

ORDINANCE NO. 0-02-01

AN ORDINANCE ESTABLISHING THE PURCHASING AUTHORITY OF THE CITY MANAGER, SETTING THE POLICY OF RECEIVING COMPETITIVE BIDS THEREON, AND REPEALING ORDINANCE B-478 AND FOR OTHER PURPOSES:

BE IT ORDAINED BY THE BOARD OF DIRECTORS OF ARKADELPHIA, ARKANSAS, THAT:

Section 1. The City Manager, or his/her duly authorized representative shall have exclusive power and responsibility to make purchases of all supplies, apparatus, equipment, materials and other things requisite for public purposes in and for the city and to make all necessary contracts for work or labor to be done or material or other necessary things to be furnished for the benefit of the city or in carrying out any work or undertaking of a public nature therein where the total expenditure therefore is below the sum of Ten Thousand Dollars (\$10,000). Where the amount of expenditures for any purpose or contract is Ten Thousand Dollars (\$10,000) or more, the City Manager or his/her duly authorized representative shall invite competitive bidding thereon by legal advertisement in any local newspaper. Bids received pursuant to the legal advertisement shall be opened and read on the date set for receiving the bids in the presence of the City Manager or his/her duly authorized representative together with any committee that may be named by the City Manager or the governing body for this purpose. The contract shall be awarded by the City Manager and the Board of Directors to the lowest responsible bidder; provided, however, the City Manager and the Board of Directors may reject any and all bids received.

Section 2. The Board may waive the requirement of competitive bidding in exceptional circumstances where this procedure is not feasible all in accordance with ACA § 14-47-138 as may be amended from time to time.

Section 3. The City Manager may approve for payment out of any funds previously appropriated for that purpose, or disapprove any bills, debts, or liabilities asserted as claims against the City. When funds on hand are inadequate to pay such bills, debts, or liabilities not covered by previous appropriations, confirmation shall be required by the Board of Directors.

Section 4. All ordinances and parts of ordinances in conflict herewith are hereby repealed and specifically repealed in Ordinance B-478.

PASSED AND APPROVED this 17 day of January, 2002.

C. T. Hallingshead
, Mayor

ATTEST:

Nancy Anderson
, Clerk