



# Arkansas Department of Health

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4815 West Markham Street • Little Rock, Arkansas 72205-3867 • Telephone (501) 661-2000  
Fay W. Boozman, M.D. Director  
Mike Huckabee, Governor

**TO:** All State and Local Plumbing Inspectors,  
Architects and Plan Review submitters

**FROM:** Arkansas Department of Health  
Plumbing and Natural Gas Section  
Division of protective Health Codes

**DATE:** February 13, 2001

**SUBJECT:** Plan Submittal Guidelines

Section 14.3.1. of the Arkansas State Plumbing Code requires plans to be submitted prior to entering into a contract to construct or remodel any public building. Submission of plans shall include any public building, school building, hospital, nursing home, manufacturing or processing plant, shopping center or housing development and all state owned buildings.

A housing development has been established or defined as any building or group of buildings having five (5) or more residential living units whether under a single roof or separate buildings and share common property boundaries. Each unit typically but not always of similar design and usually built, sold and leased by one management.

When submitting plans into the central offices, appointments for plan review can be made Monday through Wednesday. Mail- in plans will be processed as they come in.

If you have any questions, you may call at (501) 661-2642

*Keeping Your Hometown Healthy*

## **GUIDELINES FOR SUBMITTING PLUMBING PLANS**

**Please refer to these guidelines for plumbing projects.  
Failure to comply shall result in an unacceptable review.**

**Mail plans to:**

**Arkansas Department of Health  
Division of Protective Health Codes  
4815 West Markham/Slot #24  
Little Rock, Arkansas 72205-3867**

Fee must be included along with plans. Act 399 of 1987 amends Act 469 of 1965 to establish plan review fees at 1% of the estimated plumbing and gas cost with a **minimum fee of \$50.00** and a **maximum fee of \$500.00**. A detailed cost estimate **SHALL** accompany the plans unless the maximum fee of \$500.00 is paid.

Information submitted shall include the name of the project and specific location, such as **city, street or highway, Floor Plan etc.** **\*\*\*THE REVIEW WILL NOT BE PROCESSED WITHOUT THIS INFORMATION**

Include plans and specifications of sewage disposal, public or private. Include plans and specifications on water supply, public or private. If project will be connecting to a septic system and/or private well, an approval from the county Sanitarian will be required along with the plans.

**Below is a list of items that shall be shown on all plans:** (IF APPLICABLE)

**Materials (type and size)**

Kitchen Equipment  
Hospital Equipment  
Control Valves  
T & P Valves  
Backflow Preventer  
Vacuum Breakers  
Air Gaps  
Location & Installations of Grease  
Interceptors

**Drains, Waste & Venting**

Drains and Vents  
Type of Materials  
Usage of Proper Fittings  
Joints and Methods  
Grade and Size  
Location & Size of Cleanouts  
Hangers and Supports

**Water Supply and Distribution**

Type of Materials and Fittings  
Methods of Jointing  
Protection of Piping  
Sizing and Testing

**Natural Gas System**

Location  
Materials  
Valves  
Pipe Sizes

**\*\*\*SUBMIT AN ISOMETRIC RISER DIAGRAM FOR THE DRAIN, WASTE AND VENT SYSTEM.**

**\*\*\* SUBMIT A DRAWING FOR THE WATER PIPING AND NATURAL GAS PIPING.**

**\*\*\*THE REVIEW CAN NOT BE PROCESSED WITHOUT THIS INFORMATION**

**Appointments for Plan Review will be accepted. For additional information, please contact the Plan Review Section (501) 661-2642.**