

**REGULAR CALLED MEETING
BOARD OF DIRECTORS**

Boardroom

January 1st, 2009

5:30 p.m.

AGENDA

Swearing in by Judge Randy Hill

1. Call to Order, Mayor Charles Hollingshead
2. Invocation
3. Consider Ward 3 Vacancy
4. Elect Vice Mayor
5. Consider minutes from the December 18th Regular Meeting
6. Consider Moving the January 15th to January 13th
7. City Manager's Report
8. Routine Business
9. Adjournment

MEMO

TO: CITY BOARD MEMBERS
FROM: CITY MANAGER JIMMY BOLT
SUBJECT: AGENDA JANUARY 1ST, 2009

Items 1-2: Self-Explanatory

Item 3: Director Phelps has resigned from his Ward 3 position. Attached is a letter from an interested party.

Item 4: At this time the Board must elect a Vice Mayor. A ballot will be provided for you to vote.

Item 5: Self-Explanatory

Item 6: Due to a conflict with the Arkansas Municipal League Conference staff is suggesting moving the regular scheduled meeting from January 15th to January 13th at 5:30 p.m.

Item 7-9: Self-Explanatory

Deidra Griffin Baldwin
917 North 15th Street
Arkadelphia, Arkansas 71923
870.246.7742
baldwinbunch@sbcglobal.net

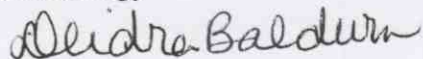
Mayor Chuck Hollingshead
Arkadelphia City Hall
700 Clay Street
Arkadelphia, AR 71923

December 14, 2008

Dear Mayor Hollingshead,

I would be pleased to be considered to fill the position on the Arkadelphia Board of Directors. I look forward to serving the community of Arkadelphia to the best of my ability.

Sincerely,

A handwritten signature in cursive script that reads "Deidra Baldwin".

Deidra Baldwin

BALLOT



Please write in your selection for
Vice Mayor

Vice Mayor _____

Director's Signature

Date:

**REGULAR CALLED MEETING
BOARD OF DIRECTORS**

Boardroom

December 18th, 2008

7:00 P.M.

MEMBERS PRESENT:

OTHERS PRESENT:

Brenda Hagerich, *Ward 1 (absent)*
 Don Hager, *Ward 2*
 Joe Phelps, *Ward 3*
 Anthony Owen, *Ward 5*
 James Calhoun, *Director At Large*
 Ann Sanders, *Vice-Mayor Ward 4*
 C. T. Hollingshead, *Mayor*

Jimmy Bolt, *City Manager*
 Rendi Currey, *City Clerk*
 Joe Phelps, *Press*
 Glen Beedle, *City Treasurer*
(See attached list)

CALL TO ORDER

Mayor Hollingshead called the meeting to order at 7:00 p.m.

INVOCATION

Director Calhoun

APPROVAL OF MINUTES

Vice Mayor Sanders made the motion seconded by Director Owen to approve the December 4th, 2008, regular meeting minutes as presented. **The motion passed on a roll call vote. The vote was as follows:**

Don Hager	"Aye"	Joe Phelps	"Aye"
Anthony Owen	"Aye"	James Calhoun	"Aye"
Vice Mayor Sanders	"Aye"	Mayor Hollingshead	"Aye"

CONSIDER 2009 DEMOLITION BIDS

An advertisement for bid was published and the Clerk sent out bid packets to various companies for the above-mentioned project. Bids were open and read publicly on November 24th, 2008 at 10:00 a.m. Two bids were received and are as follows:

Company	Location	Demo Bid per square foot	Gravel Fill Bid per ton	Top Soil and Seeding
Epic Construction	Bryant, AR	\$3.29	\$9.25	\$2.25
*M & M	Shreveport, LA	\$2.00	\$25.00 + level \$55.00 per hour	Top soil = \$23.00 Seeding = \$2.50

*This bid was not signed and the pricing on the gravel, topsoil and seeding was not in the correct format making it not eligible.

Staff recommends awarding the bid to Epic Construction for the 2009 demolition and allowing the City Manager to execute the contract. Vice Mayor Sanders made the motion seconded by

Director Hager to approve the bid of Epic Construction and allow the City Manager to execute the contract. **The motion passed unanimously on a roll call vote.**

CITY MANAGER'S REPORT

- Dr. Mary Beth Trubitt, Dr. Tommy Roebuck and I made a trip on Friday, December 12 to Binger, Oklahoma to make a presentation and solicit support for a Heritage Center, on the Bluff, from the Caddo Nation Tribal Government. The purpose of this trip was to obtain a letter formally supporting the project. Our impression after the presentation was that we expect to receive written support by the end of the year and continued support of the project as it develops. I base this on the comment made by the Tribal Secretary who wanted to know "who do we send the letter to?" and she made sure that she had the correct address.
- I will not pass the proposed water and sewer rates to the Board of Directors for consideration at this time. Before I can in good conscience pass this proposal along to the board I need to know what capital items were included in the almost 3.2 million dollar Capital Improvement Accounts. I need to know how this proposal affects established rates set by contracts for the wholesale water customer and that any proposal is in compliance with the long term contracts. I have not heard of any efforts to control or cut cost. I will continue to work on this issue with the Utility Manager and I will keep the board posted.
- Staff attended a meeting with the Arkansas Recycling Coalition. The meeting was held at HSU and there was a discussion about the downturn in the recycling commodity market.
- I attended a regional Federal Reserve workshop on achieving extraordinary results in ordinary communities. The focus community of the speaker was Tupelo Mississippi and he gave examples of community development models. I am hopeful that we can work the strategic plan to take our great community and make it an extraordinary community.
- The next Board meeting is scheduled for January 1st at 5:30 P.M. Before the meeting begins we will swear Directors Hager and Owen into office. During that meeting the Vice Mayor position will need to be filled. We will keep this meeting short so that everyone can get back home to spend time with their families.
- I would like to close by wishing everyone a Merry Christmas and a Happy New Year!

At this time he asked Director Phelps if he would like to say a few words about the letter of resignation he gave to all the Board members. Director Phelps stated that he decided not to run for re-election and after someone stepped forward expressing interest in the position he has submitted a written resignation effective January 1, 2009. He has enjoyed his service to the citizens of Arkadelphia.

ROUTINE BUSINESS

Don Hager-He stated that the 39th is making their way home they made it to Camp Shelby and should be home by Tuesday.

Anthony Owen-He wished everyone a very Merry Christmas.

James Calhoun-He stated he enjoyed the Christmas employee luncheon and thanked the Christmas Committee for putting that together. He commended the City Manager for the great

job he is doing also all department heads and employees. He closed by wishing everyone a Merry Christmas and Happy New Year.

Ann Sanders-She stated that she wants everyone next year to make more of an effort to tell employees thank you and we appreciate the good job that they do for this city. She told Director Phelps that she had enjoyed working with him. She closed by wishing everyone a Merry Christmas.

C.T. Hollingshead-He thanked Director Phelps for his service to this city and the work he had done with the Parks & Rec Department. He wished everyone a very Merry Christmas and a Happy New Year.

ADJOURNMENT

There being no more business to discuss, Vice Mayor Sanders made the motion seconded by Director Phelps adjourn. **The motion passed unanimously and the meeting adjourned at 7:15 p.m.**

C. T. Hollingshead, Mayor

Rendi Currey, City Clerk

**REGULAR CALLED MEETING
BOARD OF DIRECTORS**

Boardroom

December 18th, 2008

7:00 p.m.

Sarah Pettit
Phil Shuffield
Will Owen
Harper Owen

**INFORMATION
ONLY**

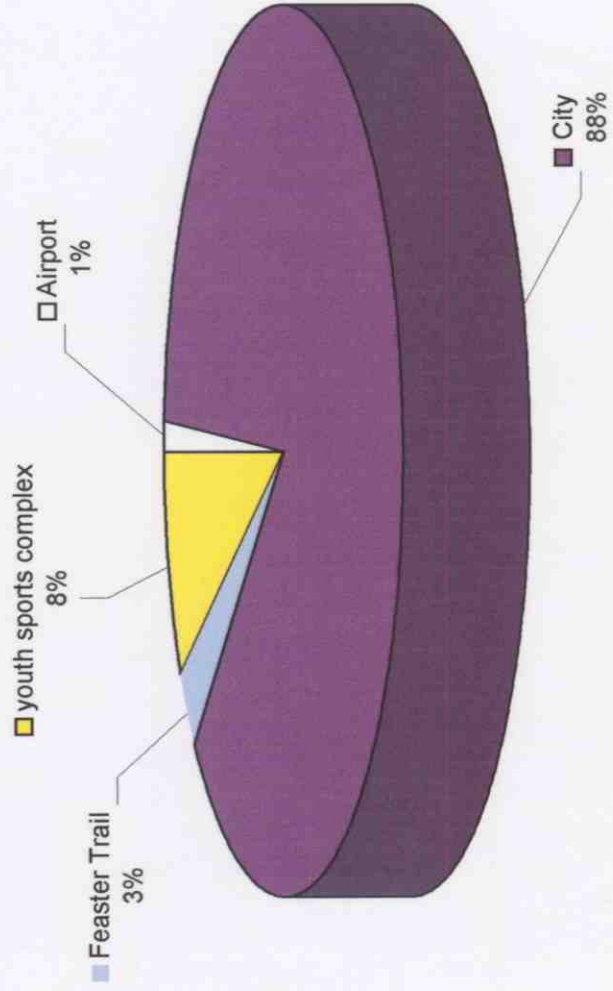
Memo

To: All City Employees
From: Jimmy Bolt
Date: December 29, 2008
Re: 2009 Holiday Schedule

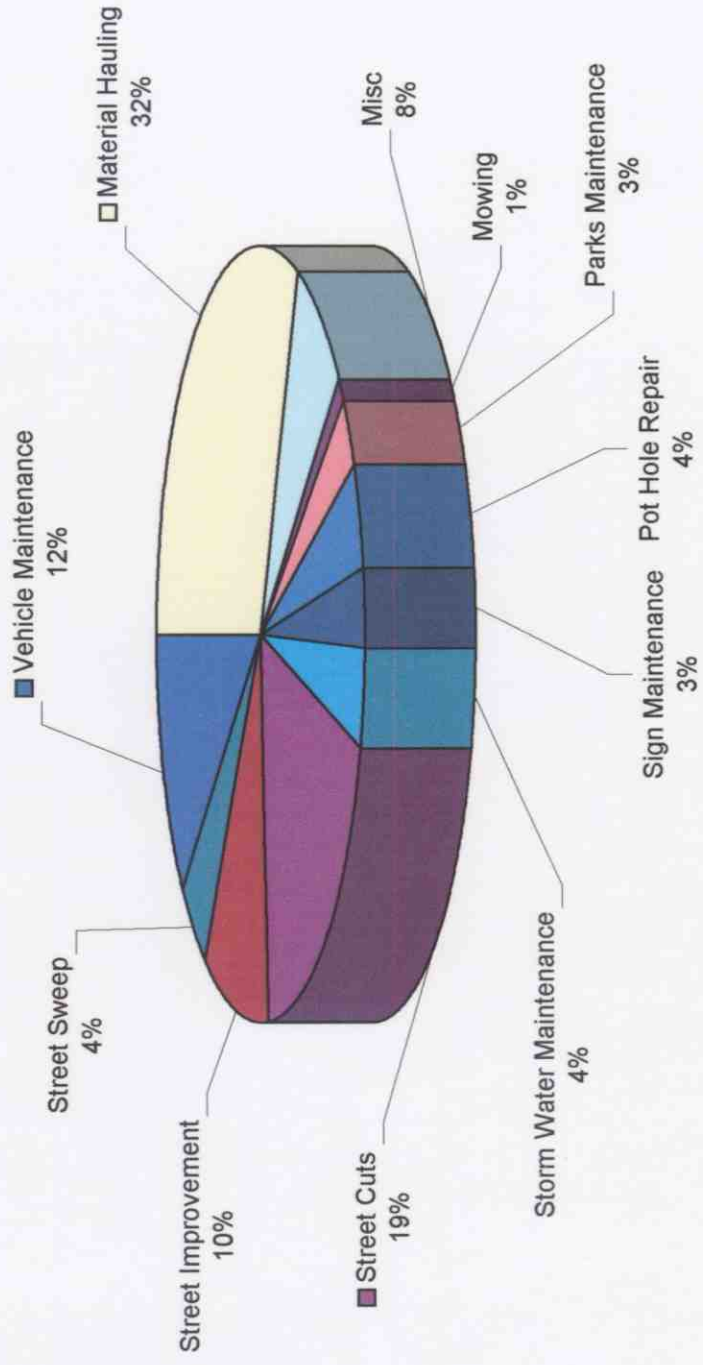
New Years Day	Thursday	January 1
Dr. Martin Luther King Jr.	Monday	January 19
President's Day	Monday	February 16
Memorial Day	Monday	May 25
Independence Day	Friday	July 3
Labor Day	Monday	September 7
Veteran's Day	Wednesday	November 11
Thanksgiving Day	Thursday	November 26
Thanksgiving Day after	Friday	November 27
Christmas Eve	Thursday	December 24
Christmas Day	Friday	December 25
Employees Birthday		

NOTE: This coincides with the City of Arkadelphia Personnel Policy. Holidays falling on a Saturday will be observed on the preceding Friday. Holidays falling on a Sunday will be observed on the succeeding Monday.

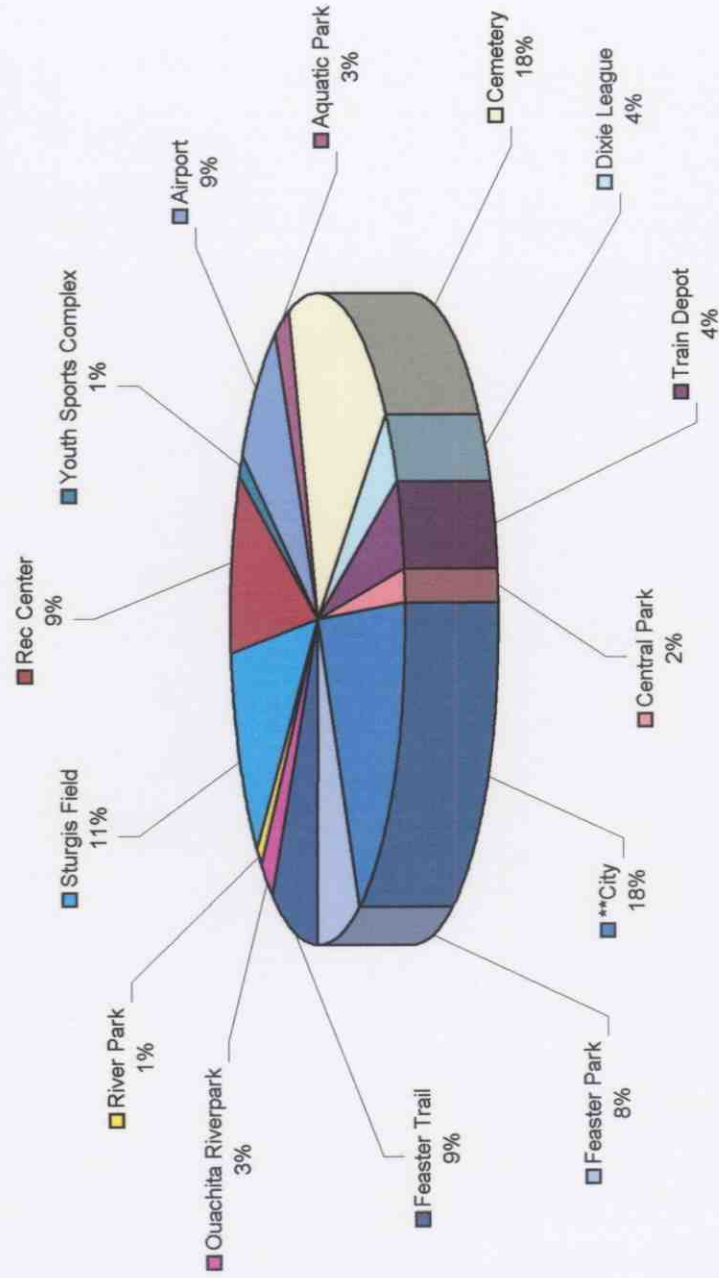
November -2008 Street Department - Time Spent By Location



November - 2008 Street Department - Time Spent By Job



November - 2008 Grounds Maintenance - Time Spent By Location



November -2008 Grounds Maintenance - Time Spent By Job

