

PREVIOUS EMPLOYER (con't).....

Company: _____ Job Title: _____

Address: _____ Telephone: _____
Street City State Zip

Supervisor's Name: _____ Your Salary: _____

Employment Dates: from _____ to _____

Reason for Leaving: _____

List job duties: _____

Company: _____ Job Title: _____

Address: _____ Telephone: _____
Street City State Zip

Supervisor's Name: _____ Your Salary: _____

Employment Dates: from _____ to _____

Reason for Leaving: _____

List job duties: _____

Company: _____ Job Title: _____

Address: _____ Telephone: _____
Street City State Zip

Supervisor's Name: _____ Your Salary: _____

Employment Dates: from _____ to _____

Reason for Leaving: _____

List job duties: _____

Have you ever been convicted of a violation of the law (other than minor traffic violations):

Yes No

If yes, list details to include dates and violation history: _____

(Convictions do not automatically disqualify you from employment)

Please list any languages you speak, other than English: _____

CERTIFICATION:

I hereby certify that all information I have supplied is true and factual. I agree and understand that any false, misleading, or incomplete information, regardless of time of discovery, may cause my dismissal of employment or rejection as an applicant.

I am eligible for employment (per the Immigration and Reform Control Act of 1986) in the United States and will provide proper documentation should I be hired.

I understand certain jobs may require an acceptable driver’s safety record, and that if my current or future driver’s record is unacceptable, my application may be rejected, and if hired, I may be subject to termination.

Certain jobs may require a physical and /or psychological exam. I understand these selected job offers will be conditional upon passing the required examination.

I give permission for you to check the references I have provided and for the persons contacted to answer your questions about me. I also understand previous employers will be contacted and I will sign a consent for employment records release.

I understand that this application does not create any contractual or other legal rights. It does not alter the at-will employment status nor does it create an employment contract for any specified period of time.

Signature of Applicant: _____ Date: _____

All job offers are subject to approval by the City Manager. This application is the property of the City of Arkadelphia and will become part of the applicant’s personnel file if accepted for employment.