Building Department

Full Time Authorized Positions

					Workers'				
Number	Employee	Title	Base Pay	Unemploy.	Comp	Retire	Fica	Insurance	Total
			3% COL	1.50%		11.90%	7.65%		
1	Wiley, A	Bldg. Dept. Supv.	34,153	512	89	4,064	2,613	3,843	45,274
2	Cantu, L	Permits Technician	21,607	324	56	2,571	1,653	3,843	30,054
	Totals		55,760	836	145	6,635	4,266	7,686	75,328

FY 2008

Supply Summary Page

Building Department

Acct #	Item	Actual FY 2005	Actual FY 2006	Budgeted FY 2007	Actual 9 month	Year End Projection	(Over) Under	Request FY 2008
5201	Office	2,756	5,361	3,400	2,399	3,198	202	5,900
5202	Clothing	18	0	0	0	0	0	0
5203	Motor Vehicles	1,493	1,067	1,600	10	13	1,587	0
5204	Minor Tools	0	0	250	0	0	250	100
5207	Educational Supplies	1,641	1,253	2,800	1,589	2,119	681	2,800
5210	Other	492	742	700	299	700	0	700
	Totals	6,400	8,422	8,750	4,297	6,030	2,720	9,500

Supply Justification
Building Department

5201 Office Supplies \$5,900
Includes paper, pens, ink for printers, copier and fax machine file folders, printing forms, and etc.

5202 Clothing \$0
This covers department shirts/protective clothing for building department staff.

5203 Motor Vehicles \$0

5204 Minor Tools \$100
This should cover the purchase of any minor tools needed for special repairs.

5207 Educational \$2,800

Educational training materials, programs and transportation for planning commissioners and employees. In order to comply with state inspection licensing requirements, we are requesting \$3484 to enable our staff to attend required training and maintenance workshops to attain and maintain their certification thereby improving the overall ISO rating. This account also provides for nine planning commissioners to attend workshops.

5210 Other \$700
Software maintenance and all necessary items not covered in any other category under supplies.

FY 2008								
Maintenance Summary Page								
Building Department								
		Actual	Actual	Budgeted	Actual	Year End	(Over)	Request
Acct #	Item	FY 2005	FY 2006	FY 2007	9 month	Projection	Under	FY 2008
5301	Office Equipment	1,521	922	1,465	582	776	689	1,700
5303	Motor Vehicle	0	219	1,600	0	0	1,600	0
5306	Building Facility Maintenance	180	239	240	239	304	(64)	305
	Totals	1,701	1,380	3,305	820	1,080	2,225	2,005

Maintenance Justification
Building Department

5301	Office Equipment	\$1,700	Repair and maintenance on four computers (replacement of hard drives, memory, keyboards or monitors), four printers, a plotter, three adding machines, and a copier/fax machine. Also the copy machine maintenance contract is paid out of this account.
5303	Motor Vehicle Maintenance	\$0	
5306	Building Maintenance	\$305	Cleaning carpet mats in the department office.

FY 2008								
Miscellaneous Summary Page								
Building Department								
Acct #	Item	Actual FY 2005	Actual FY 2006	Budgeted FY 2007	Actual 9 month	Year End Projection	(Over) Under	Request FY 2008
5402	Vehicle Insurance	135	149	149	149	149	0	0
5404	Contracts and Special Services	0	0	875	100	100	775	1,000
5405	Advertising and Legal	652	355	755	687	916	(161)	700
5406	Association Dues & Meetings	1,184	1,505	1,775	969	1,291	484	1,775
5407	Telephone	2,932	3,057	4,100	1,641	2,189	1,911	2,500
5410	Postage	287	215	750	334	446	304	500
5412	Equipment Rental	0	0	200	0	0	200	0
5413	Certification Exams	20	50	150	0	0	150	200
5415	Nonresidential Construction Permit Surcharge (minus 5% Retention)	858	1,659	2,000	384	548	1,452	1,000
5420	Condemnation Services	0	17,030	22,285	675	675	21,610	34,700
	Totals	6,068	24,020	33,039	4,940	6,314	26,725	42,375

Miscellaneous Justification
Building Department

- 5402 Vehicle Insurance \$0**
- 5404 Contracts & Special Services \$1,000**
Contracting to clean up yards of non-resident property owners, etc.
- 5405 Advertising & Legal \$700**
We expect to publish legal notices in the newspaper for variances, rezoning requests, and ordinances.
- 5406 Association Dues & Meetings \$1,775**
This category is for annual membership dues, and organizational conferences and meetings for staff to remain current. It also includes subscriptions related to planning, zoning, and building. This category also includes dues and subscriptions for each of the planning commissioners in the American Planning Association.
Additionally, the staff holds memberships in the following professional organizations:
Jerry Johnson International Code Council, Code Officials of Arkansas
Matthew Strawn: Arkansas Floodplain Management Association
Anita Wiley: American Planning Association, Arkansas Plumbing Inspectors Association
International Code Council, Code Officials of Arkansas
- 5407 Telephone \$2,500**
In addition to cellular phones for personnel whose job descriptions require access during all working hours, this appropriation includes a pro rata share of the basic service the city pays for all their lines.
- 5410 Postage \$500**
Monthly mailings include Planning Commission and other meeting packets, assorted correspondence to contractors, architects, and developers, etc. A substantial portion is attributed to code enforcement certified mailings.
- 5413 Certification Exams \$200**
This covers the cost of taking the exams to maintain and acquire certification.
- 5415 Nonresidential Construction Permit Surcharge (Minus 5% Retention) \$1,000**
Act 474 of 1999, as amended by 785 of 1999 mandated a surcharge be collected at the rate of fifty cents (\$.050) per each \$1000 of non-residential
There is a maximum surcharge of \$1000 on each non-residential building permit. The City collects these revenues monthly for the Dept. of Finance and Administration and retains a 5% administrative fee. This projection is the difference between the projected revenue minus .05% retention for our administrative cost.
- 5420 Condemnation Services \$34,700**
Funding for these services is being obtained from private sources and transferred into the General Fund on a reimbursement basis. Services include asbestos surveys, removal, demolition, site restoration, and lien expenses for condemned structures.

FY 2008								
Capital Summary Page								
Building Department								
		Actual	Actual	Budgeted	Actual	Year End	(Over)	Request
Acct #	Item	FY 2005	FY 2006	FY 2007	9 month	Projection	Under	FY 2008
5999	Right of Way to 16th St. from Pine Street to Walnut Street	650	0	1,050	0	0	1,050	2,000
5999	Comprehensive City Master Plan Update	0	14,908	15,342	9,500	15,000	342	0
	Totals	650	14,908	16,392	9,500	15,000	1,392	2,000

Capital Justification
Building Department

5999 Obtaining right of way for 16th Street from Pine St. to Walnut St. \$2,000

On July 12, 2001, the Arkadelphia Planning Commission passed a resolution requesting that the Arkadelphia City Board of Directors give

2002: \$30,000 was budgeted and \$24,500 spent.

2003: \$35,500 was budgeted and \$35,500 spent.

2004: \$28,000 was requested to obtain additional rights of way.

2005: \$2,000 was requested for surveying services for right of way.

2006: \$1,500 was requested for legal processing and \$450 was spent.

2007: \$1,050 was requested for remaining legal processing.

2008: \$2,000 for continuation of project.

FY 2008								
Department Summary Page								
Fire Department								
Acct #	Item	Actual FY 2005	Actual FY 2006	Budgeted FY 2007	Actual 9 month	Year End Projection	(Over) Under	Budgeted FY 2008
5100	Personnel Costs	360,674	408,259	443,570	318,377	443,000	570	461,607
5200	Supplies	12,791	15,037	21,800	11,153	19,886	1,914	21,700
5300	Maintenance	8,410	16,940	26,330	12,955	23,757	2,573	21,000
5400	Miscellaneous	25,755	26,723	31,420	21,458	29,258	2,162	31,450
	O & M Subtotal	407,631	466,958	523,120	363,943	515,901	7,219	535,757
5999	Capital Outlay	37,932	65,533	39,000	34,189	34,189	4,811	250,000
	TOTAL BUDGET	445,563	532,491	562,120	398,132	550,090	12,030	785,757

FY 2008								
Revenue								
Fire Department								
Acct #	Source	Actual FY 2005	Actual FY 2006	Budgeted FY 2007	Actual 9 month	Year End Projection	Over (Under)	Request FY 2008
4195	Outside Fire Protection Revenue	28,843	26,711	28,500	25,184	27,021	(1,479)	27,000
	Outside Fire Deposits	0	0	0	1,300	1,300	1,300	1,300
4809	Transfer from Fireman's Act 833	0	20,000	20,000	20,414	20,414	414	0
4811	Fireman's Special Fund	0	0	6,000	6,000	15,000	9,000	29,560
	Miscellaneous Revenue	0	10	0	2,043	2,043	2,043	0
	Grant Revenue	0	0	0	0	0	0	250,000
	Totals	28,843	46,721	54,500	54,941	65,778	11,278	307,860

Revenue Justification
Fire Department

4195 Outside Fire Protection Revenue \$27,000

This figure represents the gross collections for outside fire protection membership dues and interest income. As per ordinance, one half of these annual dues are to be transferred to the Firemen's Pension Fund, the remaining funds are transferred to the General Fund.

4809 Transfer from Fireman's Act 833 \$0

Transfer from Fireman's Act 833 in Other Funds section. This is a restricted fund for equipment purchases.

4811 Fireman's Special Fund \$29,560

All Misc Income. Includes \$13,560 one time turnback.

Grant Revenue \$250,000

Staff anticipates applying for a grant to purchase the Pumper Truck.

FY 2008

Personnel Allocation/Costs

Fire Department

Full Time Authorized Positions

Num	Employee	Title	Base Pay	Uniform	*Officer	*Fire	*Training	**Adjusted	Holiday	Unemply.	Workers'			Total	
											Comp	Retire	Fica		Insurance
			3% COL					Pay	6.60%	1.50%	3.55%	6.00%	1.45%		
1	Arnord, R	Chief	38,374	800	0	0	0	39,174	2,533	588	1,391	2,350	568	3,843	50,446
2	Buckley, O	Cpt	28,056	800	720	756	320	30,652	1,852	460	1,088	1,839	444	3,843	40,178
3	Still, R	Cpt	28,276	800	1,800	756	320	31,951	1,866	479	1,134	1,917	463	3,843	41,654
4	Adair, M	Lt	24,076	800	420	756	320	26,372	1,589	396	936	1,582	382	5,355	36,612
5	Thomason, M	Cpt	25,896	800	720	756	320	28,491	1,709	427	1,011	1,709	413	5,355	39,117
6	Francis, K	Rec. Mgr.	28,456	800	1,800	756	320	32,131	1,878	482	1,141	1,928	466	3,843	41,869
7	Hughes, J	Lt.	24,076	800	0	756	320	25,952	1,589	389	921	1,557	376	5,355	36,140
8	Russell, D	Lt.	24,076	800	420	756	320	26,372	1,589	396	936	1,582	382	3,843	35,100
9	Neel, A	Driver	23,262	800	0	756	320	25,138	1,535	377	892	1,508	364	3,843	33,658
10	Middleton, R	Driver	22,714	800	0	756	320	24,589	1,499	369	873	1,475	357	3,843	33,005
	Car Allowance		4,200							63			61		4,324
	Full Time Subtotal		271,461	8,000	5,880	6,800	2,880	290,821	17,639	4,425	10,324	17,449	4,278	42,966	392,103
	Part-time Subtotal		44,620	0	0	0	0	0	0	618	1,463	0	597	22,206	69,504
	Total Salaries														461,607
	*Officer	This description reflects full-time firemans volunteer rank.													
	*Fire	This is based on a average number of fire runs in 2006. These employees recieve compensation per run outside there normal hours. This is last years estimate divided by 9 employees.													
	*Training	This is based on 28 meetings at \$20 per meeting when not on duty. They average attending 2/3 or the meetings.													
		They have been receiving this pay in the past, we have moved it from part-time to full-time to better reflect salaries.													

FY 2008

Personnel Allocation/Costs

Fire Department

Part Time Authorized Positions

Num	Employee	Title	Base Pay	Uniform	*Officer	*Fire	*Training	Adjusted	Holiday	Unemploy.	Workers' Comp	Retire	Fica	Insurance	Total
										1.50%	3.55%		1.45%	City match	
	20 partime	Meetings	11,200							168	398		162		11,928
	20 partime	Fires	30,000							450	1,065		435		31,950
	3 Capt. 3 Lt.	Officer Pay	3,420												3,420
	Insurance for Part-Time													22,206	22,206
	Total Part-time		44,620	0	0	0	0	0	0	618	1,463	0	597	22,206	69,504
*	Avg 75 runs @ 20 each														
**	28 meetings @ \$20 each for 20 pay-per call														
	2005 Part-time	Title	Officer	Insurance							2005 Part-time	Title	Officer	Insurance	
1	Johnny Banks			0						16					0
2	Blake Batson			4,851						17	Robert Eakin				0
3	David Fenocchi	Lt.	420	0						18	Vacant		Capt.	720	0
4	Bryan Hutcherson			2,551						19	Vacant				0
5	Bobby Manning	Capt.	720	0						20	Vacant				0
6	David Green														
7	Terry Spradlin			2,551							Total			3,420	22,206
8	Jimmy McNabb			0											
9	Tommy Neel	Capt.	720	2,551											
10	Ken Sparks	Lt.	420	0											
11	Russ Walker	Lt.	420	4,851											
12	Lon Ware			0											
13	John Wilson			0											
14	Roger Wingfield			4,851											
15	Bob Swafford			0											

FY 2008								
Supply Summary Page								
Fire Department								
Acct #	Item	Actual FY 2005	Actual FY 2006	Budgeted FY 2007	Actual 9 months	Year End Projection	(Over) Under	Request FY 2008
5201	Office	844	289	2,500	1,665	2,400	100	2,400
5202	Clothing & Uniform	2,822	1,434	4,100	1,393	4,100	0	4,100
5203	Motor Vehicle	5,941	7,659	8,500	4,616	8,000	500	8,500
5217	Outdoor Sirens	0	1,204	1,000	323	900	100	1,000
5205	Janitorial	1,509	2,081	2,200	1,989	2,226	(26)	2,200
5206	Chemical Supplies	693	1,727	2,000	74	1,000	1,000	2,000
5207	Educational Supplies	885	559	1,300	1,019	1,160	140	1,300
5210	Other	97	83	200	75	100	100	200
	Totals	12,791	15,037	21,800	11,153	19,886	1,914	21,700

Supply Justification Fire Department

- 5201 Office \$2,400**
This category is for office supplies for the Fire Department for a full year.
New computer for station n two. New office chairs for both station's.
- 5202 Clothing & Uniform \$4,100**
This category covers all uniforms for the fire department
- 5203 Motor Vehicles \$8,500**

This is oil, filters, batteries, tires, gauges, strobe lights, head and tail lights, fuses, etc. Due to the high price of fuel this category has been increased.
- 5217 Outdoor Sirens \$1,000**
This category is to purchase accessories for sirens and parts or equipment to repair outdoor sirens
- 5205 Janitorial \$2,200**
This category is for all cleaning and bathroom supplies and the floor mat service for both stations. This category has been reduced by having floor mats changed only once per month.
- 5206 Chemical \$2,000**
DeNeutralizer helps take all the smoke odor out of the homes after a fire and we help the home owners get rid of the smell. We also get our fire foam from this category. We did not use any this year but must keep it in case of a fuel fire. Also Flu shot for all fulltime personal.
- 5207 Educational \$1,300**
This account is for training aids, handicap/children stickers for homes and educational pamphlets for school programs.
- 5210 Other \$200**
This account is for coffee supplies for both stations. This amount has been reduced by removing the coffee service we were paying for, and purchasing supplies from local retailers. Any supplies that do not fit other categories are also posted to this account.

FY 2008

Maintenance Summary Page

Fire Department

Acct #	Item	Actual FY 2005	Actual FY 2006	Budgeted FY 2007	Actual 9 month	Year End Projection	(Over) Under	Requested FY 2008
5303	Motor Vehicle	4,226	9,695	8,500	7,138	8,100	400	8,500
5305	Instruments	2,270	5,193	4,500	1,600	4,441	59	4,500
5306	Buildings/Facilities	1,914	2,051	13,330	4,216	11,216	2,114	8,000
	Totals	8,410	16,940	26,330	12,955	23,757	2,573	21,000

Maintenance Justification
Fire Department

5303 Motor Vehicle \$8,500

This category is for motor vehicle repair and maintenance; also annual pump test and to have the Ladder Truck certified.

5305 Instruments-Maintenance \$4,500

This category is for maintenance and testing on equipment; i.e.: radios, pagers, SCBA's, PC's, repeater, and copier.

5306 Buildings/Facilities \$8,000

This account is for maintenance on buildings and facilities which include overhead doors at both stations, plumbing, electrical, and painting needs.

2 new heaters in bay at station 2

repair inside water damage at station 2

Replace furniture in station one and new couch in station two. And new carpet in station two.

FY 2008

Miscellaneous Summary Page

Fire Department

Acct #	Item	Actual FY 2005	Actual FY 2006	Budgeted FY 2007	Actual 9 month	Year End Projection	(Over) Under	Request FY 2008
5402	Vehicle / Real Property	5,770	6,328	7,200	5,352	7,136	64	7,200
5405	Advertising	129	211	200	79	100	100	200
5406	Association Dues & Meetings	1,518	601	2,000	498	1,500	500	2,000
5407	Telephone Service	5,689	4,465	5,000	3,129	4,172	828	5,000
5408	Electric Service	6,345	8,079	8,000	5,850	7,800	200	8,000
5409	Gas Service	6,302	7,038	9,000	6,530	8,500	500	9,000
5410	Postage	3	0	20	20	50	(30)	50
	Fireman's Pension Fund Transfer	0	0	0	0	0	0	13,500
	Outside Fire Deposit Refunds	0	0	0	0	0	0	30,800
	Totals	25,755	26,723	31,420	21,458	29,258	2,162	31,450

Miscellaneous Justification
Fire Department

5402	Vehicle / Real Property	\$7,200	This account covers vehicle and real property insurance.
5405	Advertising	\$200	Advertising costs due to bids.
5406	Association Dues & Meetings	\$2,000	This account is for any association dues and meetings the firefighters attend. Examples are membership in the Arkansas Firefighters association, Fire Chiefs Association, Annual Firefighters Convention, and Clark County Firefighters Association.
5407	Telephone Service	\$5,000	This account is for phone service at both stations, our Emergency line at the Police station and at both Fire Stations. This account also covers internet service at both station. Add a fax line to station 1
5408	Electric Service	\$8,000	This covers electric service at both stations 1 and 2.
5409	Gas Service	\$9,000	This covers Gas service at both station 1 and 2.
5410	Postage	\$50	This account is for postage.
0	Fireman's Pension Fund Transfer	\$13,500	Half of revenues from Outside Fire Protection are transferred to Firemen's Pension Fund per ordinance O-93-2.
0	Outside Fire Deposit Refunds	\$30,800	Deposit liability for Outside Fire Protection deposit refunds.

FY 2008								
Capital Summary Page								
Fire Department								
Acct #	Item	Actual FY 2005	Actual FY 2006	Budgeted FY 2007	Actual 9 months	Year End Projection	(Over) Under	Request FY 2008
5999	SCBA	0	7,600	39,000	34,189	34,189	4,811	0
5999	Pumper Truck	0	0	0	0	0	0	250,000
5999	New Ladder Truck	37,932	57,933	0	0	0	0	0
	Totals	37,932	65,533	39,000	34,189	34,189	4,811	250,000

Capital Justification

Fire Department

5999	Pumper Truck	\$250,000
	New pumper truck to replace our 1975 pumper	

FY 2008

Department Summary Page

General Government

Acct #	Item	Actual FY 2005	Actual FY 2006	Budgeted FY 2007	Actual 9 month	Year End Projection	(Over) Under	Request FY 2008
5100	Personnel Costs	0	293,413	307,571	225,053	300,071	7,500	317,009
5200	Supplies	0	15,134	17,950	10,889	15,378	2,572	15,900
5300	Maintenance	0	11,724	17,250	11,726	12,045	5,205	9,750
5400	Miscellaneous	0	226,580	241,778	212,066	237,832	3,946	389,837
	O & M Subtotal	0	546,851	584,549	459,735	565,325	19,224	732,496
5999	Capital Outlay	0	91,489	81,000	60,747	82,875	(1,875)	498,930
	TOTAL BUDGET	0	638,340	665,549	520,482	648,200	17,349	1,231,426

FY 2008								
Revenue								
General Government								
Acct #	Source	Actual FY 2005	Actual FY 2006	Budgeted FY 2007	Actual 9 month	Year End Projection	Over (Under)	Request FY 2008
4102	Property Tax	371,294	399,505	346,000	179,628	425,000	79,000	425,000
4103	State Turnback	173,628	170,975	183,766	203,809	239,869	56,103	190,421
4104	City Sales Tax	1,624,606	1,695,550	1,705,900	1,250,935	1,675,000	(30,900)	1,675,000
4810	Transfers From Restricted Funds	628,537	600,000	636,085	578,000	791,893	155,808	0
4812	Transfer from Municipal Court	0	0	0	4,500	4,500	4,500	6,000
4201	General Fund Interest	274	348	273	221	294	21	300
4198	Miscellaneous Revenue	63,311	77,583	26,694	20,561	20,561	(6,133)	20,700
	Grant Revenue	0	0	0	0	0	0	320,000
	Totals	2,861,650	2,943,961	2,898,718	2,237,653	3,157,117	258,399	2,637,421

Revenue Justification
General Government

4102	Property Tax	\$425,000
	This is the city's five mill property tax. Because of historical information, staff has projected the above.	
4103	State Turnback	\$190,421
	The budget request is based on past 12 month collections, with \$24,552 added from a one time 2.25 per capita from legislative action.	
4104	City Sales Tax	\$1,675,000
	Sales tax revenue has seen at average of 2% increase over the last three years.	
4810	Transfers From Restricted Funds	\$0
	The majority of these transfers are derived from the Franchise Fee Fund as stated in the Restricted Funds section of this budget.	
4812	Transfer from Municipal Court	\$6,000
	Supplements costs associated with District Court costs.	
4201	General Fund Interest	\$300
	Interest from General Fund account.	
4198	Miscellaneous Revenue	\$20,700
	This category is a catchall for irregular, unpredicted or nominal sources of revenue. Examples of some of those collected are: refunds and reimbursements, Coke~a~cola contract (\$4,000), Legal/District Court Other Funds (\$6,000), and small grant funds. With the exception of the Coke contract, this is unscheduled income.	
0	Grant Revenue	\$320,000
	ISTEA Grant - AHTD/City 80/20	

FY 2008

Personnel Allocation/Costs

General Government

Full Time Authorized Positions

Number	Employee	Title	Base Pay	Unemply.	Workers' Comp	Retire	Fica	Insurance	Total
			3% COL	1.50%	0.24%	11.90%	7.65%		
1	Bolt, Jimmy	City Manager	63,551	953	153	7,563	4,862	3,843	80,924
2	Beedle, Glen	City Treasurer	38,174	573	92	4,543	2,920	3,843	50,144
3	Currey, Rendi	City Clerk	28,654	430	69	3,410	2,192	5,355	40,110
4	Jerry Johnson	City Engineer	36,604	549	88	4,356	2,800	3,843	48,240
5	Bryant, Jennifer	Acct/Pay - Payroll	31,693	475	76	3,771	2,425	3,843	42,284
6	Goar, Marty	Custodian	20,887	313	50	2,486	1,598	5,355	30,689
	Overtime		1,519	23	4	181	116		1,842
	City Manager Car Allowance		6,000	90	14	714	459		7,277
	Subtotal		227,082	3,406	545	27,023	17,372	26,082	301,510

Part Time Authorized Positions

Number	Employee	Title	Base Pay	Unemply.	Workers' Comp	Retire	Fica	Insurance	Total
	No Part-Time								
1	Loy, S	Retired Clerk	15,499						15,499
	Subtotal								15,499
	Total Personnel								317,009

FY 2008

Supply Summary Page

General Government

Acct #	Item	Actual FY 2005	Actual FY 2006	Budgeted FY 2007	Actual 9 month	Year End Projection	(Over) Under	Request FY 2008
5201	Office/Computer		6,390	8,500	5,480	8,300	200	6,500
5202	Clothing		0	0	0	0	0	500
5203	Motor Vehicles		428	2,000	836	1,100	900	2,000
5205	Janitorial		3,157	3,000	1,733	2,330	670	2,500
5207	Educational		1,310	1,250	271	371	879	1,000
5208	Building/Facility		1,544	1,200	908	1,089	111	1,200
5210	Other		2,304	2,000	1,661	2,188	(188)	2,200
	Totals	0	15,134	17,950	10,889	15,378	2,572	15,900

Supply Justification General Government

- 103201 Office & Computer Supplies \$6,500**
Charges for all xerox paper, binders, toner, report folders, pens, laminating materials etc. needed for administration and accounting come out of this account. Also funded are staff and board meetings, retreats and planning or educational sessions. Needs are driven by the number of requests for special reports or requests for material to be developed requiring supplies and presentations. Reduction due to cancelation of Postini service.
- 103203 Motor Vehicles \$2,000**
This is to purchase supplies necessary for the operation of the admin cars for General Government. This includes oil, oil filters, gasoline, etc.
- 103205 Janitorial \$2,500**
This category incurs the expenses for vacuum bags, toilet tissue, paper towels, air freshener, window cleaner and other specialized janitorial supplies required to maintain Town Hall.
- 103207 Educational \$1,000**
This category covers materials needed by the staff for training in conjunction with informational and educational meetings attended by the administrative staff or city board. This appropriation fluctuates depending on the resources offered annually.
- 103208 Building \$1,200**
This account funds equipment and supplies for the upkeep of Town Hall.
- 103210 Other \$2,200**
Coffee, coco, and tea are purchased out of this account for all meetings, and daily reception to our public offices.

FY 2008

Maintenance Summary Page

General Government

Acct #	Item	Actual FY 2005	Actual FY 2006	Budgeted FY 2007	Actual 9 month	Year End Projection	(Over) Under	Request FY 2008
5301	Office Equipment	0	565	750	267	467	283	750
5303	Motor Vehicle	0	0	1,000	601	720	280	1,000
5306	Building Facilities (Town Hall)	0	6,635	3,500	4,839	4,839	(1,339)	5,000
5316	Heat & Air Maintenance	0	4,524	12,000	6,019	6,019	5,981	3,000
	Totals	0	11,724	17,250	11,726	12,045	5,205	9,750

Maintenance Justification
General Government

- | | | |
|-------------|---|----------------|
| 5301 | Office Equipment | \$750 |
| | Repair and maintenance on admin computers, a fax machine, copier, shredder, adding machines and typewriters. Staff has decreased this line item due to historical figures. | |
| 5303 | Motor Vehicle | \$1,000 |
| | This item is reserved for General Governments vehicles, for unanticipated breakdowns. | |
| 5306 | Building Facilities (Town Hall) | \$5,000 |
| | The Town Hall maintenance charges are funded from this account, such as service calls. | |
| 5316 | Heat & Air Maintenance | \$3,000 |
| | This is for maintenance of Town Hall's heating and air system. Reduction reflects changes to the system that should reduce maintenance costs as stated on the Capital page. | |

FY 2008

Miscellaneous Summary Page

General Government

Acct #	Item	Actual FY 2005	Actual FY 2006	Budgeted FY 2007	Actual 9 month	Year End Projection	(Over) Under	Request
5402	Real Property / Vehicle Insurance	0	9,100	11,000	8,912	8,912	2,088	8,912
5404	Contracts and Services	0	10,502	10,000	10,499	11,500	(1,500)	13,900
5405	Advertising	0	3,242	4,200	2,007	2,600	1,600	3,500
5406	Assn. Dues & Meetings	0	6,639	12,500	10,161	11,097	1,403	12,500
5407	Telephone	0	10,562	12,600	8,737	11,450	1,150	12,500
5408	Electric Service	0	24,288	20,000	13,154	18,029	1,971	20,000
5409	Gas Service	0	180	400	133	200	200	300
5410	Postage	0	2,396	3,250	2,740	3,654	(404)	4,000
5411	Miscellaneous	0	10,970	1,500	3,431	4,454	(2,954)	1,500
5418	Election Expenses	0	0	0	4,966	4,966	(4,966)	0
5421	Legal Services	0	88,823	55,328	35,650	47,533	7,795	54,018
5422	District Court Costs	0	59,878	103,500	105,937	105,937	(2,437)	106,707
5423	Advertising and Promotion	0	0	7,500	5,739	7,500	0	10,000
	Transfers to Other Funds	0	0	0	0	0	0	142,000
	Totals	0	226,580	241,778	212,066	237,832	3,946	389,837

Miscellaneous Justification
General Government

- 5402 Real Property / Vehicle Insurance \$8,912**
Currently the City has coverage with Alliance Insurance for real property that will expire December 31, 2005. This account funds municipal vehicle insurance through the Arkansas Municipal League. This reflects no change for 2006.
- 5404 Contracts & Services \$13,900**
This account is used for surveys, appraisals, studies and new contracts. It covers OBU's recording agreement of \$100 per meeting (\$1800 annually), pest control, special cleaning services, and the Otis Elevator contract. This also includes \$2,400 for senior adult center contract.
- 5405 Advertising \$3,500**
The City is required by law to publish ordinances, resolutions, public meetings, job advertisements and public notices.
- 5406 Association Dues & Meetings \$12,500**
Dues, memberships, travel, lodging, and meeting registrations for administrative staff and board members are funded by this item. Meeting attendance and participation fluctuates with the level of board member involvement.
- 5407 Telephone \$12,500**
This covers administration telephones and cell phones.
- 5408 Electric \$20,000**
This figure represents historical usage at 700 Clay St.
- 5409 Gas Service \$300**
Pays for gas service to Town Hall for the community living room gas fireplace. It is the only heat source in the building during power outages.
- 5410 Postage \$4,000**
This account funds postage for the city administrative offices, accounts payable, meeting packets, mailings and packages. Increased due to postage increase and historical usage.
- 5411 Miscellaneous \$1,500**
This account covers any unanticipated costs and refunds throughout the year that will not otherwise fit in any other category. Certain employee expenses have in the past been posted in this account, these expenses will be properly posted to personnel accounts.

Miscellaneous Justification
General Government

5418 Election Expenses **\$0**
This item funds the city's portion on any elections to be held. Staff anticipates one election in 2008, but historically the bill does not arrive until January of the following year.

5421 Legal Services **\$54,018**
City Attorney/Prosecuter legal fees and Arkansas Municipale League Legal Defense Fund fees are charged to this account.

Arkansas Municipal League Legal Defense Fund		\$	14,050
Additional legal fees		\$	2,600
Ed McCorkle	\$900 x 12 months	\$	10,800
Taylor King	\$1500 x 12 months	\$	18,000
Taylor King Insurance		\$	8,568
		\$	54,018

5422 District Court Costs **\$106,707**
Court costs from the Legal/District Court. This represents the City's 36.33% share of the total cost.

5423 Advertising and Promotion **\$10,000**
City newsletter and radio advertizements.

0 Transfers to Other Funds **\$142,000**
This account is used to transfer funds from one account to another without occurring any liabilities. Staff does not anticipate utilizing this account.

Street Fund Transfer		\$	142,000
Total		\$	142,000

FY 2008								
Capital Summary								
General Government								
Acct #	Item	Actual FY 2005	Actual FY 2006	Budgeted FY 2007	Actual 9 month	Year End Projection	(Over) Under	Request FY 2008
5999	Clark County Historical Assn.		6,000	6,000	4,500	6,000	0	6,000
5999	Chamber		25,000	25,000	18,749	25,000	0	25,000
5999	CCIC		25,000	25,000	18,749	25,000	0	0
5999	Arkadelphia 2025		25,000	25,000	18,749	25,000	0	15,000
5999	HSU Small Business		1,875	0	0	1,875	(1,875)	1,875
5999	Accounting Software/Hardware		8,614	0	0	0	0	0
5999	Street Department Capital		0	0	0	0	0	51,055
5999	Streetscape Project		0	0	0	0	0	400,000
5999	Cooling Units		0	0	0	0	0	32,000
	Totals	0	91,489	81,000	60,747	82,875	(1,875)	498,930

Capital Justification
General Government

5999	Clark County Historical Assn.	\$6,000	
	This supplements the Association's maintenance of the Arkadelphia Train Depot.		
5999	Chamber of Commerce	\$25,000	
	Contract with the Chamber of Commerce.		
5999	CCIC	\$0	
5999	Arkadelphia 2025	\$15,000	
5999	HSU Small Business	\$1,875	
5999	Street Department Capital	\$51,055	
	Street Department Capital will be paid out of the General Fund after Capital Outlay Account balance exhausted for purchase of capital equipment.		
	Mack Dump-Truck	16,105	
	Flat Bed Pickup	9,456	(Balance after Street Dept Capital Account)
	<u>Engine Rebuild for 920</u>	<u>0</u>	
		25,561	
5999	Cooling Units	\$32,000	
	Replace east second floor cooling unit with conventional unit. Connect both well systems into one to service the rest of the units.		

FY 2008

Department Summary Page

Grounds Maintenance

Acct #	Item	Actual FY 2005	Actual FY 2006	Budgeted FY 2007	Actual 9 month	Year End Projection	(Over) Under	Budgeted FY 2007
5100	Personnel Costs	269,723	183,047	183,553	110,601	147,468	36,085	187,442
5200	Supplies	22,437	29,390	28,500	24,944	31,418	(2,918)	39,350
5300	Maintenance	10,056	9,115	11,350	5,981	7,973	3,377	16,200
5400	Miscellaneous	5,695	4,052	5,850	2,744	3,242	2,608	4,247
	O & M Subtotals	307,910	225,603	229,253	144,270	190,101	39,152	247,239
5999	Capital Outlay	9,098	0	26,400	25,276	25,276	1,404	26,010
	TOTAL BUDGET	317,008	225,603	255,653	169,546	215,377	40,556	273,249

FY 2008

Revenue

Grounds Maintenance

Acct #	Source	Actual FY 2005	Actual FY 2006	Budgeted FY 2007	Actual 9 month	Year End Projection	Over (Under)	Request FY 2008
4191	Cemetery Lot Dues	1,490	720	600	902	902	302	700
4201	Interest off Cemetery Accts	112	2,674	7,976	8,428	8,428	452	8,428
	Totals	1,602	3,394	8,576	9,329	9,330	754	9,128

Revenue Justification

Grounds Maintenance

4191 Cemetery Lot Dues \$700

Each year the annual dues decrease as more patrons elect to participate in the One Time plan offered by ordinance No. B-488 and B-490. These revenues originated by the ordinances establishing annual dues of \$10 per grave space for groundskeeping or \$100 per grave space for Lifetime Care. As people have participated in the Lifetime Care plan our annual dues decrease. The patrons remaining are committed to dues rather than investing in the Lifetime Care plan.

4201 Cemetery Acct Interest \$8,428

This is interest from the following accounts

* Rose Hill Savings - US Bank	\$39,253.62	4.25%	\$ 1,668
Certificate - Elk Horn Bank	\$79,237.53	2.95%	\$ 1,938
* Certificate - US Bank	\$98,800.00	4.88%	\$ 4,821
Total	\$217,291.15		\$ 8,428

* interest income rolls back into the account

FY 2008

Personnel Allocation/Costs

Grounds Maintenance

Full Time Authorized Positions

Number	Employee	Title	Base Pay 3% COL	Unemply. 1.50%	Workers' Comp	Retire 11.90%	Fica 7.65%	Insurance	Total
1	Buckley, L	Crew Leader	24,419	366	904	2,906	1,868	3843	34,306
2	Scott, A	Crew Leader	22,070	331	817	2,626	1,688	3843	31,375
3	Gates, D	Cem Groundskeeper	20,290	304	751	2,414	1,552	3843	29,155
4	Buckley, R	Labor	20,290	304	751	2,414	1,552	3843	29,155
5		Labor	17,992	270	666	2,141	1,376	3843	26,288
	Subtotal		105,061	1,576	3,887	12,502	8,037	19,215	150,278

Part Time Authorized Positions

Number	Employee	Title	Base Pay \$7.50/hr	Unemply. 1.50%	Workers' Comp	Retire 11.90%	Fica 7.65%	Insurance	Total
1	Part-Time	Labor	9,932	149	367	1,182	760		12,390
2	Part-Time	Labor	9,932	149	367	1,182	760		12,390
3	Part-Time	Cem Groundskeeper	9,932	149	361	1,182	760		12,383
	Subtotal		29,796	447	1,095	3,546	2,279	0	37,164
									\$187,442

FY 2008

Supply Summary Page

Grounds Maintenance

Acct #	Item	Actual FY 2005	Actual FY 2006	Budgeted FY 2007	Actual 9 month	Year End Projection	(Over) Under	Request FY 2008
5201	Office	1,645	179	500	6	250	250	500
5202	Clothing & Uniform	3,696	3,206	3,750	2,319	3,091	659	3,500
5203	Motor Vehicles	12,714	19,703	15,000	17,478	21,043	(6,043)	23,000
5204	Minor Tools	1,177	2,771	4,000	862	1,975	2,025	7,100
5205	Janitorial	135	104	250	20	150	100	250
5206	Chemical Supplies	431	939	2,500	2,409	2,409	91	2,500
5210	Other	2,638	2,488	2,500	1,850	2,500	0	2,500
	Totals	22,437	29,390	28,500	24,944	31,418	(2,918)	39,350

Supply Justification
Grounds Maintenance

- 5201 Office Supplies \$500**
This supplies ink and paper for the fuel dispensing system, along with various office supplies.
- 5202 Clothing & Uniform \$3,500**
Uniforms, jackets, coveralls, shirts, pants, hats, and boot allowance for employees.
- 5203 Motor Vehicles \$23,000**
This is for routine maintenance, fuel, filters, oil, etc. for public works equipment. Due to the increase cost of petroleum products, staff has increased this request. Staff has estimated fuel costs at \$3.50/gal.
- 5204 Minor Tools \$7,100**
Grease guns, screwdrivers, rakes, shovels, hand tools, weed eaters, push mowers, 6 ft bush hog (\$2,500), and biannual replacement of a cemetery riding mower (\$2,100).
- 5205 Janitorial \$250**
Cleaning supplies for the bathrooms, hand cleaner, hand towels, etc.
- 5206 Chemical Supplies \$2,500**
These chemicals are for grass retardation, herbicide, round up, and ant killer.
- 5210 Other \$2,500**
This includes gloves, ice, bug spray, trash liners, paint, and park signs.

FY 2008

Maintenance Summary Page

Grounds Maintenance

Acct #	Item	Actual FY 2005	Actual FY 2006	Budgeted FY 2007	Actual 9 month	Year End Projection	(Over) Under	Request FY 2008
5303	Motor Vehicle	9,347	8,632	10,000	4,958	6,500	3,500	13,500
5304	Radio	425	425	500	0	450	50	500
5306	Buildings/Facilities	114	58	850	1,023	1,023	(173)	2,200
	Street/Drive/Parking	170	0	0	0	0	0	0
	Totals	10,056	9,115	11,350	5,981	7,973	3,377	16,200

Maintenance Justification
Grounds Maintenance

- | | | | |
|-------------|--|-----------------|--|
| 5303 | Motor Vehicle | \$13,500 | |
| | This account will include work on all tractors and mowers and the vehicles such as filters, sparkplugs, deck & deck parts on the mowers. | | |
| 5304 | Radio | \$500 | |
| | Unanticipated repairs for radio equipment. | | |
| 5306 | Buildings/Facilities | \$2,200 | |
| | Maintenance and electricity for Grounds Maintenance building. | | |

FY 2008

Miscellaneous Summary Page

Grounds Maintenance

Acct #	Item	Actual FY 2005	Actual FY 2006	Budgeted FY 2007	Actual 9 month	Year End Projection	(Over) Under	Request FY 2008
5402	Real Property/Vehicle Insurance	2,274	1,609	1,850	1,247	1,247	603	1,247
5406	Association Dues & Training	164	40	500	0	0	500	500
5407	Telephone Service	2,971	2,029	3,000	1,171	1,561	1,439	2,000
5408	Electric Service	286	374	500	326	434	66	500
	Totals	5,695	4,052	5,850	2,744	3,242	2,608	4,247

Miscellaneous Justification
Grounds Maintenance

- 5402 Vehicle Insurance \$1,247**
The vehicle insurance is included under the Municipal Vehicle policy with the Arkansas Municipal League.
- 5406 Association Dues & Training \$500**
This account is scheduled to be used for training such as OSHA and safety classes.
- 5407 Telephone Service \$2,000**
This is the phone service for 1 public works line for special pickups, and 2 Public Works cell phones.
- 5408 Electric Service \$500**
This pays for the cemetery shop at the cemetery.

FY 2008

Capital Summary Page

Grounds Maintenance

Account	Item	Actual FY 2005	Actual FY 2006	Budgeted FY 2007	Actual 9 month	Year End Projection	(Over) Under	Requested FY 2008
5999	0-Turn 60 inch mower	9,098	0	17,500	16,096	16,096	1,404	8,250
5999	LT150 mower	0	0	1,750	2,649	2,649	0	0
5999	1/2 Ton Pickup	0	0	0	0	0	0	17,760
5999	Trailer	0	0	1,700	1,300	1,300	0	0
5999	5-foot bushog	0	0	2,700	2,463	2,463	0	0
5999	Tool shed	0	0	2,750	2,768	2,768	0	0
	Totals	9,098	0	26,400	25,276	25,276	1,404	26,010

Capital Justification
Grounds Maintenance

5999 0-Turn 60 inch mower \$ 8,250
Annual replacement of 0-turn radius mowers for Grounds Maintenance crews.

5999 1/2 Ton Pickup \$ 17,760
Replaces a hand-me-down pickup used by Grounds Maintenance crew.

FY 2008

Department Summary Page

Parks & Recreation

Acct #	Item	Actual FY 2005	Actual FY 2006	Budgeted FY 2007	Actual 9 month	Year End Projection	(Over) Under	Budgeted FY 2008
5100	Personnel Costs	199,837	204,691	235,778	176,654	235,539	239	239,371
5200	Supplies	34,012	40,006	58,150	52,418	59,638	(1,488)	54,785
5300	Maintenance	10,625	26,270	17,200	9,399	9,946	7,254	11,600
5400	Miscellaneous	64,753	64,757	73,645	60,292	80,926	(7,281)	83,470
	O & M Subtotals	309,227	335,723	384,773	298,763	386,050	(1,277)	389,226
5999	Capital Outlay	0	0	3,740	0	0	3,740	2,850
	TOTAL BUDGET	309,227	335,723	388,513	298,763	386,050	2,463	392,076

FY 2008								
Revenue								
Parks & Recreation								
Acct #	Source	Actual FY 2005	Actual FY 2006	Budgeted FY 2007	Actual 9 month	Year End Projection	Over (Under)	Request FY 2008
4162	Concessions	5,749	5,673	23,000	23,521	26,000	3,000	31,500
4163	Recreation Fees	26,698	23,459	35,850	19,671	26,000	(9,850)	31,800
4166	Center Fees	41,431	23,459	37,000	28,989	32,000	(5,000)	32,450
	Subtotal	73,878	52,590	95,850	72,181	84,000	(11,850)	95,750
	LWCF 03 - Outdoor Parks #2	0	0	84,629	0	0	(84,629)	80,000
	LWCF 04 - Outdoor Parks #3	0	0	90,134	0	125,000	34,866	0
	Ross Foundation - Central Park	0	15,000	15,000	0	0	(15,000)	0
	Totals	73,878	67,590	285,613	72,181	209,000	(76,613)	175,750

Revenue Justification

Parks & Recreation

4162 Concessions **\$31,500**

General (Feaster Park, etc.)	\$363
Recreation Center	\$5,391
Youth Sports Complex	<u>\$25,745</u>
	\$31,500

4163 Recreation Fees **\$31,800**

Adult Softball	\$12,000	Picture Commission	\$500
Feaster Park Reservations	\$1,500	Youth Sports Complex User Fees	\$2,000
Softball Tournament	\$1,800	Youth Sports Complex Tournament Fees	\$2,000
Kickball	\$500	Youth Sports Complex Reservations	\$1,200
Founder's Day	\$1,000	Youth Sports Complex Tournament Parking	\$1,800
Youth Football	\$5,000	Youth Sports Complex Festival	<u>\$1,500</u>
Youth Flag Football	\$1,000		\$31,800

4166 Center Fees **\$32,450**

Room Rental	\$5,000	Dodge Ball	\$300
Daily Admissions	\$6,700	Adult Basketball	\$3,350
Activity Cards	\$9,000	Youth Basketball	\$850
Fitness Equipment Certification	\$100	Volleyball	\$1,000
Special Events	\$4,000	Summer Basketball	<u>\$400</u>
Triathlon	\$1,750		\$32,450

FY 2008

Personnel Allocation/Costs

Parks & Recreation Department

Full Time Authorized Positions

Number	Employee	Title	Base Pay 3% COL	Unemply. 1.50%	Workers' Comp	Retire 11.90%	Fica 7.65%	Insurance	Total
1	Brumley, Rick	Director	43,778	657	114	5,210	3,349	5,355	58,462
2	Pettit, Sarah	Administrative Assistant	25,989	390	68	3,093	1,988	3,843	35,370
3	Huddleston, Steve	Programmer	22,497	337	58	2,677	1,721	3,843	31,135
4	Volz, Mike	Sports Supervisor	31,057	466	81	3,696	2,376	3,843	41,518
	<i>Director - Cell Allowance</i>		240						240
	<i>Director - Car Allowance</i>		4,200	63			321		4,584
	<i>Sports Supervisor - Cell Allowance</i>		240						240
Subtotal Full Time Salaries			128,001	1,913	321	14,675	9,755	16,884	171,549

Part-time Authorized Positions

Number	Employee	Title	Total Pay	Unemply. 1.50%	Workers' Comp 3.70%	Retire 11.90%	Fica 7.65%	Insurance	Total
Park Maintenance									
7 months	To Be Filled (25 hr/wk)	Pk Mnt/Field Prep \$6.80/hr	4,760	71	176	566	364		5,938
7 months	To Be Filled (25 hr/wk)	Pk Mnt/Field Prep \$6.55 /hr	4,585	69	170	546	351		5,720
Youth Sports Complex									
3.5 months	To Be Filled	Internship	1,000	15	37		77		1,129
5 months	To Be Filled (20 hr/wk)	Concession Worker \$6.55/hr	2,620	39	97		200		2,957
5 months	To Be Filled (20 hr/wk)	Concession Worker \$6.55/hr	2,620	39	97		200		2,957
Recreation Center									
12 months	To Be Filled (15 hr/wk)	Desk Aide \$6.55/hr	5,109	77	189		391		5,766
12 months	To Be Filled (15 hr/wk)	Desk Aide \$6.55/hr	5,109	77	189		391		5,766
12 months	To Be Filled (15 hr/wk)	Desk Aide \$6.55/hr	5,109	77	189		391		5,766
8 months	To Be Filled (20 hr/wk)	Laborer \$6.55/hr	4,192	63	155		321		4,731

Part-time Authorized Positions (CONT.)

Number	Employee	Title	Total Pay	Unemploy.	Workers' Comp	Retire	Fica	Insurance	Total
				1.50%	3.70%	11.90%	7.65%		
	Football								
36 games	Football Staff	Official at \$12/game	432	6	16		33		488
	Football Staff	Official at \$12/game	432	6	16		33		488
	Football Staff	Official at \$12/game	432	6	16		33		488
	Football Staff	Scorekeeper at \$6.55/game	236	4	9		18		266
	Football Staff	Announcer at \$6.55/gm	236	4	9		18		266
	Basketball (Adult Lge)								
45 games	Basketball Staff	Referee \$15/game	675	10	25		52		762
	Basketball Staff	Referee \$15/game	675	10	25		52		762
	Basketball Staff	Scorekeeper \$6.55/game	295	4	11		23		333
	Basketball Staff	Scorekeeper \$6.55/game	295	4	11		23		333
	Basketball (Youth Lge)								
18 games	Basketball Staff	Referee \$12/game	216	3	8		17		244
	Basketball Staff	Referee \$12/game	216	3	8		17		244
	Basketball Staff	Scorekeeper \$6.55/game	118	2	4		9		133
	Basketball Staff	Scorekeeper \$6.55/game	118	2	4		9		133
	Softball								
225 games	Softball Staff	Umpire \$15/game	3,375	51	125		258		3,809
	Softball Staff	Umpire \$15/game	3,375	51	125		258		3,809
	Softball Staff	Scorekeeper \$6.55/game	1,474	22	55		113		1,663
	Volleyball								
23 matches	Volleyball Staff	Referee \$12/match	276	4	10		21		311
	Baseball								
12 weeks	To Be Filled (25 hr/wk)	Sturgis Grounds \$6.55 hour	1,965	29	73		150		2,218
28 weeks	To Be Filled (25 hr/wk)	YSC Grounds \$6.55 hour	4,585	69	170		351		5,174
28 weeks	To Be Filled (25 hr/wk)	YSC Grounds \$6.55 hour	4,585	69	170		351		5,174
	Subtotal Recreation Part Time		59,114	887	2,187	1,112	4,522	0	<u>67,822</u>
	Subtotal Full Time Positions		128,001	1,913	321	14,675	9,755	16,884	171,549
	Subtotal Part Time Positions		59,114	887	2,187	1,112	4,522	0	67,822
	Total Personnel		187,115	2,800	2,508	15,787	14,278	16,884	239,371

FY 2008

Supply Summary Page

Parks & Recreation

Acct #	Item	Actual FY 2005	Actual FY 2006	Budgeted FY 2007	Actual 9 month	Year End Projection	(Over) Under	Request FY 2008
5201	Office & Computer	3,183	2,455	6,500	2,116	2,300	4,200	2,500
5202	Clothing & Uniform	603	424	450	422	450	0	400
5203	Motor Vehicle (fuel)	353	354	300	732	975	(675)	900
5204	Minor Tools	294	652	500	1,461	1,461	(961)	700
5205	Janitorial	2,903	3,180	3,250	3,341	4,420	(1,170)	3,000
5206	Chemical	2,872	3,223	8,000	3,774	5,700	2,300	6,400
5207	Education/Recreation	13,708	17,184	17,000	16,078	17,800	(800)	15,535
5208	Buildings/Facilities	3,377	7,049	5,000	1,333	1,500	3,500	1,500
5210	Other	3,412	918	1,000	3,371	3,510	(2,510)	2,500
5211	Coffee	274	138	200	169	249	(49)	250
5212	Concession	3,032	3,609	15,800	19,348	21,000	(5,200)	21,000
5213	Safety Program	0	822	150	272	272	(122)	100
	Totals	34,012	40,006	58,150	52,418	59,638	(1,488)	54,785

Supply Justification

Parks & Recreation

5201	Office & Computer	\$2,500		
	Supplies for the operation of the Parks and Recreation Department and the Recreation Center office and administrative supplies. These expenses include: numbered receipt books, pens, pads, poster boards, file folders, legal pads, markers, computer supplies, copy paper, etc.			
5202	Clothing & Uniform	\$400		
	Staff hats and shirts used for identification:			
	Recreation Center and summer staff t-shirts	\$100		
	Recreation Center staff shirts	\$300		
5203	Motor Vehicle	\$900		
	For gasoline and other minor supplies for the retired police car, truck, and Gator used by our staff.			
5204	Minor Tools	\$700		
	Tools purchased for the grounds keepers and maintenance of fields, Recreation Center, and other facilities.			
5205	Janitorial	\$3,000		
	Cleaning supplies, mops, brooms, disinfectants, deodorizers, buffing pads, vacuum bags, paper products, trash bags, etc. Grounds keepers and janitor purchase their supplies from this account.			
5206	Chemical	\$6,400		
	Category used for fertilizer, seeds, plants, etc. for ball fields and parks. Also athletic field markers and other chemicals such as insect killers:			
	Fertilizer	\$1,400	Lining dust	\$700
	Herbicide, weed killer, oil dry	\$100	Lining paint	\$2,100
	Round - Up	\$200	Seeds	\$600
	Wasp, hornet, fire ant killer	\$1,300		

Supply Justification

Parks & Recreation Pg 2

5207	Education/Recreation	\$15,535											
	Purchase supplies for different programs offered by Parks & Recreation.												
	Adult sports:	\$2,975	<table border="0" style="margin-left: 20px;"> <tr> <td>Basketball</td> <td style="text-align: right;">\$500</td> </tr> <tr> <td>Softball</td> <td style="text-align: right;">\$2,000</td> </tr> <tr> <td>Volleyball</td> <td style="text-align: right;">\$175</td> </tr> <tr> <td>Softball Tournament</td> <td style="text-align: right;">\$300</td> </tr> </table>	Basketball	\$500	Softball	\$2,000	Volleyball	\$175	Softball Tournament	\$300		
Basketball	\$500												
Softball	\$2,000												
Volleyball	\$175												
Softball Tournament	\$300												
	Youth sports:	\$4,260	<table border="0" style="margin-left: 20px;"> <tr> <td>Football</td> <td style="text-align: right;">\$2,000</td> </tr> <tr> <td>Basketball</td> <td style="text-align: right;">\$1,060</td> </tr> <tr> <td>Baseball - Tourn.</td> <td style="text-align: right;">\$600</td> </tr> <tr> <td>Soccer - Tourn.</td> <td style="text-align: right;">\$600</td> </tr> </table>	Football	\$2,000	Basketball	\$1,060	Baseball - Tourn.	\$600	Soccer - Tourn.	\$600		
Football	\$2,000												
Basketball	\$1,060												
Baseball - Tourn.	\$600												
Soccer - Tourn.	\$600												
	Rec Cntr & Spc Evnt:	\$7,300	<table border="0" style="margin-left: 20px;"> <tr> <td>YSC Festival</td> <td style="text-align: right;">\$1,000</td> </tr> <tr> <td>Crusin' In The Park</td> <td style="text-align: right;">\$3,900</td> </tr> <tr> <td>Founder's Day</td> <td style="text-align: right;">\$2,000</td> </tr> <tr> <td>Halloween</td> <td style="text-align: right;">\$100</td> </tr> <tr> <td>Activity Functions</td> <td style="text-align: right;">\$300</td> </tr> </table>	YSC Festival	\$1,000	Crusin' In The Park	\$3,900	Founder's Day	\$2,000	Halloween	\$100	Activity Functions	\$300
YSC Festival	\$1,000												
Crusin' In The Park	\$3,900												
Founder's Day	\$2,000												
Halloween	\$100												
Activity Functions	\$300												
	Miscellaneous:	\$1,000											
5208	Buildings/Facilities	\$1,500											
	Used to purchase building supplies. Purchasing signage, trash receptacles, etc. for the Youth Sports Complex and park areas.												
5210	Other	\$2,500											
	Purchasing supplies for the turf management & field preparation crews. Also, this fund is used for purchasing locks, spare keys, cups, mileage compensation and unexpected uncategorized items.												
5211	Coffee	\$250											
	Purchasing coffee supplies for the Recreation Center office, events, and meetings.												
5212	Concession	\$21,000											
	Concession will be operated at the Recreation Center during basketball, at the Youth Sports Complex during football and soccer, and at special events. This includes supplies for the Coke machine.												
5213	Safety Program	\$100											
	Safety training for Recreation Center and staff. First aid supplies.												

FY 2008**Maintenance Summary Page****Parks & Recreation**

Acct #	Item	Actual FY 2005	Actual FY 2006	Budgeted FY 2007	Actual 9 month	Year End Projection	(Over) Under	Budgeted FY 2008
5301	Office Equipment	596	780	800	298	450	350	600
5302	Machinery	522	458	400	1,266	1,266	(866)	1,000
5306	Building/Facility	9,507	25,032	16,000	7,835	8,230	7,770	10,000
	Totals	10,625	26,270	17,200	9,399	9,946	7,254	11,600

Maintenance Justification

Parks & Recreation

- 5301 Office Equipment \$600**
To maintain and repair computer, printers, fax, copy machine, phone, ID maker, and other office equipment.
- 5302 Machinery \$1,000**
To make minor repairs and maintenance to any machinery, one high mileage vehicle, or equipment used in the Recreation Center or other park areas.
- 5306 Building/Facility \$10,000**
Unanticipated repairs and maintenance to facilities in our parks.

FY 2008

Miscellaneous Summary Page

Parks & Recreation

Acct #	Item	Actual FY 2005	Actual FY 2006	Budgeted FY 2007	Actual 9 month	Year End Projection	(Over) Under	Request FY 2008
5402	Insurance - Other	6,456	6,706	9,600	8,292	8,292	1,308	9,670
5404	Contracts & Special Services	11,117	15,552	10,110	10,504	13,720	(3,610)	14,000
5405	Advertising & Legal	2,572	2,419	1,750	3,008	4,329	(2,579)	3,500
5406	Association Dues & Meeting	2,016	1,544	1,500	1,964	1,964	(464)	2,000
5407	Telephone Service	5,568	4,075	4,500	2,697	3,596	904	3,600
5408	Electric Service	31,337	29,611	41,135	29,150	44,000	(2,865)	45,000
5409	Gas Service	4,664	4,227	4,500	4,187	4,500	0	5,000
5410	Postage & Shipping	123	132	50	176	176	(126)	200
5417	Refunds	900	490	500	315	350	150	500
	Totals	64,753	64,757	73,645	60,292	80,926	(7,281)	83,470

Miscellaneous Justification

Parks & Recreation

5402 Insurance - Other \$9,670

To purchase accidental, real property and vehicle insurance.

Property	\$6,820	Supplemental Football Policy	\$1,650
Annual - Secondary Accident Policy	\$1,000	Vehicle Ins AML	\$200

5404 Contracts & Special Services \$14,000

This covers the service contract on the elevator, security system, cleaning crew, and pest control at the Recreation Center. Add on a contract for air condition service.

5405 Advertising & Legal \$3,500

Classified ads, bidding, promotions, and other required legal notices related to this department, and various educational/instructional/promotional marketing campaigns for Recreation Center and Youth Sports Complex.

5406 Association Dues & Meeting \$2,000

Covers dues & meetings of the following:

National Recreation Parks Association membership	\$560
Ark Recreation Parks Assn membership for four	\$225
ARPA State Conference & motel fees for three	\$350
Parks & Recreation SW Regional Mtg	\$300
Fuel/Mileage reimbursement	\$500

5407 Telephone Service \$3,600

Phone services at the Recreation Center (Phone, FAX, and DSL - 5 total lines)

5408 Electric Service \$45,000

Electric Service at 26th Street Fountain, Clark Park, Feaster Park, Recreation Center, River Park, Sturgis Park, and Youth Sports Complex.

5409 Gas Service \$5,000

Gas services at the Recreation Center.

5410 Postage & Shipping \$200

Stamps and postal services. Mail outs for Recreation Center.

5417 Refunds \$500

Refunds for those who drop out of Parks and Recreation and Recreation Center programs before participating.

FY 2008

Capital Summary Page

Parks & Recreation

Acct #	Item	Actual FY 2005	Actual FY 2006	Budgeted FY 2007	Actual 9 month	Year End Projection	(Over) Under	Budgeted FY 2008
5999	Building for Gator and Tractor	0	0	2,740	0	0	2,740	0
5999	Signager for 26th Street Bike Router	0	0	1,000	0	0	1,000	0
5999	Ice Machine at Youth Sports Complex	0	0	0	0	0	0	2,050
5999	Tower at Youth Sports Complex	0	0	0	0	0	0	800
	LWCF 03 - Outdoor Parks #2	0	0	160,000	160,000	160,000	0	0
	LWCF 04 - Outdoor Parks #3	0	0	250,000	250,000	250,000	0	0
	Ross Foundation - Central Park	0	15,000	0	0	0	0	0
	Totals	0	0	3,740	0	0	3,740	2,850

Capital Justification
Parks & Recreation

5999	Ice Machine at Youth Sports Complex	\$2,050
5999	Tower at Youth Sports Complex	\$800

FY 2008

Department Summary Page

Police Department

Acct #	Item	Actual FY 2005	Actual FY 2006	Budgeted FY 2007	Actual 9 month	Year End Projection	(Over) Under	Budgeted FY 2007
5100	Personnel Costs	1,095,680	1,163,919	1,283,485	926,176	1,234,902	48,583	1,232,857
5200	Supplies	87,986	85,791	91,200	73,657	91,420	(220)	92,000
5300	Maintenance	22,739	19,803	24,650	10,561	13,487	11,163	20,150
5400	Miscellaneous	101,663	102,850	104,475	64,780	88,794	15,681	109,689
	O & M Subtotals	1,308,067	1,372,363	1,503,810	1,075,174	1,428,603	75,206	1,454,696
5999	Capital Outlay	21,473	98,205	63,200	56,956	61,956	1,244	50,000
	TOTAL BUDGET	1,329,540	1,470,567	1,567,010	1,132,130	1,490,559	76,450	1,504,696

FY 2008								
Revenue								
Police Department								
Acct #	Source	Actual FY 2005	Actual FY 2006	Budgeted FY 2007	Actual 9 month	Year End Projection	Over (Under)	Request FY 2008
4121	Bonds and Fines	109,159	179,473	180,000	87,817	129,566	(50,434)	130,000
4122	Parking	3,757	3,053	3,000	2,055	4,110	1,110	4,110
4123	Accident	2,921	4,169	3,500	3,177	4,336	836	4,336
4126	Act 1256	59,038	54,953	55,065	42,419	56,577	1,512	56,577
4128	Dispatching Services	0	0	14,400	10,800	14,400	0	14,400
	Miscellaneous	0	0	0	900	900	900	0
	Subtotal	174,876	241,649	255,965	147,167	209,889	(46,076)	209,423
Grant Revenue								
Acct #	Source	Actual FY 2005	Actual FY 2006	Request FY 2007	Actual 9 month	Year End Projection	Over (Under)	Request FY 2008
4183	Cops In School - SRO 1	5,973	12,178	28,095	15,654	15,654	(12,441)	19,633
4183	Cops In School - SRO 2	5,973	58,811	25,586	19,849	19,849	(5,737)	20,233
4186	DTF Group 6 (OIC & NEU)*	55,998	89,085	103,545	53,425	89,040	(14,505)	50,190
4181	LLEBG	0	4,788	0	0	0	0	4,788
	Bulletproof vest	3,806	0	0	0	0	0	0
4999	Community Grant	0	3,600	0	0	0	0	0
	Subtotal	71,750	168,462	157,226	88,928	124,543	(32,683)	94,844
	Totals	246,625	410,110	413,191	236,096	334,432	(78,759)	304,267
* This funds DTF Group 6 positions on the Personnel pages.								

Revenue Justification
Police Department

4121	Bonds and Fines These costs are assessed by Municipal Court.	\$130,000
4122	Parking Parking ticket revenues are down due to more time spent on traffic enforcement.	\$4,110
4123	Accidents Revenue from accident report sales has increased due to increased accident report costs. (were \$4.00 now \$10.00)	\$4,336
4126	Act 1256 Act 1256 established uniform filing fees for the court system.	\$56,577
4128	Dispatch Services Revenues from contract with Caddo Valley Police Department.	\$14,400
4183	Cops In School - SRO 1 This was a Dept of Justice Grant for a School Resource Officer. The grant was fully funded for three years. The fourth year and subsequent years will be jointly funded by Arkadelphia School District (75%) and the City of Arkadelphia (25%).	\$19,633
4183	Cops In School - SRO 2 The City was awarded a second School Resource Officer in 2004. This is a Dept. of Justice Grant.	\$20,233
4186	Drug Task Force - Group 6 Currently the City is a member of Group 6 - Drug Task Force. Salary and benefits are reimbursed under this grant.	\$50,190
4181	LLEBG Grant moneys for purchase of Police Department equipment.	\$4,788
	Bullet Proof Vest	\$0
4999	Community Grant	\$0

FY 2008												
Personnel Allocation/Costs												
Police Department												
Full Time Authorized Positions												
Number	Employee	Title	Base Pay	Uniform	Holiday	Cert.	Unemply.	Workers' Comp	Retire	Fica	Ins.	Total
			3% COL		6.60%		1.50%	2.87%	11.90%	7.65%		
1	Harris, A	Chief	49,473	800	3,265	2,400	742	1,420	5,887	3,785	5,355	73,127
2	Hillery, H	CID -Sgt	32,221	800	2,127	1,800	483	925	3,834	2,465	5,355	50,009
3	Bethell, R	CID -Sgt	32,221	800	2,127	1,200	483	925	3,834	2,465	3,843	47,897
4	Ledbetter, D	Clerk	22,283	0	0	0	334	640	2,652	1,705	5,355	32,969
5	Cleek, D	Sgt	28,963	800	1,912	600	434	831	3,447	2,216	3,843	43,045
6	Harper, C	Sgt	28,963	800	1,912	600	434	831	3,447	2,216	3,843	43,045
7	Jackson, J	Sgt	28,963	800	1,912	1,200	434	831	3,447	2,216	3,843	43,645
8	Whittle, J	Sgt.	28,963	800	1,912	600	434	831	3,447	2,216	3,843	43,045
9	Harmon, B	Cpl.	27,421	800	1,810	600	411	787	3,263	2,098	3,843	41,032
10	Hasley, C	Cpl.	27,421	800	1,810	600	411	787	3,263	2,098	3,843	41,032
11	Palmer, D	Cpl.	27,421	800	1,810	600	411	787	3,263	2,098	0	37,189
12	Williams, A	Cpl.	27,421	800	1,810	600	411	787	3,263	2,098	3,843	41,032
13	Cleek, M	Patrolman	26,097	800	1,722	0	391	749	3,105	1,996	3,843	38,704
14	Evans,J	Patrolman	26,097	800	1,722	600	391	749	3,105	1,996	3,843	39,304
15	Jones, R	Patrolman	26,097	800	1,722	0	391	749	3,105	1,996	3,843	38,704
16	Jordan, T	Patrolman	26,097	800	1,722	600	391	749	3,105	1,996	3,843	39,304
17	Land, R	Patrolman	26,097	800	1,722	0	391	749	3,105	1,996	3,843	38,704
18	Plyler, R	Patrolman	26,097	800	1,722	0	391	749	3,105	1,996	3,843	38,704
19	Tackett, G	Patrolman	26,097	800	1,722	1,800	391	749	3,105	1,996	3,843	40,504
20	Whittle, S	Patrolman	26,097	800	1,722	1,200	391	749	3,105	1,996	3,843	39,904
21	Smith, R	Code Enf.	26,097	800	1,722	600	391	749	3,106	1,996	3,843	39,305
22	Watson, J	SRO1 Goza	26,097	800	1,722	600	391	749	3,106	1,996	3,843	39,305
23	Rocole, T	SRO2 HS	26,097	800	1,722	1,800	391	749	3,106	1,996	3,843	40,505
24	Boyd, V	Dispatch	22,075	800	1,457	0	331	634	2,627	1,689	3,843	33,455
25	Pierce, D	Dispatch	22,075	800	1,457	0	331	634	2,627	1,689	5,355	34,967
26	Thomason, J	Dispatch	22,075	800	1,457	0	331	634	2,627	1,689	3,843	33,455
27	Ware, M	Dispatch	23,105	800	1,525	0	347	663	2,749	1,768	3,843	34,800
28	Whitworth, B	NEU	37,432	800	2,471	600	561	1,074	4,454	2,864	3,843	54,100
	Overtime		30,000		1,980		450	861	3,762	2,295		39,348
	Subtotals		805,557	21,600	51,696	18,600	12,083	23,119	96,053	61,625	109,809	1,200,143

Personnel Allocation/Costs												
Police Department												
Part time Authorized Positions												
Number	Employee	Title	Base Pay	Uniform	Holiday	Cert.	Unemply.	Workers' Comp	Retire	Fica	Ins	Total
			3% COL		6.60%			2.87%	11.90%	7.65%		
1	Batson, K	PT Dispatch	14,911				224	428		1,141		16,704
2	Campbell, K	PT Dispatch	13,240				193	369	1,576	983		16,011
	Subtotals		28,151	0	0	0	417	797	1,576	2,124	0	32,715
	Total:		833,708	21,600	51,696	18,600	12,500	23,916	97,629	63,749	109,809	\$1,232,857

FY 2008

Supply Summary Page

Police Department

Acct #	Item	Actual FY 2005	Actual FY 2006	Budgeted FY 2007	Actual 9 month	Year End Projection	(Over) Under	Budgeted FY 2008
5201	Office Supplies	16,743	6,796	11,000	8,628	10,565	435	11,000
5202	Clothing & Uniform	7,867	13,400	10,000	11,102	11,102	(1,102)	10,000
5203	Motor Vehicles Supplies	50,510	52,769	55,000	41,254	55,006	(6)	55,000
5204	Minor Tools	780	780	1,500	1,807	2,107	(607)	2,000
5205	Janitorial	3,336	2,480	3,500	2,167	2,889	611	3,000
5206	Chemical	343	207	400	643	643	(243)	400
5207	Educational	3,015	3,591	5,000	4,413	4,626	374	5,000
5208	Building/Facilities	2,737	1,827	1,800	662	1,086	714	2,600
5210	Other	2,656	3,942	3,000	2,980	3,397	(397)	3,000
	Totals	87,986	85,791	91,200	73,657	91,420	(220)	92,000

Supply Justification
Police Department

- 5201 Office Supplies \$11,000**
We anticipate the replacement of at three (3) obsolete computers plus normal supply purchases.
- 5202 Clothing & Uniform \$10,000**
This category is used to provide trousers, shirts, etc and the replacement of unserviceable uniforms, as well as jackets and vests. Budgeted amount is lowered due to reduced turnover rate.
- 5203 Motor Vehicles \$55,000**
This category includes, oil, gasoline, etc. for department owned vehicles.
- 5204 Minor Tools \$2,000**
This appropriation is for ammunition and the city's matching portion of hand gun agreements (\$300) customarily come out of this account. Ammunition costs have increased.
- 5205 Janitorial \$3,000**
Covers supplies for cleaning of building at 5th and Clay. Increased cost is due to new facility cleaning requirements.
- 5206 Chemical \$400**
Charges for chemical supplies used in criminal investigations come out of this account. For example: fingerprint dusting powder, chemical spray for development of prints at crime scenes and fingerprint lifting tape and backing.
- 5207 Educational \$5,000**
Used for the purchase of materials for drug and alcohol awareness in the public schools. This account is also used for officer training where expenses are not covered by Arkansas Law Enforcement Training Academy. Additionally in efforts to enhance public awareness of crime & safety issues, the department is participating in the Clark County Fair, and the Recreation Center "Safe Halloween".
- 5208 Building/Facilities \$2,600**
Covers cost of supplies for routine maintenance and signage at 5th and Clay.
- 5210 Other \$3,000**
Rechargeable flashlight batteries, portable radio batteries and parts for the radios.

FY 2008								
Maintenance Summary Page								
Police Department								
		Actual	Actual	Budgeted	Actual	Year End	(Over)	Request
Acct #	Item	FY 2005	FY 2006	FY 2007	9 month	Projection	Under	FY 2008
5301	Office Equipment	233	1,232	500	927	927	(427)	1,000
5303	Motor Vehicle	21,921	17,974	23,000	9,161	11,886	11,114	18,000
5304	Radio	364	19	500	32	32	468	500
5305	Instruments	221	577	650	442	642	8	650
	Totals	22,739	19,803	24,650	10,561	13,487	11,163	20,150

Maintenance Justification
Police Department

- 5301 Office Equipment \$1,000**
This covers expenses repairing equipment not covered under service agreements, for example, the typewriters, shredder, adding machines, voice recorders, etc.
- 5303 Motor Vehicle \$18,000**
There should be a decrease in maintenance due to age of fleet.
- 5304 Radio \$500**
Staff anticipates replacing two microphones and antennas out of this category next year.
- 5305 Instruments \$650**
Maintenance on radar, video cameras, shot gun locks, switch boxes, and a portable breathalyzer.

FY 2008								
Miscellaneous Summary Page								
Police Department								
Acct #	Item	Actual FY 2005	Actual FY 2006	Budgeted FY 2007	Actual 9 month	Year End Projection	(Over) Under	Request FY 2008
5402	Real Property / Vehicle Insurance	4,658	4,393	4,700	4,589	4,589	111	4,589
5404	Contracts & Special Services	5,473	4,496	5,000	2,291	2,730	2,270	5,000
5405	Advertising & Legal	447	445	675	175	175	500	500
5406	Association Dues & Meetings	1,180	4,025	4,500	4,548	4,548	(48)	5,000
5407	Telephone Service	8,482	9,524	8,800	8,428	10,729	(1,929)	11,000
5408	Electric Service	9,797	7,948	8,400	5,981	8,000	400	8,400
5409	Gas Service	661	531	1,000	537	650	350	1,000
5411	Miscellaneous	816	1,354	1,500	1,077	1,310	190	3,000
5412	Equipment Rental	5,705	6,443	5,500	1,461	5,700	(200)	6,000
5419	Prisoner Support	64,215	63,210	64,000	35,420	50,000	14,000	64,000
5410	Postage and Shipping	228	481	400	272	363	37	1,200
	Totals	101,663	102,850	104,475	64,780	88,794	15,681	109,689

Miscellaneous Justification
Police Department

5402	Vehicle Insurance and Real Property	\$4,589	
5404	Contracts & Special Services	\$5,000	This account covers the maintenance contract on the radio console and repeater as well as the service contract on the mobile and portable radios.
5405	Advertising & Legal	\$500	Advertising for employment opportunities within the PD.
5406	Association Dues & Meetings	\$5,000	Arkansas Crime Information Center (ACIC) required training for dispatchers, recertifications, attendance at law enforcement training other than academy Criminal Justice Institute, subscriptions to trade publications and membership in the Arkansas Police Chief's Assn. come out of this account. The 2 SRO's and their training are charged to this account in addition to the Southwest Ark. Tech. English and Spanish courses for certification.
5407	Telephone Service	\$11,000	This account includes both telephone and DSL service currently through SBC, and cell phone service. Cell phone replacements are also charged to this account.
5408	Electric Service	\$8,400	This is the estimated cost of electric service.
5409	Gas Service	\$1,000	This is annual costs for natural gas service at the department.
5411	Miscellaneous	\$3,000	All physicals and psychiatric exams on new hires are charged to this account. This also includes signage for the new facility.
5412	Equipment Rental	\$6,000	This category covers Arkansas Crime Information Center computer services.
5419	Prisoner Support	\$64,000	These costs are driven by the number of APD arrests incarcerated at the County and other jails by their need for medical attention.
5410	Postage and Shipping	\$1,200	This account covers postage and shipping charges. Additional mailing costs associated with Code Enforcement have been added.

FY 2008

Capital Summary Page

Police Department

		Actual	Actual	Budgeted	Actual	Year End	(Over)	Request
Acct #	Item	FY 2005	FY 2006	FY 2007	9 months	Projection	Under	FY 2008
5999	Police Cars	16,473	89,405	58,200	56,956	56,956	1,244	50,000
	Physio Medtronic Control Life Pak	0	3,800	0	0	0	0	0
5999	Group 6 NEU (DTF)	5,000	5,000	5,000	0	5,000	0	0
	Totals	21,473	98,205	63,200	56,956	61,956	1,244	50,000

FY 2007
Capital Summary Page
Police Department

5999 Police Cars \$50,000

Two new cars to replace cars with the highest mileage in the fleet. This includes graphics, lights, transfer of equipment, window bars, video, and radar.

Ford - Crown Victoria (+ digital camera)	\$	30,289.97
Chevrolet - Impala (unmarked)	\$	<u>19,710.03</u>
	\$	50,000.00

FY 2008								
Department Summary Page								
Sanitation								
Acct #	Item	Actual FY 2005	Actual FY 2006	Budgeted FY 2007	Actual 9 month	Year End Projection	(Over) Under	Budgeted FY 2007
5100	Personnel Costs	393,688	433,441	450,619	324,685	432,913	17,706	462,705
5200	Supplies	144,419	194,195	166,880	156,692	188,500	(21,620)	178,200
5300	Maintenance	123,364	145,892	149,500	98,668	132,500	17,000	145,500
5400	Miscellaneous	388,485	421,260	392,357	284,989	379,454	12,903	382,646
	O & M Subtotals	1,049,957	1,194,788	1,159,356	865,033	1,133,367	25,989	1,169,051
5999	Capital Outlay	7,341	69,873	238,091	170,986	170,986	67,105	247,091
	TOTAL BUDGET	1,057,297	1,264,662	1,397,447	1,036,019	1,304,353	93,094	1,416,142

FY 2008								
Revenue								
Sanitation								
Acct #	Source	Actual FY 2005	Actual FY 2006	Budgeted FY 2007	Actual 9 month	Year End Projection	Over (Under)	Request FY 2008
4371	Residential Collection	392,198	446,120	445,000	333,866	445,155	155	445,000
4372	Commercial Collection	443,527	430,209	428,000	325,156	433,541	5,541	430,000
4375	Dumping Fee Revenue	269,955	254,537	263,000	196,560	262,080	(920)	262,000
	Transfers In	5,000	0	0	0	0	0	0
4198	Miscellaneous Revenue / Bag sales	11,213	20,652	18,500	17,228	22,970	4,470	22,000
	Totals	1,121,893	1,151,518	1,154,500	872,809	1,163,746	9,246	1,159,000

Revenue Justification
Sanitation

4371	Residential Revenue	\$445,000	This figure reflects the new garbage charge of \$10.00 per household per month.
4372	Commercial Revenue	\$430,000	This amount reflects the new rate for commercial customers. Wal Mart, Brookshires, and Morse Automotive's compactor boxes are in this amount at \$350 per pull.
4375	Dumping Fee Revenue	\$262,000	This revenue is received from Clark County, Gurdon, Arkansas Highway Department, and other small businesses.
0	Transfers In	\$0	In the past funds were transferred to support the department.
4198	Miscellaneous Revenue - Bags	\$22,000	This revenue is derived from trash bag sales (\$6 per roll) and recycling receipts earned through the Southwest Solid Waste Management District. The department posts any recycling grants or refunds due to this account.

FY 2008									
Personnel Allocation/Costs									
Sanitation									
Full Time Authorized Positions									
Number	Employee	Title	Base Pay	Unemply.	Workers' Comp	Retire	Fica	Insurance	Total
			3% COL	1.50%	9.90%	11.90%	7.65%		
1	Manning, D	Supt.	46,862	703	122		3,585	3843	55,114
2	Ross, R		24,466	367	2,422		1,872	3843	32,970
3	Hill, T		22,598	339	2,237	2,689	1,729	3843	33,435
4	Akers, T		20,123	302	1,992	2,395	1,539	3843	30,194
5	Vail, M	Mechanic	25,936	389	2,568	3,086	1,984	3843	37,807
6	Brumley, D		20,123	302	1,992	2,395	1,539	3843	30,194
7	Rowland, B		18,868	283	1,868	2,245	1,443	3843	28,551
8	Summerville, C		20,123	302	1,992	2,395	1,539	3843	30,194
9	Riley, WH		24,691	370	2,444	2,938	1,889	3843	36,176
10	Karr, D.		23,386	351	2,315	2,783	1,789	5355	35,979
11	Thorton, B		18,868	283	1,868	2,245	1,443	3843	28,551
12	Hill, G		18,862	283	1,867	2,245	1,443	3843	28,542
13	Summerville, T		18,862	283	1,867	2,245	1,443	3843	28,542
	Overtime		20,000	300	1,980	2,380	1,530	0	26,190
	Subtotal		323,768	4,857	27,536	30,040	24,768	51,471	462,440
Part Time Authorized Positions									
Number	Employee	Title	Base Pay	Unemply.	Workers' Comp	Retire	Fica	Insurance	Total
			\$6.15/hr	1.50%	12%	11.90%	7.65%		
	Three days annually	Bag Deliverers	265	0	0	0	0	0	265
	Subtotal		265	0	0	0	0	0	265
	Total Personnel Costs:		324,033	4,857	27,536	30,040	24,768	51,471	462,705

FY 2008								
Supply Summary Page								
Sanitation								
Acct #	Item	Actual FY 2005	Actual FY 2006	Budgeted FY 2007	Actual 9 month	Year End Projection	(Over) Under	Request FY 2008
5201	Office	218	593	600	2,881	3,000	(2,400)	1,000
5202	Clothing & Uniform	8,332	8,255	8,000	5,483	7,300	700	8,000
5203	Motor Vehicles	89,673	102,886	88,000	80,507	107,000	(19,000)	107,000
5204	Minor Tools	0	20	500	14	500	0	500
5205	Janitorial	534	542	500	388	500	0	500
5206	Chemical Supplies	2,160	1,327	1,200	480	1,200	0	1,200
5214	Trash Bags	38,269	64,320	64,080	63,825	65,000	(920)	56,000
5210	Other	5,233	16,252	4,000	3,113	4,000	0	4,000
	Totals	144,419	194,195	166,880	156,692	188,500	(21,620)	178,200

Supply Justification

Sanitation

- 5201 Office \$1,000**
This category is also used for the office supplies needed to run the transfer station. It includes printing of transfer station scale tickets as well as any replacement parts for our printer. New printer was purchased in FY07 causing a large increase.
- 5202 Clothing & Uniform \$8,000**
This category is for uniforms for 13 employees with 9 changes. All shop towels and mats come out of this account. As a part of our safety program, the City furnishes a boot allowance for steel toe boots for 12 employees whose job description requires protective footwear.
- 5203 Motor Vehicles \$107,000**
This amount was based on avg monthly usage of 2200 gallons of diesel and gasoline X \$3.50/gal. This includes other vehicle supplies.
- 5204 Minor Tools \$500**
This is for any tools needed.
- 5205 Janitorial \$500**
All purchases of brooms, mops, toilet paper and mop buckets are charged to this account.
- 5206 Chemical \$1,200**
This item contains soap for the truck's high pressure washer, deodorizing granules and fly bait
- 5214 Trash Bags \$56,000**
Bid was \$68.54/1000, for 800,000 bags. This includes approx. \$1200 for bags for the City parks (larger sized).
- 5210 Other \$4,000**
The department uses ice for water for the men on the trucks during the summer. This appropriation is ample to supply the need next year. Also includes door stickers and advertising for recycling promotion.

FY 2008

Maintenance Summary Page

Sanitation

Acct #	Item	Actual FY 2005	Actual FY 2006	Budgeted FY 2007	Actual 9 month	Year End Projection	(Over) Under	Request FY 2008
5303	Motor Vehicle	107,539	131,653	130,000	80,228	110,000	20,000	130,000
5304	Radio	640	0	500	113	500	0	500
5306	Buildings/Facilities	6,243	2,323	9,000	11,006	12,000	(3,000)	5,000
5310	Dumpster Maintenance	8,942	11,916	10,000	7,321	10,000	0	10,000
	Totals	123,364	145,892	149,500	98,668	132,500	17,000	145,500

Maintenance Justification
Sanitation

5303 Motor Vehicle \$130,000

This account is for all repairs, including tires.

5304 Radio \$500

Maintenance of 2 handheld radios, one in each of the Mack trucks, one in each sideloader, and one in each front loader as well as the Dodge truck. This category is just enough for minor repairs.

5306 Buildings/Facilities \$5,000

Staff is requesting enough to do routine maintenance and repairs to our existing buildings.

5310 Dumpster Maintenance \$10,000

The city has 216 containers maintained by painting, repairing rusted bottoms, and welding. Steel prices have more than doubled this year. Extensive repairs were required on three of the departments transfer boxes this year. Also, there were unanticipated repairs to the compactor hopper in 2006.

100	-	4 yd containers
85	-	6 yd containers
31	-	8 yd containers

FY 2008								
Miscellaneous Summary Page								
Sanitation								
Acct #	Item	Actual FY 2005	Actual FY 2006	Budgeted FY 2007	Actual 9 month	Year End Projection	(Over) Under	Request FY 2008
5402	Real Property / Vehicle Insurance	5,849	6,113	6,113	5,540	6,113	0	6,113
5404	Special Services/Association Dues	1,177	9,956	1,500	530	530	970	800
5407	Telephone Service	2,851	2,314	2,250	1,579	2,105	145	2,250
5408	Electric Service	5,984	6,206	6,600	4,994	6,600	0	6,600
5409	Gas Service	1,410	474	1,400	316	1,400	0	1,400
5416	Landfill Fees	281,673	250,932	259,011	185,418	247,224	11,787	250,000
5426	Depreciation	89,541	145,265	115,483	86,612	115,482	1	115,483
	Totals	388,485	421,260	392,357	284,989	379,454	12,903	382,646

Miscellaneous Justification
Sanitation

5402 Real & Vehicle Insurance \$6,113

The City is enrolled in the Arkansas Municipal League Vehicle Insurance Program for all vehicles. This amount reflects a slight increase for next year.

5404 Special Services \$800

Licenses for the transfer station operators, Southwest Central Solid Waste Management District permits and fees. Combined association dues and meetings with the account.

5407 Telephone Service \$2,250

This appropriation covers two phone lines, 246-1803 and 246-5212, and a cell phone for use in the transfer truck that makes 2-3 trips daily to Little Rock. Also, this category covers the Superintendent's cell phone.

5408 Electric Service \$6,600

This is based on historical usage.

5409 Gas Service \$1,400

Based on historical usage

5416 Landfill Fees \$250,000

This amount is determined by the tonnage transported to both the Jefferson County landfill at \$18.50/Ton and the Clark County landfill at \$25.75/Ton. This is projected from the previous 12 months tonnage.

5426 Depreciation \$115,483

10% of total revenue is dedicated to replace capital items when they have gone beyond their useful life. This money will be transferred to Other Funds-Sanitation Department capital outlay account.

FY 2008								
Capital Summary Page								
Sanitation								
Acct #	Item	Actual FY 2005	Actual FY 2006	Budgeted FY 2007	Actual 9 month	Year End Projection	(Over) Under	Request FY 2008
5999	New front load compactor truck	0	47,917	46,091	46,091	46,091	0	46,091
5999	Front Load Dumpsters	0	6,984	0	0	0	0	0
5999	Compactor Receiver Box	7,341	14,972	17,000	16,589	16,589	411	0
5999	Side Load Compactor Truck	0	0	160,000	94,099	94,099	65,901	85,000
5999	Pickup Truck	0	0	15,000	14,207	14,207	793	0
5999	Radios - 2	0	0	0	0	0	0	1,000
5999	Knuckleboom Truck	0	0	0	0	0	0	115,000
	Totals	7,341	69,873	238,091	170,986	170,986	67,105	247,091

Capital Justification

Sanitation

5999	New Front Load Compactor Truck This is a yearly payment on a three year note.	\$46,091
5999	Radios - 2 Two new radios for new budgeted trucks.	\$1,000
5999	Knuckleboom Truck This will replace our current truck, a 1995 model. The old one will be transferred to Street for emergency needs.	\$115,000
5999	Side Load Compactor Truck Two side load compactor trucks were budgeted for FY07, but only one was purchased. This truck will not be delivered until first quarter of FY08. Estimated cost is 95,000 less trade-ins.	\$85,000

FY 2008

Department Summary Page

Youth Sports Complex

Acct #	Item	Actual FY 2005	Actual FY 2006	Budgeted FY 2007	Actual 9 month	Year End Projection	(Over) Under	Budgeted FY 2008
5400	Miscellaneous	0	599,046	1,010,000	972,199	986,400	23,600	23,600
	Totals	0	599,046	1,010,000	972,199	986,400	23,600	23,600

FY 2008

Revenue

Youth Sports Complex

Acct #	Source	Actual FY 2005	Actual FY 2006	Budgeted FY 2007	Actual 9 Month	Year End Projection	Over (Under)	Budgeted FY 2008
4201	Income	1,562,865	45,664	10,000	14,360	14,660	4,660	450
	Totals	1,562,865	45,664	10,000	14,360	14,660	4,660	450

Revenue
Youth Sports Complex

4201 Income \$ 450
This is the estimated interest income.

FY 2008

Miscellaneous Summary Page

Youth Sports Complex

Acct #	Item	Actual FY 2005	Actual FY 2006	Budgeted FY 2007	Actual 9 Month	Year End Projection	(Over) Under	Budgeted FY 2008
	Office Supplies	0	3,455	0	0	0	0	0
	Telephone	0	126	0	0	0	0	0
	Advertisement	0	5,394	0	0	0	0	0
	Other	0	7,450	0	0	0	0	0
5417	Sales Tax Refund/YSC	0	582,621	1,010,000	972,199	986,400	23,600	23,600
	Totals	0	599,046	1,010,000	972,199	986,400	23,600	23,600

Miscellaneous Summary Page
Youth Sports Complex

5417 Sales Tax Refund/YSC \$23,600

This account is scheduled to pay for paving at the Youth Sports Complex and closed when exhausted. Estimated cost for paving of the road only is \$46,000 using City crew.

Restricted Funds

Projected Revenues & Expenditures

FY 2008

<u>Fund</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Justification</u>
Municipal Judge's Retirement			This account is controlled by Act 1374 of 2003.
2007 Ending Balance	\$99,256		
Transferred from Act 1256	\$7,482		
Interest	\$624	\$107,362	
Total	\$107,362	\$107,362	
Firemen's Act 833			
2007 Ending Balance	\$16,000		
Turnback	\$20,000	\$36,150	Upgrade Radio Equipment
Interest	\$150		
Total	\$36,150	\$36,150	
Administration of Justice Act 1256	\$415,747	\$56,717	Arkadelphia - Supplements Police Dept budget
		\$722	Caddo Valley
		\$1,095	Amity
		\$3,649	Gurdon
		\$7,482	Supplements Mun Judges Retire
		\$4,721	Supplements Mun Court Cost
		\$159,091	Clark County
		\$182,270	DF&A
Total	\$415,747	\$415,747	
District Court Cost			
2007 Ending Balance	\$2,028		
Transferred from Act 1256	\$4,721	\$6,000	Supplements General Government budget
Interest	\$30		
Total	\$6,779	\$6,000	
Debt Service Reserve Fund			
2007 Ending Balance	\$116,992		No transactions per Ordinance #O-03-10
Revenue Bond Fund - 2003 Refinance Series	\$114,765	\$114,765	Debt service & principal payment for Town Hall, PD, Fire improvements. Scheduled payoff 12/1/2018.
Total	\$114,765	\$114,765	
Re Use Fund			
2007 Ending Balance	\$160,588		
Interest	\$6,456	\$160,000	Possible Economic Dev Expenditures
Total	\$167,044	\$160,000	
Franchise Fee Fund			
2007 Ending Balance	\$0	\$114,765	Transfer to Revenue Bod Fund
Revenue	\$790,000	\$675,235	Transfer to General Fund
Total	\$790,000	\$790,000	

Street Fund			
Projected Revenues & Expenditures			
FY 2008			
Street Fund	<u>Revenues</u>	<u>Expenditures</u>	
Street Fund Ending Balance 2007	\$25,000		
Projected Revenues & Expenditures.	\$721,400	\$743,152	
Street Fund Totals	\$746,400	\$743,152	
Balance Remaining	\$3,248		
<i>(Restricted Funds)</i>			
Street Dept Capital Outlay Account	<u>Revenues</u>	<u>Expenditures</u>	
2007 Ending Balance	\$40,544	\$40,544	
Subtotals:	\$40,544	\$40,544	
Ending Balance	\$0		

FY 2008

Department Summary Page

Street Department

Acct #	Item	Actual FY 2005	Actual FY 2006	Budgeted FY 2007	Actual 9 month	Year End Projection	(Over) Under	Request FY 2008
5100	Personnel Costs	252,224	283,477	348,831	218,722	291,630	57,202	357,765
5200	Supplies	65,168	80,585	77,550	47,328	64,959	12,591	91,950
5300	Maintenance	205,055	204,127	200,350	151,071	193,944	6,406	178,987
5400	Miscellaneous	114,713	113,233	121,400	87,398	114,552	6,848	114,450
	TOTAL BUDGET	637,161	681,423	748,131	504,519	665,085	83,047	743,152

FY 2008								
Revenue								
Street Department								
		Actual	Actual	Budgeted	Actual	Year End	Over	Request
Acct #	Source	FY 2005	FY 2006	FY 2007	9 month	Projection	(Under)	FY 2008
4202	Road Tax	39,894	43,973	39,000	19,793	39,000	0	39,000
4103	State Turnback	555,168	527,778	538,000	393,783	520,000	(18,000)	520,000
4819	Transfers In	25,000	80,000	\$ 138,081	92,500	152,500	14,419	\$ 142,000
4201	Interest Earned	54	296	50	679	900	850	900
4230	Street Cut Revenue	23,211	22,032	21,000	6,682	10,523	(10,477)	7,500
4198	Miscellaneous	5,436	13,163	12,500	10,158	12,158	(342)	12,000
	Totals	648,763	687,243	748,631	523,595	735,081	(13,550)	721,400

Revenue Justification
Street Department

4202	Road Tax	\$39,000	This figure is based on historical taxes collected.
4103	State Turnback	\$520,000	Street Turnback revenues are based on \$46.00 per capita according to the Arkansas Municipal Leagues' latest budget information
4819	Transfers In	\$142,000	Transfer from General Fund.
4201	Interest Earned	\$900	Interest income from the Street Fund.
4230	Street Cut Revenue	\$7,500	Revenues from repairs for street cuts. Anticipated decrease in Centerpoint street cuts.
4198	Miscellaneous	\$12,000	Revenues in this category come from cell tower lease (\$12,000/year), and other unanticipated revenue.

FY 2008									
Personnel Allocation/Costs									
Street									
Full Time Authorized Positions									
Number	Employee	Title	Base Pay	Unemply.	Workers' Comp	Retire	Fica	Insurance	Total
			3% COL	1.50%	4.25%	11.90%	7.65%		
1	Myers, K	Supervisor	38,792	582	1,649	4,616	2,968	3843	52,449
2	Middelton, F	Crew Leader	33,312	500	1,416	3,964	2,548	3843	45,583
3	Browning, J	Crew Leader	30,457	457	1,294	3,624	2,330	3843	42,006
4	Jensen, M	Labor/Operator	25,434	382	1,081	3,027	1,946	3843	35,712
5	Taylor, R	Laborer	20,887	313	888	2,486	1,598		26,172
6	Williams, J	Laborer	20,887	313	888	2,486	1,598	5355	31,527
7	Williams, T	Laborer	20,887	313	888	2,486	1,598	3843	30,015
8	Vacant	Laborer	20,887	313	888	2,486	1,598	5355	31,527
9	Burton, K	Mechanic	28,619	429	1,216	3,406	2,189	5355	41,215
	Total full-time costs		240,164	3,602	10,207	28,580	18,373	35,280	336,206
Part Time Authorized Positions									
Number	Employee	Title	Base Pay	Unemply.	Workers' Comp	Retire	Fica	Insurance	Total
			10.50/hr	1.50%	4.25%	11.90%	7.65%		
1	Wilson, W	Operator	9,506	143	404		727		10,780
2	Part time	Laborer	9,506	143	404		727		10,780
	Total part-time costs		19,012	285	808		1,454		21,559
	Total Personnel Costs								357,765

FY 2008								
Supply Summary Page								
Street Department								
Acct #	Item	Actual FY 2005	Actual FY 2006	Budgeted FY 2007	Actual 9 month	Year End Projection	(Over) Under	Request FY 2008
5201	Office	341	166	450	211	450	0	450
5202	Clothing & Uniform	5,028	6,406	6,250	4,516	6,500	(250)	7,000
5203	Motor Vehicles	36,997	49,499	50,000	22,303	33,000	17,000	50,000
5204	Minor Tools	4,468	2,681	2,000	1,732	1,900	100	2,000
5205	Janitorial	1,143	1,533	1,000	382	700	300	1,000
5206	Chemical Supplies	3,411	2,729	3,750	2,776	3,926	(176)	5,000
5207	Education/Training	0	65	500	42	42	458	500
5208	Building/Facilities	575	1,730	1,000	0	0	1,000	4,500
5210	Other	13,204	15,777	3,000	5,248	6,000	(3,000)	5,500
5220	Signage	0	0	6,000	5,662	6,500	(500)	10,000
5221	Streetlights/Traffic Control	0	0	3,600	4,456	5,941	(2,341)	6,000
	Totals	65,168	80,585	77,550	47,328	64,959	12,591	91,950

Supply Justification Street Department

- 5201 Office Supplies \$450**
The account is for office supply items for the Street Department such as paper, toner, work orders, notebooks, etc.
- 5202 Clothing & Uniform \$7,000**
The department has 9 men in uniforms, this covers change outs of shirts, pants, jackets, t-shirts and winter coveralls. As a part of the safety program the City appropriates a \$75 boot allowance for job descriptions requiring protective footwear.
- 5203 Motor Vehicles \$50,000**
Estimated 10,271 gallons of fuel usage at \$3.50/gal. for about \$35,000 plus \$15,000 for supplies such as freon, filters, tires, belts, grease, oil, and other necessary items for vehicle service.
- 5204 Minor Tools \$2,000**
This account is for tools for the City trucks to operate on the streets: shovels, brooms, hammers, sledge hammers, loops for hot-mix, squeegees for slurry seal, and other items.
- 5205 Janitorial \$1,000**
Annually items charged to this account are glass cleaner, hand cleaner, gojo cleaner, bathroom spray, roll towels, hand towels, brooms, toilet paper, etc. The janitorial supplies are used by Public Works employees in addition to Street Department.
- 5206 Chemical Supplies \$5,000**
Detars and weed control are charged to this account.
- 5207 Education/Training \$500**
Staff has appropriated \$500 for training and shop manuals. One example is CDL certification. Arkansas T2 programs are available at no cost.
- 5208 Building/Facilities \$4,500**
For unanticipated repairs, and the purchase of a ice maker and shop cooler.
- 5210 Other \$5,500**
This account is for water coolers, nuts, bolts, sprayers, gloves, safety glasses, and other assorted supplies that doesn't fit in other categories. Beaver control is also paid for out of this account.
- 5220 Signage \$10,000**
Replacement of stolen or damaged signs.
- 5221 Streetlights/Traffic Control \$6,000**
Bulbs, ballasts, wire, etc for streetlights and traffic control equipment.

FY 2008								
Maintenance Summary Page								
Street Department								
Acct #	Item	Actual FY 2005	Actual FY 2006	Budgeted FY 2007	Actual 9 month	Year End Projection	(Over) Under	Request FY 2008
5301	Office Equipment	0	137	500	0	500	0	500
5302	Machinery	1,848	1,627	2,250	731	2,000	250	2,250
5303	Motor Vehicle	30,669	19,476	30,000	32,235	35,000	(5,000)	30,000
5304	Radio	2,046	425	1,000	115	115	885	500
5306	Buildings/Facilities	2,019	3,644	4,000	3,935	4,250	(250)	4,000
5316	Streetlights/Traffic Control	0	0	2,600	2,245	3,000	(400)	3,000
5311	Street/Drive/Parking	168,473	178,818	160,000	111,810	149,079	10,921	138,737
	Totals	205,055	204,127	200,350	151,071	193,944	6,406	178,987

Maintenance Justification
Street Department

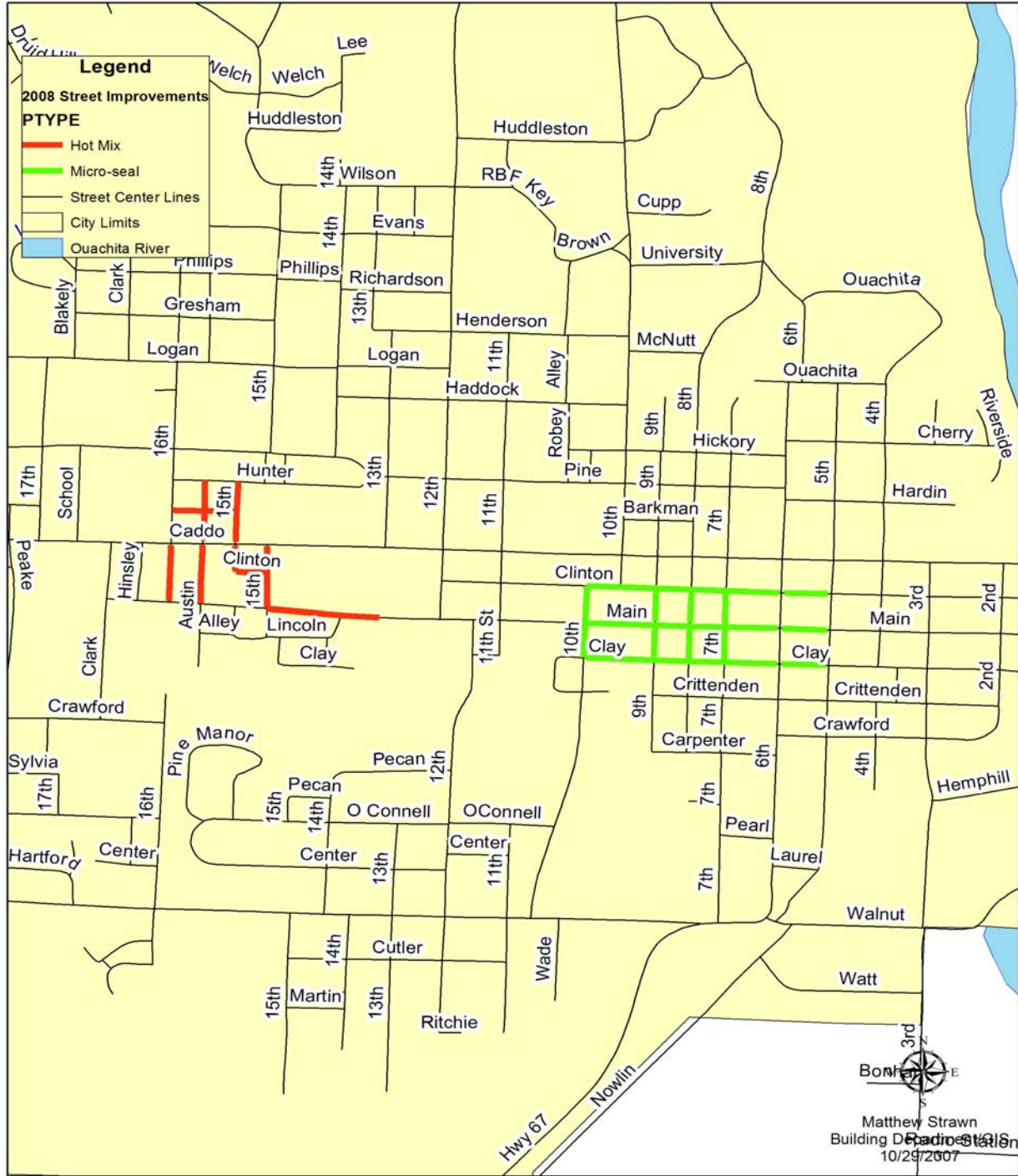
- | | | |
|-------------|---|------------------|
| 5301 | Office Equipment | \$500 |
| | This account is for the unanticipated repairs of the computer, printer, and copier at the Street Department. | |
| 5302 | Machinery | \$2,250 |
| | This account is for maintenance of the sweeper (brooms and skids) and other machinery at the Street Department. | |
| 5303 | Motor Vehicle | \$30,000 |
| | This account is for maintenance of the Street Departments vehicles. Items repaired were water pumps, transmissions, motors, injectors, turbos, etc. | |
| 5304 | Radio | \$500 |
| | This account is for repairs on radios. | |
| 5306 | Buildings/Facilities | \$4,000 |
| | Unanticipated repairs to facilities | |
| 5316 | Streetlights/Traffic Control | \$3,000 |
| | This account is to pay for maintenance and service of streetlights and traffic control devices. | |
| 5311 | Street/Drive/Parking | \$138,737 |
| | See attached 2007 Proposed Street Improvements for a breakdown of this account. | |

2008 Proposed Street Improvements

NAME	LENGTH(FT)	LENGTH(YD)	WIDTH(FT)	WIDTH(YD)	AREA(SQ YDS)	ESTIMATED PRICE	MILES
Hot Mix							
Main St	772	257	22	7	1886	\$ 11,413	0.15
15th St	461	154	18	6	921	\$ 5,572	0.09
Clinton St	211	70	18	6	422	\$ 2,554	0.04
15th St	190	63	18	6	381	\$ 2,302	0.04
15th St	447	149	13	4	645	\$ 3,902	0.08
Barkman	442	147	10	3	491	\$ 2,972	0.08
Austin St	444	148	10	3	494	\$ 2,987	0.08
Austin St	436	145	14	5	677	\$ 4,099	0.08
16th St	416	139	20	7	924	\$ 5,587	0.08
Youth Sports Complex							
Hot Mix Total	3818	1273	143	48	6841	\$ 41,389	0.72
Micro-Seal							
Clinton St	477	159	44	15	2330	\$ 4,659	0.09
Clay St	952	317	30	10	3173	\$ 6,346	0.18
S 8th St	220	73	28	9	683	\$ 1,366	0.04
S 7th St	220	73	30	10	732	\$ 1,464	0.04
S 8th St	216	72	32	11	767	\$ 1,534	0.04
9th St	227	76	25	8	630	\$ 1,259	0.04
9th St	218	73	25	8	606	\$ 1,212	0.04
S 7th St	229	76	30	10	762	\$ 1,523	0.04
Main St	309	103	44	15	1512	\$ 3,024	0.06
S 10th St	529	176	24	8	1410	\$ 2,820	0.10
Clinton St	300	100	44	15	1466	\$ 2,933	0.06
Main St	1298	433	44	15	6345	\$ 12,691	0.25
Clay St	306	102	44	15	1494	\$ 2,988	0.06
Clay St	359	120	42	14	1677	\$ 3,354	0.07
Clinton St	366	122	42	14	1710	\$ 3,420	0.07
Clinton St	228	76	30	10	761	\$ 1,522	0.04
Clinton St	245	82	30	10	816	\$ 1,633	0.05
Micro-Seal Total	6697	2232	588	196	26874	\$ 53,748	1.27
Crack Seal							
						\$ 3,600	
Unspecified application to street prior to slurry seal, and spot repair to concrete streets.							

14th Street Repair, Street Cuts, Repairs, Micro-Seal Prep., and Striping						\$	40,000
Mill Creek Drainage Maintenance							
Grand Total						\$	138,737
							0.77

2008 Street Improvements



FY 2008

Miscellaneous Summary Page

Street Department

Acct #	Item	Actual FY 2005	Actual FY 2006	Budgeted FY 2007	Actual 9 month	Year End Projection	(Over) Under	Request FY 2008
5402	Vehicle / Real Property Insurance	6,861	7,364	7,500	7,223	7,500	0	7,500
5406	Association Dues & Meetings	166	86	250	74	250	0	250
5407	Telephone Service	2,737	2,612	2,750	2,322	3,096	(346)	3,000
5408	Electric Service	64,544	83,490	82,000	58,185	77,580	4,420	80,000
5409	Gas Service	7,555	6,608	12,700	9,163	12,217	483	12,700
5412	Equipment Rental	31,986	13,073	15,000	10,432	13,909	1,091	9,800
5416	Land Fill Fees	863	0	1,200	0	0	1,200	1,200
	Totals	114,713	113,233	121,400	87,398	114,552	6,848	114,450

Miscellaneous Justification
Street Department

- 5402 Vehicle & Real Property Insurance \$7,500**
The city's vehicles are covered under the Municipal Vehicle Program of the Arkansas Municipal League.
- 5406 Association Dues & Meetings \$250**
This account is for attending meetings, and paying dues for any professional organization pertaining to the Street Department.
- 5407 Telephone Service \$3,000**
Currently this appropriation covers the Street department mainline (246-1802), FAX line, internet provider service and three cell phones.
- 5408 Electric Service \$80,000**
This account is primarily for streetlights as well as the Street Department electrical service and traffic signals.
- 5409 Gas Service \$12,700**
This is primarily gas service for the hot mix plant, as well as Street Department shop.
- 5412 Equipment Rental \$9,800**
Undetermined projects within the course of next year that may require rental of unspecified equipment.
Current lease purchase agreements are:
- | <u>Item</u> | <u>Cost</u> | <u>Term</u> | <u>Issue Date</u> | <u>End Date</u> | <u>Payment</u> | <u>Notes</u> |
|---------------|-------------|-------------|-------------------|-----------------|----------------|--------------|
| LB75B Backhoe | 45,811.00 | 45 months | 8/1/04 | 7/1/08 | \$1,043.15 | |
- 5416 Land Fill \$1,200**
This is for unanticipated need to haul to the Clark County Land Fill.

FY 2008

Capital Summary Page

Street Department

Acct #	Item	Actual FY 2005	Actual FY 2006	Budgeted FY 2007	Actual 9 month	Year End Projection	(Over) Under	Request FY 2008
5999	Mack Dump-Truck	0	16,105	16,105	0	16,105	0	16,105
5999	Flat Bed Truck Chassis	0	0	50,000	0	0	50,000	50,000
5999	Flat Bed	0	0	0	0	0	0	7,734
5999	Engine Rebuild for 920 Loader	0	15,276	0	0	0	0	0
5999	1/2 Ton Pickup	0	0	0	0	0	0	17,760
	Totals	0	31,381	66,105	0	16,105	50,000	91,599

Capital Justification
Street Department

Street Department Capital will be paid out of General Fund once the Capital Improvement Account is closed.

- 5999 Mack Dump Truck** **\$ 16,105**
This truck's cost is \$81,300 with annual payments of \$16,105. Funding for this item comes from the Cingular cell tower lease and utility street-cut revenue.
- 5999 Flat Bed Truck Chassis** **\$ 50,000**
The department is requesting this to replace the 1978 model that has gone beyond it's useful life. Leftover capital funds are earmarked for the purchase of this truck without financing in 2007. Remaining balance will be paid for through General Government - Capital.
- 5999 Flat Bed** **\$ 7,734**
The bed for the flat bed truck chassis listed above.
- 5999 1/2 Ton Pickup** **\$ 17,760**
Replaces a 1988 model pickup that has gone beyond it's useful life.

ARKADELPHIA WATER & SEWER UTILITIES

Unrestricted Cash Balances	\$ 881,521	
Anticipated Water & Sewer Revenues	\$ 2,372,034	
Transfer from Depreciation	\$ 314,577	
Total Funds Available for Year Ending 12-31-08		\$ 3,568,132
 EXPENSES:		
Operation & Maintenance Requests	\$ 2,006,016	
5% Depreciation Transfers	\$ 118,602	
Bond Payment for 1992 RLF Issue (Sewer - retires 2012)	\$ 205,313	
Bond Payment for 2004 RLF Issue (Water - retires 2024)	\$ 190,000	
 SUBTOTAL OF EXPENSES		 \$ 2,519,931
 CAPITAL ITEMS AND PROJECTS		
Capital Projects (New) from Savings	\$ 55,000	
Capital Expenditures	\$ 276,000	
 SUBTOTAL OF CAPITAL ITEMS AND PROJECTS		 \$ 331,000
 TOTAL EXPENSES		 \$ 2,850,931
 BALANCE		 <u>\$ 717,201</u>

**RESTRICTED CASH BALANCES
AND
UNRESTRICTED CASH ASSETS
SEPTEMBER 30, 2007**

RESTRICTED CASH BALANCES:

Depreciation Fund	\$	89,464
Depreciation Reserve - C.D.	\$	600,000
2004 Filter Project Fund – C.D.	\$	100,000
Customer Deposit Fund	\$	77,133
Customer Deposit Fund - C.D.	\$	100,000
2004 Construction Fund	\$	69,414
Committee Action Reserve - C.D.	\$	500,000
<i>TOTAL RESTRICTED CASH BALANCES</i>		\$ 1,536,011

UNRESTRICTED CASH ASSETS:

Combined Revenue Fund Checking	\$	140,273
Combined Revenue Fund - C. D.	\$	400,000
Construction Fund Checking	\$	5,505
Combined Savings	\$	218,448
Operation & Maintenance Checking	\$	117,295
<i>TOTAL UNRESTRICTED CASH ASSETS</i>		\$ 881,521
<i>TOTAL CASH BALANCES</i>		\$ 2,417,532

**FY 2008
DEPARTMENT SUMMARY PAGE
WATER/SEWER**

#	Expense Item	Actual FY 05	Actual FY 06	Budget FY 07	Actual 07 9th Month	Year End Projection	(Over) Under	Request FY 2008
400	Water Treatment	469,698	458,849	510,867	360,192	479,610	31,257	523,352
500	Sewer Treatment	115,031	127,969	151,017	84,193	121,612	29,405	150,782
600	Water Distribution	320,378	260,988	343,143	230,352	295,782	47,361	341,023
700	Sewer Collection	265,568	276,741	314,606	221,438	294,355	20,251	329,316
800	Common	236,771	260,410	318,982	200,908	257,393	61,589	326,782
900	Administration	267,653	285,449	337,758	207,586	283,732	54,026	334,761
	O & M Subtotal	1,675,099	1,670,406	1,976,373	1,304,669	1,732,484	243,889	2,006,016
1000	Capital Outlay	510,962	510,962	529,000	396,750	529,000	0	331,000
TOTAL		2,186,061	2,181,368	2,505,373	1,701,419	2,261,484	243,889	2,337,016

PERSONNEL ALLOCATIONS/COSTS FULL TIME AUTHORIZED POSITIONS

	Employee	Title	Base Pay with 3%	Unempl. 1.50%	Workers			Cert. Pay	Insurance	Totals
					Comp 3.05%	Retire. 11.90%	Fica 7.65%			
1	Dorinda J. Suito	Utilities Mgr.	54,226	813	1,654	6,453	4,148	1,000	5,355	73,649
2	Brenda C. Gills	Asst. Mgr.	43,260	649	1,319	0	3,309	875	3,843	53,255
3	Deborah A. Brown	Office Supvr.	30,130	452	919	0	2,305	875	3,843	38,524
4	Lisa L. McNeese	Admin. Asst.	27,054	406	825	3,219	2,070	875	3,843	38,292
5	Debora Shaver	Clerk/Cashier	21,393	321	652	2,546	1,637	125	5,355	32,029
6	Scarlett McClure	Meter Reader	22,001	330	671	2,618	1,683	250	3,843	31,396
7	Matthew Strawn	Network Admin.	34,085	511	1,040	4,056	2,608	0	3,843	46,143
10	William A. Harris	Cust. Service	27,240	409	831	3,242	2,084	0	3,843	37,649
8	Tim Mitchell	Field Supt.	33,407	501	1,019	3,975	2,556	875	5,355	47,688
9	David M. Green	Field Supt.	33,407	501	1,019	3,975	2,556	625	5,355	47,438
11	David P. Long	Field Foreman	29,775	447	908	3,543	2,278	875	5,355	43,181
12	Armando Munoz	Field Oper.	24,008	360	732	2,857	1,837	625	3,843	34,262
13	Michael Shepherd	Field Oper.	21,074	316	643	2,508	1,612	125	3,843	30,121
14	Wes Leamons	Field Oper.	21,074	316	643	2,508	1,612	250	3,843	30,246
15	Cory Johnson	Field Oper.	21,488	322	655	2,557	1,644	375	5,355	32,396
16	Vacant	Field Oper.	19,971	300	609	2,377	1,528	0	3,843	28,628
17	Phillip S. Wright	Field Foreman	30,238	454	922	3,598	2,313	250	3,843	41,618
18	Ryan Arnold	Field Oper.	21,989	330	671	2,617	1,682	625	3,843	31,757
19	Roy Springer	Field Oper.	21,325	320	650	2,538	1,631	625	3,843	30,932
20	David E. Thomason	WW. Supt.	32,317	485	986	3,846	2,472	1,000	3,843	44,949
21	Christi Daniel	WW Treatment	22,018	330	672	2,620	1,684	750	3,843	31,917
22	Vacant	Water Treatment	20,730	311	632	2,467	1,586	0	3,843	29,569
23	Mickey Buck	W. Treatment Supt	31,827	477	971	3,787	2,435	875	3,843	44,215
24	Dale Box	Water Treatment	27,890	418	851	3,319	2,134	875	5,355	40,842
25	Thomas Fagan	Water Treatment	20,216	303	617	2,406	1,547	0	5,355	30,444
26	Carl Davis	Water Treatment	21,074	316	643	2,508	1,612	375	3,843	30,371
TOTAL			713,217	10,698	21,754	76,140	54,563	13,125	112,014	1,001,511
Upgrades			15,000	225	458	1,785	1,148	0	0	18,616
TOTAL			728,217	10,923	22,212	77,925	55,711	13,125	112,014	1,020,127

FY 2008 REVENUE

Acct #	Source	Actual FY 05	Actual FY 06	Budget FY 07	Actual 07 9th Month	Year End Projection	Over (Under)	Request FY 2008
WATER DEPT.								
301	Water Sales	1,242,571	1,205,321	1,182,430	902,881	1,203,841	21,411	1,203,841
302	Tie-Ons	23,240	14,515	17,430	16,640	22,187	4,757	22,186
303	Street Cuts	6,000	3,000	4,500	4,500	6,000	1,500	6,000
304	RH/CG Surcharge	10,365	9,880	9,810	8,420	11,227	1,417	11,226
305	FSDW Fee	11,939	11,906	11,879	8,939	11,919	40	14,400
306	Misc.	18,775	19,589	19,169	14,260	19,013	(156)	19,013
WATER TOTAL		1,312,890	1,264,211	1,245,218	955,640	1,274,187	28,969	1,276,666
SEWER DEPT.								
321	Sewer Revenue	908,784	942,547	934,957	685,454	913,939	(21,018)	921,756
322	Tie-Ons Sewer	6,725	6,700	7,088	6,250	8,333	1,245	8,334
323	Street Cuts	6,500	8,000	9,000	6,500	8,667	(333)	8,666
324	Evans St. Surcharge	915	869	915	549	732	(183)	732
325	N. 15th St. Surchg.	3,048	3,144	3,168	2,376	3,168	0	3,168
326	Misc.	100	565	200	0	0	(200)	720
328	Friendship Dr. Surchg.	0	0	480	540	720	240	200
SEWER TOTAL		926,072	961,825	955,808	701,669	935,559	(20,249)	943,576
ADMINISTRATIVE								
370	Penalties	34,461	35,737	35,094	29,490	39,320	4,226	39,320
371	Interest Income	63,299	87,595	79,349	70,029	93,372	14,023	93,372
372	Misc. Inc.	20	1,530	2,420	(1,105)	(1,473)	(3,893)	2,000
373	Service Charges	15,425	15,865	15,548	12,450	16,600	1,052	16,600
374	Bad debts Collected	352	259	255	312	416	161	500
ADMINISTRATIVE TOTAL		113,557	140,986	132,666	111,176	148,235	15,569	151,792
TOTAL REVENUE		2,352,519	2,367,022	2,333,692	1,768,485	2,357,981	24,289	2,372,034

WATER REVENUE JUSTIFICATION

- 301 Water Sales** **\$ 1,203,841**
This amount is the estimated revenue to be collected from the sale of water. A minimum water bill for 2,000 gallons of water for a residence is \$5.39.
- 302 Tie-Ons - Water** **\$ 22,186**
The estimated amount of revenue generated by new taps or connections to the water system. Residential taps cost \$325. Other taps range in cost depending on the size of the cost of the parts. Our most expensive tap is \$2000 for a six-inch tap. There are also tie-on fees that are charged when a developer installs the line and the utility does not make a physical tap. The tie-on fee per meter is \$35.
- 303 Street Cuts** **\$ 6,000**
Estimated amount to be collected from customers when a street cut is necessary for a water tap. Street cut fees are charged to the customer when a street cut is necessary in making the customer's tap. This fee is collected and passed through to the general fund. Street cuts are \$500 each.
- 304 Red Hill Road/Cedar Grove Surcharge** **\$ 11,226**
These charges are collected to repay the cost of extending the water line to the Red Hill Road and Cedar Grove residents. The charges will be discontinued when the cost of the line is recovered. Each customer on these water lines pay a small surcharge per month in addition to their monthly bill.
- 305 Federal Safe Drinking Water Fee** **\$ 14,400**
This fee is assessed at 30 cents per meter, collected and passed through to the Arkansas Department of Health for drinking water testing. The testing is required by the Federal Safe Drinking Water Act.
- 306 Miscellaneous** **\$ 19,013**
Income generated from any other source and income from the lease with Alltel.

SEWER REVENUE JUSTIFICATION

- 321 Sewer Revenue** **\$ 921,756**
This is the amount projected for income for sewer service. Sewer rates are based on an average of the four winter month's water usage. The rates are calculated yearly. The new calculated amount each year is assessed beginning in April. A minimum sewer charge based on 2000 gallons of water is \$7.44.
- 322 Tie-on Fees** **\$ 8,334**
Amount projected to be collected from new connections to the sewer system. Sewer taps cost \$325 for a four or six-inch residential tap. Sewer tie-on fees are assessed when the developer installs the sewer tap and the Utility collects \$25 for each unit being connected.
- 323 Street Cuts** **\$ 8,666**
Projected amount to be collected when a street cut is necessary for a new sewer tap. Street cut fees are charged to the customer when the street is cut to make the customer's tap. This fee is collected and passed through to the General Fund. Street cuts are \$500 each.
- 324 Evans Street Surcharge** **\$ 732**
This is a repayment for installing sewer mains in the Evans Street neighborhood. This cost will be discontinued when the cost of the line is recovered.
- 325 N. 15th Street Surcharge** **\$ 3,168**
Based on the number of customers currently connected to the North 15th Street sewer line. This number may increase due to other homes connecting. This charge repays the utility for the cost of installing the mains.
- 326 Miscellaneous** **\$ 720**
Income generated from any other source.
- 328 Friendship Drive Surcharge** **\$ 200**
This is another project installed by the City to an area with no sewer. Residents pay a \$20 surcharge on their monthly bill until the cost of the materials is recovered.

ADMINISTRATIVE REVENUE JUSTIFICATION

- | | |
|--|------------------|
| 370 Penalties | \$ 39,320 |
| <i>Income generated from late fees. Penalties are charged when the customer does not pay their bill on time. The penalty for paying the bill late is 10% of the bill.</i> | |
| 371 Interest | \$ 93,372 |
| <i>Income received from interest bearing bank accounts; CD's, savings, and some checking accounts. We have accounts at all local banks. The certificates of deposit are placed by competitive bidding.</i> | |
| 372 Miscellaneous | \$ 2,000 |
| <i>Any other source of income.</i> | |
| 373 Service Charges | \$ 16,600 |
| <i>non-payment. The fee for Collection/Disconnect is \$25. The fee for returned checks is also \$25. We average ten returned checks per month.</i> | |
| 374 Bad Debts Collected | \$ 500 |
| <i>Bad debts are the bills left unpaid when a customer moves and does not pay their bill. If they return and want service again, staff collects the bad debt before service is restored.</i> | |

FY 2008 WATER TREATMENT EXPENSE

Acct #	Item	Actual FY 05	Actual FY 06	Budget FY 07	Actual 07 9th Month	Year End Projection	(Over) Under	Request FY 2008
401	Chemicals & Supplies	108,019	87,367	92,000	85,674	114,232	(22,232)	95,000
402	Maintenance & Repairs (Lines & Appurtenances)	4,146	8,443	7,000	5,256	7,008	(8)	7,500
403	Equipment Repair	8,007	6,766	3,500	2,859	3,812	(312)	4,500
404	Maintenance & Repairs (Pumps)	1,853	1,932	20,000	5,677	7,569	12,431	20,000
405	Instrumentation	1,307	2,145	1,000	883	1,177	(177)	1,500
406	Contract Services	2,943	1,630	2,500	90	120	2,380	1,500
407	Utilities	135,880	146,133	152,600	106,694	142,259	10,341	152,600
408	Communications	3,030	3,143	3,000	2,264	3,019	(19)	3,000
409	Depreciation	33,173	39,682	35,000	29,085	38,780	(3,780)	10,064
411	Misc.	454	279	500	531	708	(208)	500
412	Full-Time Salaries	103,772	90,788	95,080	69,726	92,968	2,112	121,737
413	Part-Time Salaries	0	4,484	20,460	0	0	20,460	15,808
414	Over-Time Salaries	8,316	9,491	5,000	5,575	7,433	(2,433)	7,500
415	State Retirement	13,060	13,079	13,864	9,443	12,591	1,273	16,368
416	Payroll Taxes	8,347	7,454	8,839	5,485	7,313	1,526	11,097
417	Certification Pay	2,000	1,750	2,250	1,937	1,937	313	2,125
418	Group Insurance	15,188	15,167	21,180	12,255	16,340	4,840	22,239
420	Cross Connection Control Program	275	302	300	213	284	16	350
421	FSDW	11,631	11,851	11,777	9,000	12,000	(223)	14,400
422	Safety	137	151	500	885	1,180	(680)	1,000
426	Bldg. Maint.	0	4,900	3,000	1,679	2,239	761	3,000
440	Permit Fee	1,160	910	1,500	10	13	1,487	1,500
449	Contingency	7,000	1,002	10,017	4,971	6,628	3,389	10,064
TOTAL		469,698	458,849	510,867	360,192	479,610	31,257	523,352

WATER TREATMENT JUSTIFICATION

401 Chemicals & Supplies	\$ 95,000
<i>Chemicals and supplies used in the water treatment plant and laboratory. Increase is due to the cost of chemicals and delivery.</i>	
402 Maintenance & Repairs	\$ 7,500
<i>Repairs to lines and appurtenances at the Water Treatment Plant. There are lines from the river to the plant and from all treatment processes through the plant to the clearwells and from the high service pumps into the system. Most are 10 inches or larger.</i>	
403 Equipment Repair	\$ 4,500
<i>Repairs to lab equipment or other equipment.</i>	
404 Maint. & Repairs - Pumps	\$ 20,000
<i>Maintenance and repairs to raw water pumps, backwash pump, and high service pumps.</i>	
405 Instrumentation	\$ 1,500
<i>Covers cost of instruments used in lab and treatment plant.</i>	
406 Contract Services	\$ 1,500
<i>This pays for work to be done that staff cannot do "in house" such as professional calibrations of meters and lab equipment, work on controls, etc.</i>	
407 Utilities	\$ 152,600
<i>Electrical costs, gas costs and other utilities are paid from this fund. This item increased due to expected increase in energy.</i>	
408 Communications	\$ 3,000
<i>Telephone, radios, and cell phones.</i>	
409 Depreciation/Replacement	\$ 10,064
<i>Used to replace equipment after it's useful life has expired. No specific request at this time. Used only if necessary.</i>	
411 Miscellaneous	\$ 500
<i>For expenses that are not budgeted in other categories.</i>	

WATER TREATMENT JUSTIFICATION

412 Full-Time Salaries	\$ 121,737
<i>Increase is due to an error in calculations, this amount was stated in the personnel pages correctly.</i>	
413 Part-Time Salaries	\$15,808
<i>Part-time night and weekend operator.</i>	
414 Over-Time Salaries	\$ 7,500
<i>Self-explanatory.</i>	
415 State Retirement	\$ 16,368
<i>11.90% of base salary.</i>	
416 Payroll Taxes	\$ 11,097
<i>9.15 % of base salary</i>	
417 Certification Pay	\$ 2,125
<i>Certification pay for the operators who hold and maintain appropriate certifications. Those include Water Treatment and Water Distribution. Licensed water operators are required to sit for 96 hours approved training and work for one year before they can take a test. After they acquire a license, they must maintain 24 hours approved training every two years to maintain them.</i>	
418 Group Insurance	\$ 22,239
<i>Paid as a benefit for employees Health Insurance.</i>	
420 Cross Connection Program	\$ 350
<i>This covers the cost of monitoring testing all the domestic and non-commercial backflow prevention devices in the City and outside City customers on our system.</i>	

WATER TREATMENT JUSTIFICATION

421 FSDW	\$ 14,400
<i>This fee is collected and passed through the department and paid to the Arkansas Department of Health to cover drinking water testing at the State lab and assures compliance with the Federal Safe Drinking Water Act.</i>	
422 Safety	\$ 1,000
<i>Money to be used to insure employee safety. May be used for equipment or other safety related needs.</i>	
426 Building Maintenance	\$ 3,000
<i>Painting and repairs of buildings at the water treatment facilities.</i>	
440 Permit Fee	\$ 1,500
<i>Paid to Arkansas Department of Environmental Quality for backwash ponds permit.</i>	
449 Contingency	\$ 10,064
<i>2% of total water treatment expense.</i>	

FY 2008 SEWER TREATMENT EXPENSE

Acct #	Item	Actual FY 05	Actual FY 06	Budget FY 07	Actual 07 9th Month	Year End Projection	(Over) Under	Request FY 2008
501	Chemicals & Supplies	4,884	8,798	7,000	7,432	9,909	(2,909)	8,500
502	Maintenance & Repairs	7,295	2,656	4,500	3,234	4,312	188	4,500
503	Equipment Repair	2,069	2,200	3,000	48	64	2,936	3,000
504	Pump Maintenance & Repairs	939	206	2,000	306	408	1,592	2,000
505	Instrumentation	420	1,281	1,000	227	303	697	1,000
506	Contract Services	3,360	9,978	5,000	5,040	6,720	(1,720)	7,000
507	Utilities	5,205	7,611	9,625	5,048	6,731	2,894	8,000
508	Communications	2,241	2,157	2,100	1,851	2,468	(368)	2,500
509	Depreciation/Replacement	12,261	11,599	8,000	477	636	7,364	2,900
511	Miscellaneous	117	244	500	9	12	488	250
512	Full-Time Salaries	50,191	51,604	52,753	41,354	55,139	(2,386)	54,335
513	Part-Time Salaries	0	0	0	0	0	0	0
514	Over-Time Salaries	582	1,539	2,000	1,357	1,809	191	2,500
515	State Retirement	6,024	6,664	6,570	5,356	7,141	(571)	6,764
516	Payroll Taxes	4,051	4,273	4,188	3,293	4,391	(203)	4,347
517	Certification Pay	1,500	1,750	1,750	1,937	1,937	(187)	1,750
518	Group Insurance	7,032	7,782	7,320	6,046	8,061	(741)	7,686
520	Industrial Pretmt. Prog.	0	311	20,000	0	0	20,000	20,000
522	Safety	60	0	250	245	327	(77)	350
526	Bldg. Maint.	0	516	500	96	128	372	500
540	Permit Fee	6,800	6,800	10,000	0	10,000	0	10,000
549	Contingency	0	0	2,961	837	1,116	1,845	2,900
TOTAL		115,031	127,969	151,017	84,193	121,612	29,405	150,782

SEWER TREATMENT JUSTIFICATION

- 501 Chemicals and Supplies** \$ 8,500
This covers the chlorine and sulfur dioxide costs at the Wastewater Plant. It also covers other chemicals used in operating and maintaining the Wastewater Plant.
- 502 Maint. and Repairs** \$ 4,500
This covers repairs on the lines inside the treatment facility and on the discharge line that runs from the Treatment Plant to the river. It also includes valves, weirs and other equipment on the treatment plant site.
- 503 Equipment Repair** \$ 3,000
Equipment repair at the Treatment Plant, flow meters, baffles, injectors, Harvester and other equipment.
- 504 Pump Maint. and Repairs** \$ 2,000
Five pumps are maintained within the treatment system. Two are at the industrial waste pond, two are chemical feed pumps and one is on the effluent and is used to re-circulate water to the chemical feed pumps.
- 505 Instrumentation** \$ 1,000
For WW Lab and plant, includes sampling devices repairs, batteries, portable ph meters, etc.
- 506 Contract Services** \$ 7,000
Contracts for lab services and other services to meet permit requirements.
- 507 Utilities** \$ 8,000
Electricity at Wastewater Treatment Plant. The pumps, aerators, and flow monitoring equipment run off electricity. Heating is also electric.
- 508 Communications** \$ 2,500
Includes telephone, radios and cell phones for the Treatment Plant and lab. Some of the monitoring controls are connected by telephone lines; others are radio controlled.
- 509 Depreciation/Replacement** \$ 2,900
This fund used to replace equipment that cannot be repaired or has lasted past its projected useful life. This money will be spent only if necessary when a depreciated items fails.
- 511 Miscellaneous** \$ 250
This covers items that do not "fit" into other budget areas.

SEWER TREATMENT JUSTIFICATION

512	Full-Time Salaries	\$ 54,335
513	Part-Time Salaries	\$0.00
514	Over-Time Salaries	\$ 2,500
515	State Retirement <i>11.90% of base salary.</i>	\$ 6,764
516	Payroll Taxes <i>9.15% of base salary.</i>	\$ 4,347
517	Certification Pay <i>Pay for water and wastewater licenses held and maintained by employees. Wastewater license are acquired in four phases. Grade I through Grade IV with Grade IV being the most difficult (it's an 8-hour exam). To qualify for Grade I, an operator must have 40 hours approved training and pass the exam. For Grade II, 80 hours of training.</i>	\$ 1,750
518	Group Insurance <i>Insurance paid by the City for the benefit of Health Insurance for the employees.</i>	\$ 7,686
520	Industrial Pretmt. Program <i>program if required by the State. Currently staff samples, tests, and works with the industries to maintain compliance.</i>	\$ 20,000
522	Safety <i>To ensure employee safety and compliance with State and Federal Safety guidelines.</i>	\$ 350
526	Building Maintenance <i>Covers the lab building and sewer pump buildings at the Wastewater Treatment Plant..</i>	\$ 500
540	Permit Fee <i>Paid to ADEQ for NPDES permit on the ponds at the Wastewater Treatment Facility. This fee is paid annually in</i>	\$ 10,000
549	Contingency <i>2% of total sewer treatment expense.</i>	\$ 2,900

FY 2008 WATER DISTRIBUTION EXPENSE

Acct #	Item	Actual FY 05	Actual FY 06	Budget FY 07	Actual 07 9th Month	Year End Projection	(Over) Under	Request FY 2008
602	Maintenance & Repairs (Lines & Appurtenances)	74,598	51,999	75,000	79,094	95,000	(20,000)	95,000
603	Equipment Repair	0	247	1,000	181	241	759	1,000
604	Maintenance & Repairs (Pumps & Pumping)	0	0	1,500	0	0	1,500	1,500
605	Instrumentation	379	252	500	0	0	500	500
606	Contract Services	402	51	600	0	0	600	500
607	Utilities	22,750	23,590	26,279	17,240	22,987	3,292	24,000
608	Communications	1,736	1,738	1,500	1,140	1,520	(20)	1,700
609	Depreciation/ Replacement	15,302	7,120	15,000	0	0	15,000	6,558
610	Street Repair	5,840	4,811	7,500	704	939	6,561	7,500
611	Misc.	93	53	500	169	225	275	500
612	Full-Time Salaries	144,306	118,720	146,151	92,315	123,087	23,064	138,878
613	Part-Time Salaries	0	0	0	0	0	0	0
614	Over-Time Salaries	2,656	2,924	3,500	1,304	1,739	1,761	2,000
615	State Retirement	17,269	15,226	17,959	11,740	15,653	2,306	16,765
616	Payroll Taxes	10,913	8,990	11,448	7,050	9,400	2,048	10,778
617	Certification Pay	2,250	1,875	1,938	2,687	2,687	(749)	2,625
618	Group Insurance	19,971	21,298	24,840	16,463	21,951	2,889	24,161
622	Safety	1,259	1,019	1,200	265	353	847	500
649	Contingency	654	1,075	6,728	0	0	6,728	6,558
TOTAL		320,378	260,988	343,143	230,352	295,782	47,361	341,023

WATER DISTRIBUTION JUSTIFICATION

602	Maint. & Repairs (Lines & Appurtenances)	\$ 95,000
	<i>Water line repairs - valves- taps, etc. This item includes pipe, valves, repair parts, hydrants and any other materials necessary to maintain the water distribution system.</i>	
603	Equipment Repair	\$ 1,000
	<i>Pumps, saws, mowers, etc.</i>	
604	Maint. & Repairs/ Pumps & Pumping	\$ 1,500
	<i>Water pump station repairs, and repairs to pumps used in the construction and repair of water system.</i>	
605	Instrumentation	\$ 500
	<i>For line locating equipment and other devices used in mapping and location of lines.</i>	
606	Contract Services	\$ 500
	<i>Pays for hire of services that cannot be performed with "in-house" crews.</i>	
607	Utilities	\$ 24,000
	<i>Gas and electricity to the water pumping stations and water tanks.</i>	
608	Communications	\$ 1,700
	<i>Radio, phones, and cell phones.</i>	
609	Depreciation/Replacement	\$ 6,558
	<i>Used to replace equipment after it's useful life has expired. No specific request at this time. Used only if necessary.</i>	

WATER DISTRIBUTION JUSTIFICATION

610	Street Repair	\$ 7,500
	<i>Paid to City's General Fund for repairs when streets are cut for line maintenance and repair.</i>	
611	Miscellaneous	\$ 500
612	Full-Time Salaries	\$ 138,878
613	Part-Time Salaries	\$0.00
	<i>This expense was moved to common expenses.</i>	
614	Over-Time Salaries	\$ 2,000
	<i>Same as last year. Over-time for this division varies with night and weekend line breaks and other emergencies.</i>	
615	State Retirement	\$ 16,765
	<i>11.90% of base salary.</i>	
616	Payroll Taxes	\$ 10,778
	<i>9.15% of full-time salaries.</i>	
617	Certification Pay	\$ 2,625
	<i>Pay for water and wastewater licenses held and maintained by employees. Licensing criteria explained in #'s 417 and 517.</i>	
618	Group Insurance	\$ 24,161
	<i>Paid as a benefit to employees for health insurance.</i>	
622	Safety	\$ 500
	<i>Items to ensure employee safety and compliance with State and Federal Safety standards.</i>	
649	Contingency	\$ 6,558
	<i>2% of water distribution total. For use in circumstances not foreseen.</i>	

FY 2007 SEWER COLLECTION EXPENSE

Acct #	Item	Actual FY 05	Actual FY 06	Budget FY 07	Actual 07 9th Month	Year End Projection	(Over) Under	Request FY 2008
701	Chemicals	3,424	2,990	8,000	3,047	4,063	3,937	6,000
702	Line Maintenance & Repairs	26,894	22,463	30,000	31,978	42,637	(12,637)	45,000
703	Equipment Repair	905	957	1,500	651	868	632	1,000
704	Pump Maintenance & Repairs	1,843	6,597	4,000	1,300	1,733	2,267	2,000
705	Instrumentation	0	0	500	0	0	500	10,000
706	Contract Services	1,412	1,331	2,500	120	160	2,340	2,500
707	Utilities	38,955	37,842	36,699	30,515	40,687	(3,988)	45,000
708	Communications	1,736	1,738	2,000	1,140	1,520	480	2,000
709	Depreciation/Replacement	4,764	5,223	10,000	2,751	3,668	6,332	6,333
710	Street Repairs	5,086	5,580	6,000	1,989	2,652	3,348	6,000
711	Miscellaneous	395	52	500	184	245	255	500
712	Full-Time Salaries	128,595	136,579	146,151	104,838	139,784	6,367	138,878
713	Part-Time Salaries	0	0	0	0	0	0	0
714	Over-Time Salaries	2,160	2,155	3,000	1,117	1,489	1,511	1,500
715	State Retirement	15,507	17,369	17,899	13,287	17,716	183	16,705
716	Payroll Taxes	9,758	10,306	11,410	7,994	10,659	751	11,781
717	Certification Pay	2,250	1,875	1,938	2,687	2,687	(749)	2,625
718	Group Insurance	19,971	21,298	24,840	16,463	21,951	2,889	24,161
722	Safety	1,259	1,311	1,500	625	833	667	1,000
749	Contingency	654	1,075	6,169	752	1,003	5,166	6,333
TOTAL		265,568	276,741	314,606	221,438	294,355	20,251	329,316

SEWER COLLECTION JUSTIFICATION

701	Chemicals	\$ 6,000
	<i>These chemicals are for odor control and sanitation when a manhole overflows. Also, for grease dissolving chemicals and root control in mains.</i>	
702	Maint. & Repairs Lines and Appurtenances	\$ 45,000
	<i>Includes pipe and all parts and materials used to maintain the sewer collection system.</i>	
703	Equipment Repair	\$ 1,000
	<i>Repairs to any equipment used in the sewer collection system, could include pumps, rodding machine, tractors, or other.</i>	
704	Maint. & Repairs - Pumps	\$ 2,000
	<i>The Utility has thirteen sewer pumping stations. Cost to maintain the pump stations is expected to remain stable.</i>	
705	Instrumentation	\$ 10,000
	<i>Instruments used for making determinations of line locations and equipment repair. Increased to purchase inventory for camera van.</i>	
706	Contract Services	\$ 2,500
	<i>Pays for services to lines that are larger repairs than we have equipment or expertise to accommodate.</i>	
707	Utilities	\$ 45,000
	<i>Electrical, natural gas for pumping stations, etc.</i>	
708	Communications	\$ 2,000
	<i>Telephone, radios, cell phones.</i>	
709	Depreciation/Replacement	\$ 6,333
	<i>Used to replace equipment after it's useful life has expired. No specific request at this time. Used only if necessary.</i>	

SEWER COLLECTION JUSTIFICATION

710	Street Repairs	\$ 6,000
	<i>Paid to the City to cover costs of repairs to street cuts. When the Water and Sewer Department cuts a street for a repair or tap, a fee is paid to the City.</i>	
711	Miscellaneous	\$ 500
712	Full-Time Salaries	\$ 138,878
714	Over-Time Salaries	\$ 1,500
	<i>This varies due to night time and weekend emergencies.</i>	
715	State Retirement	\$ 16,705
	<i>11.90% of base salary.</i>	
716	Payroll Taxes	\$ 11,781
	<i>9.15 % of base.</i>	
717	Certification Pay	\$ 2,625
	<i>For employees who acquire and maintain wastewater licenses. Same as listed in #617. These employees are crossed trained and work in both Water Distribution and Sewer Collection. Licensing same as listed in #617. These employees are crossed trained and work in both Water Distribution and Sewer Collection. Licensing criteria explained in #'s 417 and</i>	
718	Group Insurance	\$ 24,161
	<i>Paid to Municipal League as a benefit to employees.</i>	
722	Safety	\$ 1,000
	<i>Items necessary for employee safety and compliance with State and Federal Safety guidelines.</i>	
749	Contingency	\$ 6,333
	<i>2% of sewer collection expense.</i>	

FY 2007 COMMON EXPENSE

Acct #	Item	Actual FY 05	Actual FY 06	Budget FY 07	Actual 07 9th Month	Year End Projection	(Over) Under	Request FY 2008
802	Repairs, Maint., & Supplies - vehicles	11,721	9,683	10,000	9,514	12,685	(2,685)	13,000
803	Repairs, Maint., & Supplies - equip.	20,265	15,459	20,000	10,121	13,495	6,505	15,000
805	Instrumentation	256	0	200	95	127	73	200
806	Contract Services	1,306	410	1,200	702	936	264	500
807	Utilities	7,940	7,123	7,095	5,702	7,603	(508)	7,700
808	Communications	3,624	4,947	5,600	4,256	5,675	(75)	6,000
809	Depreciation/Replacement	0	0	4,000	0	0	4,000	6,284
811	Miscellaneous	1,374	1,531	2,000	499	665	1,335	1,500
812	Full-Time Salaries	58,296	78,352	72,560	59,118	78,824	(6,264)	83,326
813	Part-Time Salaries	14,543	6,178	20,000	3,906	5,208	14,792	15,000
814	Over-Time Salaries	435	0	0	0	0	0	0
815	State Retirement	6,933	10,051	6,542	7,413	9,884	(3,342)	9,916
816	Payroll Taxes	5,583	6,600	7,081	4,920	6,560	521	7,523
817	Certification Pay	0	125	125	250	250	(125)	250
818	Group Insurance	7,990	11,002	7,320	9,232	12,309	(4,989)	11,529
822	Safety	735	437	500	58	77	423	500
823	Travel, Training, & Educ.	10,089	11,014	15,000	7,866	10,488	4,512	15,000
824	Clothing/Uniforms	12,612	14,603	15,000	10,368	13,824	1,176	15,000
825	Fuel (vehicles & Equip.)	31,343	40,420	50,000	27,798	37,064	12,936	45,000
826	Building Maintenance	322	379	1,500	248	331	1,169	500
827	Vehicle Insurance	7,208	7,306	10,000	7,131	7,131	2,869	7,500
828	Property Insurance	24,934	24,978	25,000	24,073	24,073	927	24,073
829	Worker's Comp/Unempl.	6,059	8,237	32,004	7,638	10,184	21,820	35,197
849	Contingency	3,203	1,575	6,255	0	0	6,255	6,284
	TOTAL	236,771	260,410	318,982	200,908	257,393	61,589	326,782

COMMON EXPENSE JUSTIFICATION

802	Repairs, Maint. & Supplies - (Vehicles)	\$ 13,000
	<i>Expenses for maintenance and repairs to all vehicles driven by the Water and Sewer Utilities.</i>	
803	Repairs, Maint. & Supplies - (Equipment)	\$ 15,000
	<i>Includes tires, belts, hoses, etc. on tractors, backhoes, vac-truck, and other equipment.</i>	
805	Instrumentation	\$ 200
	<i>Includes electronic line locators, the GPS unit and any expenses related to the various pieces of instrumentation that are shared between water and wastewater.</i>	
806	Contract Services	\$ 500
	<i>Includes security, janitorial services, etc.</i>	
807	Utilities	\$ 7,700
	<i>Electric and gas. Includes the shop at 16th and Caddo, and the warehouse on South 10th Street.</i>	
808	Communications	\$ 6,000
	<i>Telephone, radios, and cell phones.</i>	
809	Depreciation/Replacement	\$ 6,284
	<i>Used to replace equipment after it's useful life has expired. No specific request at this time. Used only if necessary.</i>	
811	Miscellaneous	\$ 1,500
812	Full-Time Salaries	\$ 83,326
	<i>Covers the Meter Reader, Customer Service, and the Computer Network Administrator.</i>	
813	Part-Time Salaries	\$15,000
814	Over-Time Salaries	\$0.00

COMMON EXPENSE JUSTIFICATION

815	State Retirement <i>11.90% of base salary.</i>	\$ 9,916
816	Payroll Taxes <i>9.15% of base .</i>	\$ 7,523
817	Certification Pay	\$ 250
818	Group Insurance <i>Benefit paid for health insurance for employees.</i>	\$ 11,529
822	Safety <i>Tools, equipment or training and other related expense related to employee safety.</i>	\$ 500
823	Travel, Training, & Education <i>This includes travel and training expenses for all utility employees. Most positions require licenses. New employees will be sent to school and tenured employees will be sent to maintain the required licensing hours. Some will attend state and may attend national water and wastewater seminars this year.</i>	\$ 15,000
824	Clothing/Uniforms <i>Covers costs of coats, coveralls, steel toe boots, uniforms, etc.</i>	\$ 15,000
825	Fuel (vehicles & equip.) <i>This covers all vehicles, tractors, backhoes, pumps, generators, etc.</i>	\$ 45,000
826	Building Maintenance <i>Increased from last year.</i>	\$ 500
827	Vehicle Insurance <i>Vehicle coverage through the Arkansas Municipal League.</i>	\$ 7,500
828	Property Insurance <i>This covers buildings, tanks, pump stations and other physical property owned by the Water Utilities.</i>	\$ 24,073
829	Worker's Comp.	\$ 35,197
849	Contingency <i>2% of total common expenses.</i>	\$ 6,284

FY 2007 ADMINISTRATION EXPENSE

Acct #	Item	Actual FY 05	Actual FY 06	Budget FY 07	Actual 07 9th Month	Year End Projection	(Over) Under	Request FY 2008
901	Office Supplies	7,899	9,860	15,000	6,738	8,984	6,016	15,000
902	Maint/Repairs/Supplies	132	946	750	166	221	529	750
905	Instrumentation	234	30	500	0	0	500	300
906	Contract Services	2,861	2,818	3,000	2,373	3,164	(164)	3,500
908	Communications	2,583	1,873	3,000	920	1,227	1,773	3,000
909	Depreciation/ Replacement	1,500	1,371	10,000	212	283	9,717	6,438
910	Bank Fees	3,198	3,493	4,000	2,954	3,939	61	4,000
911	Miscellaneous	1,734	1,661	1,700	1,031	1,375	325	1,700
912	Full-Time Salaries	158,937	166,256	170,935	124,914	166,552	4,383	176,063
913	Part-Time Salaries	0	0	0	0	0	0	0
914	Over-Time Salaries	144	0	1,000	42	56	944	1,000
915	State Retirement	15,272	15,698	15,592	10,969	14,625	967	12,337
916	Payroll Taxes	12,029	12,607	13,153	9,660	12,880	273	13,546
917	Certification Pay	3,625	3,625	3,625	3,750	3,750	(125)	3,750
918	Group Insurance	17,928	19,728	21,180	15,115	20,153	1,027	22,239
922	Safety	0	0	0	0	0	0	0
926	Building Maint.	434	100	500	425	567	(67)	5,000
931	Engineering	1,711	8,406	20,000	0	0	20,000	10,000
932	Legal & Prof. Serv.	13,756	14,446	15,500	11,398	15,197	303	17,000
933	Postage	13,626	14,254	15,000	10,974	14,632	368	16,500
934	Memberships/Dues, & Prof. Organizations	1,773	646	2,500	896	1,195	1,305	2,000
935	Advertising & Promotion	1,353	1,527	10,000	1,899	2,532	7,468	10,000
936	Auto Allowance	4,200	4,200	4,200	3,150	4,200	0	4,200
949	Contingency	2,724	1,904	6,623	0	8,200	(1,577)	6,438
TOTAL		267,653	285,449	337,758	207,586	283,732	54,026	334,761

ADMINISTRATION EXPENSE JUSTIFICATION

901	Office Supplies <i>Provides for office supplies, billing cards, etc.</i>	\$ 15,000
902	Maint. & Repairs & Supplies <i>This covers all office equipment.</i>	\$ 750
905	Instrumentation <i>Covers costs of repairs to instruments.</i>	\$ 300
906	Contract Services <i>Cleaning, copy machine maintenance contract, Terminix, etc.</i>	\$ 3,500
908	Communications <i>Telephone, radios, cell phones.</i>	\$ 3,000
909	Depreciation & Replacement <i>Used to replace equipment after it's useful life has expired. Used only if necessary.</i>	\$ 6,438
910	Bank Fees <i>Fees paid to banks for drafting and credit card services. The bank charges a fee of eight cents for each bank draft that is sent. The Utility has 717 customers on automatic draft. There is also a \$25 monthly maintenance fee.</i>	\$ 4,000
911	Miscellaneous	\$ 1,700
912	Full-Time Salaries	\$ 176,063
913	Part-Time Salaries	\$0.00
914	Over-Time Salaries	\$ 1,000
915	State Retirement <i>11.90% of base salary.</i>	\$ 12,337
916	Payroll Taxes <i>9.15% of base salaries.</i>	\$ 13,546

ADMINISTRATION EXPENSE JUSTIFICATION

917	Certification Pay <i>Paid to employees who acquire and maintain water and wastewater licensing.</i>	\$ 3,750
918	Group Insurance <i>Paid as a benefit to Municipal League as an employee benefit.</i>	\$ 22,239
922	Safety	\$0
926	Building Maintenance <i>Includes repairs to Town Hall.</i>	\$ 5,000
931	Engineering <i>Used to pay engineering fees not included in major projects.</i>	\$ 10,000
932	Legal & Professional Serv. <i>City Attorney fees and other legal or professional fees.</i>	\$ 17,000
933	Postage <i>The utility mails about 4200 bills per month, and mails about 730 shut-off notices per month. Other mass mail-outs include the Consumer Confidence Report and any violation of water quality standards.</i>	\$ 16,500
934	Memberships, Dues, & Professional Organizations <i>Dues to Arkansas Water and Wastewater Manager's Assoc., American Waterworks Assoc., Southwest Section AWWA, Arkansas Rural Water Assoc., and Water Environment Federation.</i>	\$ 2,000
935	Advertising and Promotion <i>Covers all advertising and promotional expenses.</i>	\$ 10,000
936	Auto Allowance <i>Paid to Utility Manager for use of personal vehicle.</i>	\$ 4,200
949	Contingency <i>2% of administration expenses. For use in circumstances not foreseen.</i>	\$ 6,438

CAPITAL ITEMS AND PROJECT OUTLAY SUMMARY PAGE

CAPITAL PROJECTS

	Request FY 2008
Rip-rap Lemna Pond (sewer pond)	30,000
Millitary Reserve Center	
Economic Development	25,000
	<u>55,000</u>
<i>TOTAL CAPITAL PROJECTS</i>	<u><u>55,000</u></u>

CAPITAL EXPENDITURES - DEPRECIATION

	Request FY 2008
In-house Construction & Masterplan upgrades	200,000
Backhoe	76,000
	<u>276,000</u>
<i>TOTAL CAPITAL PROJECTS - DEPRECIATION</i>	<u><u>276,000</u></u>

TOTAL CAPITAL EXPENDITURES 331,000

CAPITAL JUSTIFICATION

Rip-rap Lemna Pond \$ 30,000

Erosion control.

Military Reserve Center

Known project with unknown costs at this time.

Economic Development \$ 25,000

To continue support of economic development in the city, using Incentive Program guidelines.

In-house Construction & Masterplan upgrades \$ 200,000

Misc upgrades and replacements of water and sewer distribution and collection system.

Backhoe \$ 76,000

Replacing a 1994 Ford.