



Office of the City Manager
700 Clay Street, Arkadelphia, Arkansas 71923
Phone: (870) 246-9864

To: Arkadelphia Board of Directors
cc: Ed McCorkle
From: Jimmy Bolt, City Manager
Date: 11-15-09
Re: Consideration of the Proposed 2010 Budget

The proposed 2010 budget resolution is attached for consideration by the board. I would like to open this budget narrative by thanking the Board of Directors for allowing me to serve our community as the city manager. I would also like to thank the great citizens of Arkadelphia for expressing concerns, giving me encouragement, sharing their wisdom and perhaps most importantly sharing their hopes with me.

This memo is an executive summary of the proposed budget. While constructing this budget the five major thought processes guided the budget. These thoughts are 1) Use of bond refinancing for reopening of the Royal Theatre, rebuilding Fire Station 1, and YSC work that focuses on the girls softball field 2) Sustainability 3) No reduction in services 4) 2% Employee Cost of Living increase 5) Capital spending that focuses on reducing long term fixed cost.

The process to pass the budget is different for 2010; staff is recommending passing a budget resolution instead of a budget ordinance. Staff reviewed the process and legalities with the City Attorney, Arkansas Municipal League staff and with a Legislative Auditor. This process will still provide transparency that includes posting this document on our web site.

The formatting of the budget document is similar to the 2009 budget. The proposed budget reflects three major operating funds, General, Street, and Water & Sewer. The other restricted funds are listed together in the Restricted Fund tab in the document.

The overall revenues in the General Fund are projected to increase by 3.4% (\$179,000). Sales tax revenues are based on the past 12 months with no projected increase. Revenues for next year are primarily based on the past 12 months except for the Aquatic Park. This revenue projection includes a onetime transfer from closing the Municipal Judge's Retirement Fund, \$210,000 that will be spent on capital items.

The General Fund reflects an increase in operations and maintenance expenditures of about \$93,000, or 1.75%. This includes \$98,000 in expenses for the operations of the Royal Theatre for 4 months and a manager for up to 8 months. The General Fund expenses have no new full time employees but do change titles and duties to one vacant position in the Street Department, the proposed new job title is landscaper.

The General Fund expenditures for capital will work to assist our needs and this budget utilizes both long term and short term municipal financing to help offset rising cost by reducing fixed operating cost. Purchasing equipment and constructing building projects at today's prices will in effect help to freeze or reduce the city's long and short term fixed cost.

The General Government expenditures for capital are consistent with the General Fund. It includes funding to provide investment to create excitement for development of Arkadelphia. New or increased funding that works to promote development includes: additional funding to the Clark County Historical Association to keep the museum open 40 hrs per week, additional funding to the Arkadelphia Alliance for the Diamond Lake Visitor center and Streetscape improvements.

The Arkadelphia Alliance is the economic development-funding opportunity that is available to us and one that we should continue to fund. The Alliance provides a single direction for economic development and will fund the Chamber payroll and other activities.

Street Department has a slightly scaled back schedule this year. The budget includes a revenue projection decrease of about 2.6% or about \$28,000 and expenses decrease of 3.3% or about \$36,000. The focus will be the Caddo Street micro sealing project and improved basic maintenance.

The proposed 2010 Water and Sewer Department's budget includes an estimated 2010 depreciation value to better reflect the department's bottom line during the budget process. The department has budgeted for about a 29% increase, \$875,000, in revenues, this is in line with the estimate from the rate increase. Budgeted O&M expenditures are projected to increase by 5.4%, or \$134,000. The O& M increase is primarily related to the cleaning of a clear well, labor cost, pumps and motor replacements and increased cost of chemicals. The department has also taken a conservative approach to capital spending in this budget. The depreciation section proposes \$231,500 for funding of replacement of depreciated items.

I have included in this narrative a more in-depth look the Aquatic Park because of the weak performance in 2009. This year's rainy season exposed weaknesses that resulted in a more comprehensive review and revisions to both revenues and expenses. Revenues fell short by \$22,000 and O&M expenses were over by \$21,000.

FY 2010
Revenue
Aquatic Park

Acct #	Source	Actual FY 2007	Actual FY 2008	Budgeted FY 2009	Actual 8 month	Year End Projection	Over (Under)	Request FY 2010
4165	Admissions	57,726	63,317	74,500	47,752	58,568	(15,932)	77,946
4162	Concessions	34,438	40,025	39,000	28,543	37,399	(1,601)	40,640
4168	Fees	38,665	44,958	40,000	30,350	35,614	(4,386)	52,219
	Totals	130,829	148,299	153,500	106,645	131,581	(21,919)	170,805

FY 2010
Department Summary Page
Aquatic Park

Acct #	Item	Actual FY 2007	Actual FY 2008	Budgeted FY 2009	Actual 8 month	Year End Projection	(Over) Under	Budgeted FY 2010
5100	Personnel Costs	62,680	71,751	85,027	90,773	93,250	(8,223)	84,911
5200	Supplies	35,136	45,788	40,285	50,028	52,487	(12,202)	42,400
5300	Maintenance	9,571	1,770	7,550	8,156	8,241	(691)	6,500
5400	Miscellaneous	18,683	21,300	20,530	19,730	20,451	79	22,550
	O & M Subtotal	126,070	140,609	153,392	168,687	174,430	(21,038)	156,361
5999	Capital Outlay	0	0	5,500	0	0	5,500	6,400
	TOTAL BUDGET	126,070	140,609	158,892	168,687	174,430	(15,538)	162,761

The proposed fee structure for 2010 is designed to cover expenses of a park that is open for every hour of the scheduled season. This proposal includes a single \$5 admission for everyone paying at the gate and a coupon pass set at 10 for \$40, \$4 per admission. Based on usage the current family pass allowed users to use the facility for \$.55 per entry and this proposal raises the family pass to what we estimate to be a \$1 per entry. The proposal fee schedule is listed below. Concessions will be adjusted through review of items sold to enhance the margins.

Revenue Justification

Aquatic Park

4165	Aquatic Park Admissions	\$77,946
	Includes Aquatic Park daily admission. 2009 was a rainy year and staff anticipates an increase in daily admissions. All admissions will be \$5.	
4162	Concessions	\$40,640
	Includes Aquatic Park concession sales.	
4168	Fees	\$52,219
	Includes all Aquatic Park fees including season passes, coupons, reservations, kiosk sales, water classes, swimming lessons, etc. This represents a change in the coupon passes and family passes, and eliminates single yearly passes.	

	<u>2010</u>
Family Pass	\$300.00
\$40 coupon	10 visits

I would like to let you know that the Department Supervisors submitted a workable budget for each of the departments and worked well with me in achieving what I believe to be the goals of the Board for the city:

- Continuing to be one of the safest places to live in Arkansas
- Continuing to provide high quality water and sewer service that is among the lowest in the state
- Continue to develop a Parks and Recreational Department that is unequalled in southwest Arkansas and provides the facilities at a very affordable rate
- Continuing to provide fire protection that has shown us an excellent level of protection
- Continuing to develop an airport that supports community development and provides for a base of operation for HSU's aeronautics program

- Continuing to provide an environment for planning through both the Planning Commission and Board of Directors
- Continuing to provide high quality inspections and land use services
- Continue to maintain all city grounds at a high level while striving to improve
- Reopen the Royal Theatre
- Rebuilding Fire Station 1
- Planning to improve sanitation and recycling services
- Planning sustainability projects

The Board's goals that, I believe, are in need of additional funding to be successful:

- Improved Street conditions
- Improved Drainage system
- Improved Gateway
- Improved code enforcement of both unsightly conditions and health and safety hazards
- Improved advertisement and promotion efforts

Staff will place emphases on continuing to develop an environment that will result in a growing economy that enables increased prosperity to help create a vital city, which encourages a growing economy. The growing economy will result in revenue growth for the city.

In closing I am presenting the budget for your consideration. Please review and call with any questions you might have.

RESOLUTION _____

A RESOLUTION PROVIDING FOR AND ADOPTING THE BUDGET FOR THE CITY OF ARKADELPHIA, ARKANSAS, FOR THE TWELVE (12) MONTH PERIOD BEGINNING JANUARY 1, 2010 AND ENDING DECEMBER 31 2010, APPROPRIATING MONEY FOR EACH AND EVERY ITEM OF EXPENDITURE THEREIN.

WHEREAS, Section 2 of Act No. 28 of 1959 provides that the City Board of Directors shall adopt an annual budget for operations of the City Government for the calendar year; and

WHEREAS, the City Board has made a comprehensive study and review of the proposed budget; and

WHEREAS, it is the opinion of the City Board of Directors that the schedule and exhibits of financial information prepared and reviewed revealing anticipated revenues and expenditures for the calendar year appear to be as accurate as possible for budgetary purposes.

NOW THEREFORE, BE IT ORDAINED BY THE CITY BOARD OF DIRECTORS OF ARKADELPHIA, ARKANSAS:

Section 1. This resolution shall be known as the budget resolution for the City of Arkadelphia, Arkansas for the twelve month period beginning January 1, 2010 and ending December 31, 2010 reflecting estimated revenues and expenditures as hereinafter set forth in the budget attached hereto containing 184 pages. The appropriations made herein include additional pay for holidays for all agents, servants, and employees of the City of Arkadelphia including but not limited to uniformed employees as provided for by the State of Arkansas. All revenues herein are estimated and subject to change and all appropriations are calculated upon available revenues and are also subject to change.

Section 2. The following respective amounts for each and every item of revenue and expenditure classification herein proposed in the budget for 2010 are hereby authorized and appropriated for the purposes herein set forth for the calendar year ending December 31, 2010.

	Revenues	Expenditures
General Fund	\$10,082,501	\$9,447,533
Street Fund	\$1,046,600	\$1,038,886
Water and Sewer	\$3,918,111	\$2,981,205
Franchise Fee Fund	\$977,706	\$977,461
Municipal Judge Ret.	\$210,000	\$210,000
Fireman's Act 833	\$41,520	\$40,000
District Court Cost	\$16,906	\$16,906
Administration of Justice Act 1256	\$295,485	\$295,484
Debt Service Fund	\$116,992	\$0
Revenue Bond Fund	\$261,483	\$261,483
Re Use Fund	\$162,894	\$162,894

Section 3. Whereas, by reason of the fact that the cities of Arkansas are required by law to adopt an annual budget each year beginning January 1, and ending December 31, in order to operate the City Government; NOW THEREFORE, this resolution being necessary for the preservation of the public peace, health and safety, shall take effect and be in force from and after its passage and approval.

PASSED THIS _____ DAY OF _____, 2009

C.T. Hollingshead, Mayor

ATTEST:

Rendi Currey, City Clerk

General Fund				
Projected Revenues & Expenditures				
<u>Operations & Maintenance</u>				
FY 2010				
<u>Department</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Requested Capital</u>	<u>Expenditures & Capital Total</u>
<i>General Fund 2009 Ending Balance</i>	\$1,061,516			
Airport	\$316,020	\$17,250	\$305,000	\$322,250
Animal Control	\$1,500	\$52,005	\$14,000	\$66,005
Aquatic Park	\$170,805	\$156,361	\$6,400	\$162,761
Building	\$46,370	\$124,812	\$7,000	\$131,812
Fire	\$1,152,231	\$577,046	\$1,114,620	\$1,691,666
General Government	\$3,887,078	\$1,000,182	\$708,736	\$1,708,918
Grounds Maintenance	\$3,204	\$256,752	\$15,400	\$272,152
Parks & Recreation	\$600,750	\$409,472	\$553,000	\$962,472
Police	\$335,627	\$1,517,366	\$84,397	\$1,601,763
Royal Theatre	\$1,396,400	\$98,335	\$1,250,000	\$1,348,335
Sanitation	\$1,111,000	\$1,119,516	\$59,881	\$1,179,397
Subtotals:	\$10,082,501	\$5,329,099	\$4,118,434	\$9,447,533
Remaining Balance	\$634,968			

FY 2010

Department Summary Page

Airport

Acct #	Item	Actual FY 2007	Actual FY 2008	Budgeted FY 2009	Actual 8 month	Year End Projection	(Over) Under	Budgeted FY 2010
5200	Supplies	1,763	2,717	3,250	743	1,114	2,136	3,000
5300	Maintenance	3,660	3,004	3,200	1,889	2,833	367	2,950
5400	Miscellaneous	9,688	11,206	11,287	7,877	10,963	324	11,300
	O & M Subtotal	15,111	16,927	17,737	10,508	14,910	2,827	17,250
5999	Capital Outlay	176,016	268,667	320,000	92,553	482,060	(162,060)	305,000
	TOTAL BUDGET	191,127	285,594	337,737	103,061	496,970	(159,233)	322,250

FY 2010

Revenue

Airport

Acct #	Source	Actual FY 2007	Actual FY 2008	Budgeted FY 2009	Actual 8 month	Year End Projection	Over (Under)	Request FY 2010
4213	Hangar Deposits	200	200	200	0	200	0	200
4214	Airport Lease (HSU)	2,519	4,241	2,500	1,999	2,999	499	3,000
4176	Hangar Leases	9,695	7,920	7,920	2,700	7,920	0	10,320
	SubTotal	12,414	12,361	10,620	4,699	11,119	499	13,520
4837	Land Acquisition	146,233	153,047	0	0	0	0	0
4841	Land Clearing	0	108,933	0	0	0	0	0
4198	Hangar Construction	21,235	0	0	0	0	0	0
4841	FAA Entitlement Funds	0	0	320,000	44,685	445,671	125,671	250,000
4198	Tractor	14,950	0	0	0	0	0	0
4198	Miscellaneous	0	2	0	32,719	32,719	32,719	52,500
4198	North Entry Gate	6,388	0	0	0	0	0	0
	Totals	201,220	274,343	330,620	82,103	489,509	158,889	316,020

Revenue Justification Airport

4213 Hangar Deposits \$200
A \$200 deposit is required for each of the 8 hangars. Staff anticipates one tenant change per year.

4214 Airport Leases (HSU) \$3,000
Below is a breakdown of how the monthly leases are calculated from Henderson.

AV gas	Total Monthly sales x 5 %
Jet Fuel	Total Monthly sales x 7 %
Hangar Rentals	50%
Tie Down fees	10%
Agriculture Pad Use	50%

4176 Hangar Leases \$10,320

Zeagler, Bob - 1 Hangar	\$ 20 x 12	=	\$240.00
Zeagler, Oscar - 1 Hangar	\$ 20 x 12	=	\$240.00
Davis, Terry- 1 Hangar	\$ 20 x 12	=	\$240.00
Eight Hangars	\$100 x 12	=	<u>\$9,600.00</u>
			\$10,320.00

4841 FAA Entitlement Funds \$250,000
Improvements recommended by airport committee which are funded through an entitlement through the FAA

4198 Miscellaneous \$52,500
Unanticipated Revenues and Grants. This will include ADA obstruction survey, FFA Entitlement 5% grant match, and 50/50 fire extinguisher match.

FY 2010

Supply Summary Page

Airport

Acct #	Item	Actual FY 2007	Actual FY 2008	Budgeted FY 2009	Actual 8 month	Year End Projection	(Over) Under	Request FY 2010
5203	Motor Vehicles	328	1,524	1,750	170	256	1,494	1,500
5210	Other	1,435	1,193	1,500	572	858	642	1,500
	Total Supplies	1,763	2,717	3,250	743	1,114	2,136	3,000

Supply Justification Airport

5203 Motor Vehicle \$1,500
Fuel for mowing the airport is charged out of this account.

5210 Other \$1,500
This account is for runway lights, taxiway lights, and beacon lights as well as replacement light covers. This is also for the repair, upgrade or purchase of items for airport safety and for uncategorized items.

FY 2010								
Maintenance Summary Page								
Airport								
Acct #	Item	Actual FY 2007	Actual FY 2008	Budgeted FY 2009	Actual 8 month	Year End Projection	(Over) Under	Request FY 2010
5304	Radios	351	507	500	0	0	500	500
5305	Instruments	3,217	1,758	1,700	1,724	2,586	(886)	1,700
5314	Runway/Taxiway	91	739	1,000	165	248	753	750
	Totals	3,660	3,004	3,200	1,889	2,833	367	2,950

Maintenance Justification

Airport

5304 Radios \$500

This category is for testing the radios at the airport as per FAA requirements.

5305 Instruments \$1,700

This is to provide maintenance to the non-directional beacon, including repairs to the antenna, replacement wiring, other required maintenance and papi lights.

5314 Runway/Taxiway \$750

This category is for maintenance service on lights.

FY 2010

Miscellaneous Summary Page

Airport

Acct #	Item	Actual FY 2007	Actual FY 2008	Budgeted FY 2009	Actual 8 month	Year End Projection	(Over) Under	Request FY 2010
5402	Property / Vehicle Insurance	1,327	1,687	1,787	1,703	1,703	84	1,800
5406	Association Dues/Meetings	633	1,114	700	995	1,493	(793)	700
5407	Telephone	632	693	800	517	775	25	800
5408	Electric	7,097	7,712	8,000	4,662	6,993	1,007	8,000
	Totals	9,688	11,206	11,287	7,877	10,963	324	11,300

Miscellaneous Justification

Airport

- | | | |
|-------------|---|----------------|
| 5402 | Property / Vehicle Insurance | \$1,800 |
| | Alliance Insurance Group / Arkansas Municipal League. | |
| 5406 | Association Dues/Meetings | \$700 |
| | Unanticipated engineering expenses, training and Arkansas Airport Association conference. | |
| 5407 | Telephone | \$800 |
| | The city provides one line for the airport, fuel system, security system, pilot weather check, and flight plan. | |
| 5408 | Electric | \$8,000 |
| | This appropriation is based on 2008 usage. | |

FY 2010

Capital Summary Page

Airport

Acct #	Item	Actual FY 2007	Actual FY 2008	Budget FY 2009	Actual 8 month	Year End Projection	(Over) Under	Request FY 2010
5999	Land Acquisition	154,537	153,290	0	0	0	0	0
5999	Hangar Construction	141	0	0	0	0	0	0
5999	Land Clearing / Planning / Engineering	0	115,377	0	56,164	188,166	(188,166)	0
5999	State Aeronatics Grant	21,338	0	0	36,389	36,389	(36,389)	50,000
5999	Perimeter Fencing	0	0	0	0	0	0	250,000
5999	Pavement Rehabilitation and REILS Installation	0	0	320,000	0	257,505	0	0
5999	Rolling Fire Extinguisher	0	0	0	0	0	0	5,000
	Totals	176,016	268,667	320,000	92,553	482,060	(224,555)	305,000

Capital Justification

Airport

- | | | |
|-------------|--|------------------|
| 5999 | Perimeter Fencing | \$250,000 |
| | Scheduled CIP as recommended by the Airport Advisory Committee; includes engineering fees. | |
| 5999 | State Aeronatics Grant | \$50,000 |
| | Obstruction Survey. Request of Arkansas State Department 100% Funding. | |
| 5999 | Rolling Fire Extinguisher | \$5,000 |
| | Phase one upgrade. | |

FY 2010								
Department Summary Page								
Animal Control								
Acct #	Item	Actual FY 2007	Actual FY 2008	Budgeted FY 2009	Actual 8 month	Year End Projection	(Over) Under	Budgeted FY 2010
5100	Personnel Costs	38,775	38,978	40,677	27,520	41,280	(603)	41,545
5200	Supplies	4,920	4,247	6,400	2,132	3,298	3,102	6,635
5300	Maintenance	398	170	1,450	148	1,183	267	1,450
5400	Miscellaneous	2,047	1,929	2,260	1,567	2,337	(77)	2,375
	O & M Subtotal	46,140	45,324	50,787	31,367	48,098	2,689	52,005
5999	Capital Outlay	0	0	0	0	0	0	14,000
	TOTAL BUDGET	46,140	45,324	50,787	31,367	48,098	2,689	66,005

FY 2010								
Revenue								
Animal Control								
Acct #	Source	Actual FY 2007	Actual FY 2008	Budgeted FY 2009	Actual 8 month	Year End Projection	Over (Under)	Request FY 2009
4124	Animal Control Fees	5,261	1,790	2,000	1,134	1,701	(299)	1,500
	Totals	5,261	1,790	2,000	1,134	1,701	(299)	1,500

Revenue Justification

Animal Control

4124 Animal Control Fees \$1,500

These are fees collected by enforcing our dog/cat ordinances on animals impounded from within our city limits. There was a one time large fee paid by the Sheriff's Department that accounted for the increase in FY07.

FY 2010

Personnel Allocation/Costs

Animal Control

Full Time Authorized Positions

					Workers'				
Number	Employee	Title	Base Pay	Unemply.	Comp	Retire	Fica	Insurance	Total
			2%	1.50%	1.36%	11.74%	7.65%		
1	Karr, Buster	Animal Control	27,407	411	373	3,218	2,097	5355	38,860
	<i>cell allowance</i>		240						240
	Overtime		2,000	30	27	235	153		2,445
	Total		29,647	441	400	3,452	2,250	5,355	41,545

FY 2010

Supply Summary Page

Animal Control

Acct #	Item	Actual FY 2007	Actual FY 2008	Budgeted FY 2009	Actual 8 month	Year End Projection	(Over) Under	Request FY 2010
5201	Office	0	0	50	0	50	0	50
5202	Clothing & Uniform	259	317	500	223	335	165	400
5203	Motor Vehicles	4,181	3,781	900	65	97	803	500
5222	Fuel	0	0	4,100	1,609	2,414	1,686	5,085
5205	Janitorial	0	0	50	0	50	0	50
5206	Chemical Supplies	313	149	300	15	23	277	150
5210	Miscellaneous	168	0	500	220	330	170	400
	Totals	4,920	4,247	6,400	2,132	3,298	3,102	6,635

Supply Justification
Animal Control

5201	Office Supplies	\$50	This should be adequate to cover receipt books and minor office supplies.
5202	Clothing & Uniform	\$400	The uniform fee is \$5.60 per week. We also buy steel toe boots for him and other personal protective items.
5203	Motor Vehicles	\$500	This truck is actually owned by Sanitation even though it's used in this department. Gas, oil and lubricants are taken out of this line item.
5222	Fuel	\$5,085	1453 estimated gallons at \$3.50 per gallon
5205	Janitorial	\$50	This category is reserved for brooms, light bulbs, and other things needed in the shelter.
5206	Chemical Supplies	\$150	This is primarily for fly bait needed in the summer.
5210	Miscellaneous	\$400	Costs associated with dog food. Wal-Mart donates a substantial amount of dog food, but can not be considered a permanent arrangement.

FY 2010

Maintenance Summary Page

Animal Control

Acct #	Item	Actual FY 2007	Actual FY 2008	Budgeted FY 2009	Actual 8 month	Year End Projection	(Over) Under	Request FY 2010
5303	Motor Vehicle	48	5	350	55	83	267	350
5304	Radio	0	63	100	0	100	0	100
5306	Buildings/Facilities	350	103	1,000	92	1,000	0	1,000
	Totals	398	170	1,450	148	1,183	267	1,450

Maintenance Justification
Animal Control

5303	Motor Vehicle	\$350
	For maintenance-including tires.	
5304	Radio	\$100
	Staff budgeted a nominal amount to cover any unforeseen maintenance on our radios.	
5306	Building/Facilities	\$1,000
	This line item is for routine maintenance on the dog pens.	

FY 2010								
Miscellaneous Summary Page								
Animal Control								
Acct #	Item	Actual FY 2007	Actual FY 2008	Budgeted FY 2009	Actual 8 month	Year End Projection	(Over) Under	Request FY 2010
5402	Property / Vehicle Insurance	28	27	150	27	27	123	75
5403	Special Services	2,019	1,902	2,110	1,540	2,310	(200)	2,300
	Totals	2,047	1,929	2,260	1,567	2,337	(77)	2,375

Miscellaneous Justification

Animal Control

5402 Property / Vehicle Insurance \$75
Alliance Insurance Group / Arkansas Municipal League.

5403 Special Services \$2,300
This is for euthanization of animals. Dr. Waymack charges \$150 monthly plus medicine, or \$10 per dog. Past experience has proven that the most economical way to go is by the month. Employee Wellness Program.

FY 2010

Capital Summary Page

Animal Control

		Actual	Actual	Budgeted	Actual	Year End	(Over)	Request
Acct #	Item	FY 2007	FY 2008	FY 2009	8 month	Projection	Under	FY 2010
5999	Pickup	0	0	0	0	0	0	14,000
	Totals	0	0	0	0	0	0	14,000

FY 2010
Capital Justification
Animal Control

Acct #	Item	
5999	Pickup Replacement of truck with high mileage.	\$14,000

FY 2010

Department Summary Page

Aquatic Park

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FY 2010								
Revenue								
Aquatic Park								
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4165	Admissions	57,726	63,317	74,500	47,752	58,568	(15,932)	77,946
4162	Concessions	34,438	40,025	39,000	28,543	37,399	(1,601)	40,640
4168	Fees	38,665	44,958	40,000	30,350	35,614	(4,386)	52,219
	Totals	130,829	148,299	153,500	106,645	131,581	(21,919)	170,805

Revenue Justification

Aquatic Park

4165 Aquatic Park Admissions	\$77,946
Includes Aquatic Park daily admission. 2009 was a rainy year and staff anticipates an increase in daily admissions. All admissions will be \$5.	
4162 Concessions	\$40,640
Includes Aquatic Park concession sales.	
4168 Fees	\$52,219
Includes all Aquatic Park fees including season passes, coupons, reservations, kiosk sales, water classes, swimming lessons, etc. This represents a change in the coupon passes and family passes, and eliminates single yearly passes.	

FY 2010									
Personnel Allocation/Costs									
Aquatic Park									
Full Time Authorized Positions									
Number	Employee	Title	Base Pay	Unemply.	Workers' Comp	Retire	Fica	Insurance	Total
				1.50%		11.74%	7.65%		
1	To Be Filled	Director	0	0	0	0	0	0	0
	Parks and Recreation Director will over see manager of facility								
	Total Full Time		0	0	0	0	0	0	0
Part Time Authorized Positions									
Number	Employee	Title	Total Pay	Unemply.	Workers' Comp	Retire	Fica	Insurance	Total
				1.50%	3.70%	11.74%	7.65%		
18 wks	To Be Filled	Manager - \$11.00 hr	7,920	119	293		606		8,938
	To Be Filled	Assistant Manager - \$8.20 hr	1,279	19	47		98		1,444
	To Be Filled	Maintenance - \$7.70 hr	2,495	37	92		191		2,815
13 wks	To Be Filled	Life Guard - \$7.70 hr (2 shifts)	5,205	78	193		398		5,874
	To Be Filled	Life Guard - \$7.70 hr (2 shifts)	5,205	78	193		398		5,874
	To Be Filled	Life Guard - \$7.70 hr (2 shifts)	5,205	78	193		398		5,874
	To Be Filled	Life Guard - \$7.70 hr (2 shifts)	5,205	78	193		398		5,874
	To Be Filled	Life Guard - \$7.70 hr (2 shifts)	5,205	78	193		398		5,874
	To Be Filled	Life Guard - \$7.70 hr (2 shifts)	5,205	78	193		398		5,874
	To Be Filled	Life Guard - \$7.70 hr (2 shifts)	5,205	78	193		398		5,874
	To Be Filled	Conc Worker - \$7.70 hr (2 shifts)	5,205	78	193		398		5,874
	To Be Filled	Jr Grd/Conc Worker - \$6.25 hr	4,225	63	156		323		4,768
	To Be Filled	Jr Grd/Conc Worker - \$6.25 hr	4,225	63	156		323		4,768
	To Be Filled	Jr Grd/Conc Worker - \$6.25 hr	4,225	63	156		323		4,768
	To Be Filled	Jr Grd/Conc Worker - \$6.25 hr	4,225	63	156		323		4,768
	To Be Filled	Gate Worker - \$7.25 hr	4,901	74	181		375		5,531
	Total Part Time		69,931	1,049	2,587	0	5,350	0	78,918

FY 2010									
Personnel Allocation/Costs									
Aquatic Park									
Special Event or Private Party									
Number	Employee	Title	Total Pay	Unemply.	Workers' Comp	Retire	Fica	Insurance	Total
				1.50%	3.70%	11.74%	7.65%		
65	To Be Filled	Assistant Manager - \$8.20 hr	533	8	20	63	41		664
	To Be Filled	Life Guard - \$7.70 hr	501	8	19		38		565
	To Be Filled	Life Guard - \$7.70 hr	501	8	19		38		565
	To Be Filled	Life Guard - \$7.70 hr	501	8	19		38		565
	To Be Filled	Life Guard - \$7.70 hr	501	8	19		38		565
	To Be Filled	Life Guard - \$7.70 hr	501	8	19		38		565
	To Be Filled	Life Guard - \$7.70 hr	501	8	19		38		565
	To Be Filled	Life Guard - \$7.70 hr	501	8	19		38		565
	To Be Filled	Conc Worker - \$7.70 hr	501	8	19		38		565
	To Be Filled	Junior Guard - \$6.25 hr	406	6	15		31		458
	To Be Filled	Junior Guard - \$6.25 hr	406	6	15		31		458
	To Be Filled	Junior Guard - \$6.25 hr	406	6	15		31		458
	Total Special Event		5,255	79	194	63	402	0	5,993
	Total Personnel		75,187	1,128	2,782	63	5,752	0	84,911

FY 2010								
Supply Summary Page								
Aquatic Park								
Acct #	Item	Actual FY 2007	Actual FY 2008	Budgeted FY 2009	Actual 8 month	Year End Projection	(Over) Under	Request FY 2010
5201	Office & Computer	934	1,388	1,000	2,982	2,982	(1,982)	1,000
5202	Clothing & Uniform	1,357	1,308	1,300	2,644	2,816	(1,516)	1,300
5204	Minor Tools	131	101	135	79	79	56	100
5205	Janitorial	1,423	724	1,300	2,596	2,930	(1,630)	1,500
5206	Chemical	8,159	16,186	11,000	15,719	15,724	(4,724)	15,700
5207	Education & Recreation	973	812	800	3,688	3,703	(2,903)	1,000
5208	Buildings/Facilities	2,326	974	1,000	472	472	528	500
5209	Special Events	0	120	50	21	21	29	150
5212	Concession	19,778	23,506	23,500	20,294	22,227	1,273	20,700
5213	Safety Program	55	670	200	1,533	1,533	(1,333)	450
	Totals	35,136	45,788	40,285	50,028	52,487	(12,202)	42,400

Supply Justification

Aquatic Park

5201	Office & Computer	\$1,000
	Office supplies, season pass materials, receipt books, and IT, etc.	
5202	Clothing & Uniform	\$1,300
	Swimsuits, shirts, whistles, etc. for staff.	
5204	Minor Tools	\$100
	Tools needed for the facility.	
5205	Janitorial	\$1,500
	Cleaners, soap, toilet paper, trash bags, etc.	
5206	Chemical	\$15,700
	Chlorine and chemicals for the pool	
5207	Education & Recreation	\$1,000
	Items to be sold at the kiosk, including t-shirts, goggles, swim diapers, etc.	
5208	Buildings/Facilities	\$500
	Signage, filters, umbrellas, etc.	
5209	Special Events	\$150
	Materials, decorations, bands, promotions, etc. for special events.	
5212	Concession	\$20,700
	Concession stand food and drink supplies.	
5213	Safety Program	\$450
	First aid supplies including gloves, tubes, CPR certification, sunscreen for the lifeguards, etc.	

FY 2010								
Maintenance Summary Page								
Aquatic Park								
Acct #	Item	Actual FY 2007	Actual FY 2008	Budgeted FY 2009	Actual 8 month	Year End Projection	(Over) Under	Request FY 2010
5301	Office Equipment	0	0	50	785	785	(735)	500
5302	Machinery	1,535	0	1,000	325	325	675	1,500
5304	Radio & Electronic	200	0	1,000	3,098	3,098	(2,098)	1,000
5306	Building/Facility	735	1,476	1,500	1,875	1,875	(375)	1,500
5315	Pool	7,101	293	4,000	2,074	2,159	1,841	2,000
	Totals	9,571	1,770	7,550	8,156	8,241	(691)	6,500

Maintenance Justification
Aquatic Park

5301	Office Equipment	\$500
	Repairs on the computers, cash registers, etc.	
5302	Machinery	\$1,500
	Repairs on machinery and equipment.	
5304	Radio & Electronic	\$1,000
	Repairs on sound system.	
5306	Building/Facility	\$1,500
	Repairs on restrooms, concession stand, permanent structures, etc.	
5315	Pool	\$2,000
	Plumbers, electricians, deck maintenance, minor repairs, etc. to the actual pool. Needs: Paint towers, frog, and other features.	

FY 2010								
Miscellaneous Summary Page								
Aquatic Park								
Acct #	Item	Actual FY 2007	Actual FY 2008	Budgeted FY 2009	Actual 8 month	Year End Projection	(Over) Under	Request FY 2010
5402	Insurance - Other	4,389	4,300	4,400	4,360	4,360	40	4,400
5404	Contracts & Special Services	1,117	372	500	25	25	475	200
5405	Advertising & Legal	4,397	6,586	6,000	5,464	6,130	(130)	5,000
5406	Association Dues & Meetings	69	100	100	250	250	(150)	250
5407	Telephone Service	549	523	550	266	266	284	550
5408	Electric Service	7,803	8,986	8,500	9,123	9,123	(623)	10,000
5409	Gas Service	58	182	250	242	297	(47)	250
5410	Postage & Shipping	0	8	30	0	0	30	900
5417	Refunds	302	243	200	0	0	200	1,000
	Totals	18,683	21,300	20,530	19,730	20,451	79	22,550

Miscellaneous Justification
Aquatic Park

5402	Insurance - Other Real property insurance.	\$4,400
5404	Contracts & Special Services Terminix, health permit, etc.	\$200
5405	Advertising & Legal Radio ads, local news ads, Diamond Lake ad, employment notices, rack cards, etc.	\$5,000
5406	Association Dues & Meetings Dues, meetings, and training to meet required pool certifications.	\$250
5407	Telephone Service Office phone services.	\$550
5408	Electric Service Electricity service.	\$10,000
5409	Gas Service Gas service.	\$250
5410	Postage & Shipping Stamps and postal services, postcard direct mail-out	\$900
5417	Refunds Refunds to patrons.	\$1,000

FY 2010

Capital Summary Page

Aquatic Park

Acct #	Item	Actual FY 2007	Actual FY 2008	Budgeted FY 2009	Actual 8 month	Year End Projection	(Over) Under	Budgeted FY 2010
5999	Security Cameras	0		5,500	0	0	5,500	6,400
	Totals	0	0	5,500	0	0	5,500	6,400

FY 2010
Capital Justification Page
Aquatic Park

Acct #	Item	
5999	Security Cameras For observing cash register transactions.	\$6,400

FY 2010								
Department Summary Page								
Building Department								
Acct #	Item	Actual FY 2007	Actual FY 2008	Budgeted FY 2009	Actual 8 month	Year End Projection	(Over) Under	Request FY 2010
5100	Personnel	75,383	74,537	79,022	54,970	82,455	(3,433)	82,282
5200	Supplies	5,215	9,942	7,200	1,933	5,153	2,047	6,800
5300	Maintenance	911	1,577	2,060	667	992	1,068	2,060
5400	Miscellaneous	6,719	17,773	34,270	5,054	7,045	27,225	33,670
	O & M Subtotal	88,228	103,830	122,552	62,625	95,645	26,907	124,812
5999	Capital Outlay	0	0	7,000	0	4,000	3,000	7,000
	TOTAL BUDGET	88,228	103,830	129,552	62,625	99,645	29,907	131,812

FY 2010								
Revenue								
Building Department								
Acct #	Source	Actual FY 2007	Actual FY 2008	Budgeted FY 2009	Actual 8 month	Year End Projection	(Over) Under	Request FY 2010
4131	Building Permits	10,554	56,309	5,500	11,216	24,339	(18,839)	7,000
4132	Plumbing Permits	4,343	4,784	4,300	2,146	3,680	620	3,680
4133	Electrical Permits	4,380	5,238	4,200	2,072	3,552	648	3,560
4134	HVAC Permits	3,888	6,242	3,900	1,314	2,253	1,647	2,500
4135	Land Disturbing Permits	75	125	50	50	50	0	50
4136	Variance Fees	385	385	220	495	550	(330)	385
4137	Rezoning Fees	260	0	100	0	0	100	100
4138	Nonresidential Construction Permit Surcharge	660	2,615	1,000	1,603	3,603	(2,603)	1,000
4139	Miscellaneous: Land Use Books & Antenna Fees	1,043	3,135	300	482	482	(182)	430
4140	Contractor Permits	1,700	1,780	1,800	1,240	1,700	100	1,740
4845	Condemnation Funds	20,140	2,075	25,000	450	600	24,400	25,000
4865	Street Breaking Permits	0	0	0	0	925	(925)	925
	Totals	47,427	82,688	46,370	21,068	41,734	4,636	46,370

Revenue Justification
Building Department

4131	Building Permits	\$7,000
4132	Plumbing Permits	\$3,680
4133	Electrical Permits	\$3,560
4134	HVACR Permits	\$2,500
4135	Land Disturbing Permits	\$50
	Ordinance 0-98-3 set the fee for these permits at \$25 each.	
4136	Variance Fees	\$385
	We collect \$55.00 for each variance application to cover publication and administrative costs.	
4137	Rezoning Fees	\$100
4138	Nonresidential Construction Surcharge	\$1,000
	Act 474 of 1999, as amended by 785 of 1999, mandated a surcharge be collected at the rate of fifty cents per each \$1,000 of non-residential construction. There's a maximum \$1,000 surcharge per permit. The City collects these revenues monthly for the Dept. of Finance and Administration. The City retains five percent of these projected revenues.	
4139	Misc: Land Use Book Sales, Antenna Fees, Etc.	\$430
	Under this category, we expect to receive revenue for plats, reinspections, land use ordinance books, cell tower/antenna review fees, and zoning applications.	
4140	Contractor Permits	\$1,740
	Ordinance 0-00-8 set the fee of \$20 for contractor's permits. We plan to issue 87 permits.	
4845	Condemnation Funds	\$25,000
	Funding for these services is being obtained from private sources and transferred into the General Fund on a reimbursement basis.	
4865	Street Breaking Permits	\$925

FY 2010									
Personnel Allocation/Costs									
Building Department									
Full Time Authorized Positions									
					Workers'				
Number	Employee	Title	Base Pay	Unemploy.	Comp	Retire	Fica	Insurance	Total
			2%	1.50%		11.74%	7.65%		
1	Wiley, A	Bldg. Dept. Supv.	39,175	588	102	4,599	2,997	3,660	51,121
2	Cantu, L	Permits Technician	22,700	341	59	2,665	1,737	3,660	31,161
	Totals		61,875	928	161	7,264	4,733	7,320	82,282

FY 2010								
Supply Summary Page								
Building Department								
Acct #	Item	Actual FY 2007	Actual FY 2008	Budgeted FY 2009	Actual 8 month	Year End Projection	(Over) Under	Request FY 2010
5201	Office	2,887	5,042	3,400	1,121	3,351	49	3,500
5202	Clothing	0	0	200	0	150	50	0
5203	Motor Vehicles	10	0	0	0	0	0	0
5204	Minor Tools	0	0	100	0	0	100	0
5207	Educational Supplies	2,019	1,737	2,800	639	1,478	1,322	2,600
5210	Other	299	3,163	700	174	174	526	700
	Totals	5,215	9,942	7,200	1,933	5,153	2,047	6,800

Supply Justification

Building Department

5201	Office Supplies	\$3,500	Includes paper, pens, ink for printers, copier, fax machine, file folders, anti-virus software, printing forms, and etc.
5202	Clothing	\$0	This covers department shirts/protective clothing for building department staff.
5203	Motor Vehicles	\$0	
5204	Minor Tools	\$0	
5207	Educational	\$2,600	This category provides educational training materials, programs and transportation for employees and nine planning commissioners. It enables our staff to comply with state inspection licensing requirements by attending required training and maintenance workshops to attain and maintain their certification. This improves our overall ISO rating.
5210	Other	\$700	All other necessary items not covered in any other category under supplies.

FY 2010								
Maintenance Summary Page								
Building Department								
		Actual	Actual	Budgeted	Actual	Year End	(Over)	Request
Acct #	Item	FY 2007	FY 2008	FY 2009	8 month	Projection	Under	FY 2010
5301	Office Equipment	608	1,268	1,700	441	640	1,060	1,700
5306	Building Facility Maintenance	304	310	360	226	352	8	360
	Totals	911	1,577	2,060	667	992	1,068	2,060

Maintenance Justification
Building Department

5301 Office Equipment \$1,700

Repair and maintain computers (replacement of hard drives, memory, keyboards or monitors), printers, and a copier/fax machine. Also the copier and printer maintenance contracts are paid out of this account.

5306 Building Maintenance \$360

Cleaning carpet mats in the department office.

FY 2010								
Miscellaneous Summary Page								
Building Department								
Acct #	Item	Actual FY 2007	Actual FY 2008	Budgeted FY 2009	Actual 8 month	Year End Projection	(Over) Under	Request FY 2010
5402	Vehicle Insurance	149	0	0	0	0	0	0
5404	Contracts and Special Services	100	0	1,220	110	110	1,110	1,220
5405	Advertising and Legal	1,079	676	1,200	257	750	450	1,200
5406	Association Dues & Meetings	1,291	2,222	1,775	1,260	1,260	515	1,775
5407	Telephone	2,035	1,690	2,300	1,186	2,000	300	2,300
5410	Postage	459	595	525	226	525	0	525
5413	Certification Exams	0	0	650	0	0	650	650
5415	Nonresidential Construction Permit Surcharge (minus 5% Retention)	931	2,082	1,600	1,515	1,900	(300)	1,000
5420	Condemnation Services	675	10,508	25,000	500	500	24,500	25,000
	Totals	6,719	17,773	34,270	5,054	7,045	27,225	33,670

Miscellaneous Justification
Building Department

- 5402 Vehicle Insurance \$0**
- 5404 Contracts & Special Services \$1,220**
Contracting to clean up yards of non-resident property owners, etc. Employee Wellness Program.
- 5405 Advertising & Legal \$1,200**
We expect to publish legal notices in the newspaper for variances, rezoning requests, and ordinances.
Increased for expected land use and various building code ordinance adoptions.
- 5406 Association Dues & Meetings \$1,775**
This category is for annual membership dues, and organizational conferences and meetings for staff to remain current. It also includes subscriptions related to planning, zoning, and building. This category also includes dues and subscriptions for each of the planning commissioners in the American Planning Association.
Additionally, the staff holds memberships in the following professional organizations:
Building Inspector: AR Floodplain Management Assoc.
Anita Wiley: Arkansas Floodplain Management Association
American Planning Association
International Code Council, Code Officials of Arkansas
- 5407 Telephone \$2,300**
In addition to cellular phones for personnel whose job descriptions require access during all working hours, this appropriation includes a pro rata share of the basic service the city pays for all their lines.
- 5410 Postage \$525**
Monthly mailings include Planning Commission and other meeting packets, assorted correspondence to contractors, architects, and developers, etc. A portion is attributed to certified mailings.
- 5413 Certification Exams \$650**
This covers the cost of applications/exams to acquire/renew AICP and ICC certification.
- 5415 Nonresidential Construction Permit Surcharge (Minus 5% Retention) \$1,000**
Act 474 of 1999, as amended by 785 of 1999 mandated a surcharge be collected at the rate of fifty cents (\$.050) per each \$1000 of non-residenti;
There is a maximum surcharge of \$1000 on each non-residential building permit. The City collects these revenues monthly for the Dept. of Finance and Administration and retains a 5% administrative fee. This projection is the difference between the projected revenue minus .05% retention for our administrative cost.
- 5420 Condemnation Services \$25,000**
Funding for these services is being obtained from private sources and transferred into the General Fund on a reimbursement basis. Services include asbestos surveys, removal, demolition, site restoration, and lien expenses for condemned structures.

FY 2010								
Capital Summary Page								
Building Department								
		Actual	Actual	Budgeted	Actual	Year End	(Over)	Request
Acct #	Item	FY 2007	FY 2008	FY 2009	8 month	Projection	Under	FY 2010
5999	Right of Way to 16th St. from Pine Street to Walnut Street	0	0	2,000	0	1,500	500	2,000
5999	Land Use Ordinance Update	0	0	5,000	0	2,500	2,500	5,000
	Totals	0	0	7,000	0	4,000	3,000	7,000

**Capital Justification
Building Department**

5999 Obtaining right of way for 16th Street from Pine St. to Walnut St. \$2,000

On July 12, 2001, the Arkadelphia Planning Commission passed a resolution requesting that the Arkadelphia City Board of Directors give consideration to appropriating \$30,000 in the 2002 budget to start securing a right of way for what would be known as 16th St. from Pine St. to Walnut St. in Arkadelphia, Arkansas.

2002: \$30,000 was budgeted and \$24,500 spent.

2010: \$2,000 is requested to obtain additional rights of way.

2003: \$35,500 was budgeted and \$35,500 spent.

2004: \$28,000 was requested to obtain additional rights of way.

2005: \$2,000 was requested for surveying services for right of way.

2006: \$1,500 was requested for legal processing and \$450 was spent.

2007: \$1,050 was requested for remaining legal processing.

2008: \$2,000 was requested for continuation of project.

2009: \$2,000 was budgeted for abstract/surveying services.

5999 Land Use Ordinance Update \$5,000

The Land Use Ordinance needs to be revised to implement the City's recently adopted Comprehensive Development Plan.

2009: \$5,000 was budgeted to implement an overlay district on North 10th and update the sign ordinance.

2010: \$2,500 is requested to complete North 10th Street Overlay District and update sign ordinance.

Additional \$2,500 is requested to continue implementation of the Comprehensive Development Plan.

FY 2010								
Department Summary Page								
Fire Department								
Acct #	Item	Actual FY 2007	Actual FY 2008	Budgeted FY 2009	Actual 8 month	Year End Projection	(Over) Under	Budgeted FY 2010
5100	Personnel Costs	440,852	461,483	466,070	292,594	438,890	27,180	476,816
5200	Supplies	14,826	13,117	30,800	10,907	27,269	3,531	30,400
5300	Maintenance	17,966	23,424	25,500	11,622	22,500	3,000	25,500
5400	Miscellaneous	24,888	40,513	45,225	33,145	43,279	2,146	44,330
	O & M Subtotal	498,532	538,537	567,595	348,267	531,938	35,857	577,046
5999	Capital Outlay	0	3,517	58,000	2,639	35,639	22,361	1,114,620
	TOTAL BUDGET	498,532	542,054	625,595	350,906	567,577	58,218	1,691,666

FY 2010								
Revenue								
Fire Department								
Acct #	Source	Actual FY 2007	Actual FY 2008	Budgeted FY 2009	Actual 8 month	Year End Projection	Over (Under)	Request FY 2010
4195	Outside Fire Protection Revenue	25,267	26,936	27,000	25,211	26,861	(139)	25,211
4809	Transfer from Fireman's Act 833	20,414	0	62,000	0	32,000	(30,000)	40,000
4811	Miscellaneous Revenue	8,301	6,453	6,000	1,048	1,048	(4,952)	6,000
4866	Grant / Bond Revenue	0	0	0	0	0	0	1,081,020
	Totals	53,982	33,390	95,000	26,259	59,909	(35,091)	1,152,231

Revenue Justification
Fire Department

4195 Outside Fire Protection Revenue \$25,211

This figure represents the gross collections for outside fire protection membership dues and interest income. As per ordinance, one half of these annual dues are to be transferred to the Firemen's Pension Fund, the remaining funds are transferred to the General Fund.

4809 Transfer from Fireman's Act 833 \$40,000

Transfer from Fireman's Act 833 in Other Funds section. This is a restricted fund for equipment purchases.

4811 Miscellaneous Revenue \$6,000

All miscellaneous income.

4866 Grant/Bond Revenue \$1,081,020

FEMA- New station 1 grant/bond	1,049,020
FEMA -Generator for station 2	20,000
FEMA -Thermal Imager	12,000

FY 2010

Personnel Allocation/Costs

Fire Department

Full Time Authorized Positions

Num	Employee	Title	Base Pay	Uniform	*Officer	*Fire	*Training	**Adjusted Pay	Holiday	Unemply.	Workers' Comp	Retire	Fica	Insurance	Total
			2%						6.60%	1.50%	3.55%	8.00%	1.45%		
1	Arnord, R	Chief	40,316	800	0	0	0	41,116	2,661	617	1,460	3,289	596	3,660	53,398
2	Buckley, O	Cpt	29,476	800	720	756	320	32,072	1,945	481	1,139	2,566	465	3,660	42,328
3	Still, R	Cpt	29,706	800	1,800	756	320	33,382	1,961	501	1,185	2,671	484	3,660	43,844
4	Adair, M	Lt	25,294	800	420	756	320	27,590	1,669	414	979	2,207	400	5,100	38,360
5	Thomason, M	Cpt	27,206	800	720	756	320	29,802	1,796	447	1,058	2,384	432	5,100	41,019
6	Francis, K	Rec. Mgr.	25,693	800	1,800	756	320	29,369	1,696	441	1,043	2,350	426	3,660	38,984
8	Russell, D	Lt.	25,294	800	420	756	320	27,590	1,669	414	979	2,207	400	3,660	36,920
9	Neel, A	Driver	24,439	800	0	756	320	26,315	1,613	395	934	2,105	382	5,100	36,844
10	Rowe, A	Driver	23,874	800	0	756	320	25,750	1,576	386	914	2,060	373	3,660	34,719
11	Thomason, T	Driver	23,874	800	0	756	320	25,750	1,576	386	914	2,060	373	5,100	36,159
	Car Allowance	Arnord, R	4,200							63			61		4,324
	Cell Allowance	Arnord, R	240												
	Full Time Subtotal		279,612	8,000	5,880	6,804	2,880	298,736	18,161	4,544	10,605	23,899	4,393	42,360	406,898
	Part-time Subtotal		44,620	0	0	0	0	0	0	618	1,463	0	597	22,620	69,918
	Total Salaries														476,816
	*Officer	This description reflects full-time firemans volunteer rank.													
	*Fire	These employees recieve compensation per run outside their normal hours.													
	*Training	This is based on 28 meetings at \$20 per meeting when not on duty. They average attending 2/3 of the meetings.													

FY 2010

Personnel Allocation/Costs

Fire Department

Part Time Authorized Positions

Num	Employee	Title	Base Pay	Uniform	*Officer	*Fire	*Training	Adjusted	Holiday	Unemply.	Workers' Comp	Retire	Fica	Insurance	Total
										1.50%	3.55%		1.45%	City match	
	20 partime	Meetings	11,200							168	398		162		11,928
	20 partime	Fires	30,000							450	1,065		435		31,950
	3 Capt. 3 Lt.	Officer Pay	3,420												3,420
	Insurance for Part-Time													22,620	22,620
	Total Part-time		44,620	0	0	0	0	0	0	618	1,463	0	597	22,620	69,918
*	Avg 75 runs @ 20 each														
**	28 meetings @ \$20 each for 20 pay-per call														
	<u>Part-time</u>	<u>Title</u>	<u>Officer</u>	<u>Insurance</u>							<u>Part-time</u>		<u>Title</u>	<u>Officer</u>	<u>Insurance</u>
1	Johnny Banks			0						16	Vacant				0
2	Blake Batson			5,100						17	Robert Eakin				0
3	David Fenocchi	Lt.	420	0						18	Vacant		Capt.	720	0
4	Bryan Hutcherson			3,660						19	Vacant				0
5	Scott Speights									20	Vacant				0
6	David Green														
7	Matthew McCrary														
8	Jimmy McNabb														
9	Tommy Neel	Capt.	720	3,660											
10	Ken Sparks	Lt.	420	0											
11	Russ Walker	Lt.	420	5,100											
12	Lon Ware			0											
13	John Wilson			0											
14	Roger Wingfield			5,100											
15	Bob Swafford			0											
											Total			2,700	22,620

FY 2010								
Supply Summary Page								
Fire Department								
Acct #	Item	Actual FY 2007	Actual FY 2008	Budgeted FY 2009	Actual 8 months	Year End Projection	(Over) Under	Request FY 2010
5201	Office	1,969	1,660	2,400	1,920	2,300	100	2,100
5202	Clothing & Uniform	2,912	2,569	4,100	3,332	4,100	0	4,500
5203	Motor Vehicle	5,917	4,597	3,500	247	3,400	100	3,500
5222	Fuel	0	0	6,000	1,126	3,500	2,500	4,700
5217	Outdoor Sirens	323	1,002	2,000	0	2,000	0	2,000
5205	Janitorial	2,225	1,907	2,200	1,560	2,369	(169)	2,500
5206	Chemical Supplies	234	355	2,000	696	1,000	1,000	2,000
5207	Educational Supplies	1,171	795	1,300	111	1,300	0	1,800
5223	Equipment	0	0	6,000	1,315	6,000	0	6,000
5210	Other	75	233	1,300	599	1,300	0	1,300
	Totals	14,826	13,117	30,800	10,907	27,269	3,531	30,400

Supply Justification Fire Department

5201	Office	\$2,100	This category is for office supplies, anti-virus software.
5202	Clothing & Uniform	\$4,500	This category covers all uniforms for the fire department.
5203	Motor Vehicles	\$3,500	This is oil, filters, batteries, tires, gauges, strobe lights, head and tail lights, fuses, etc.
5222	Fuel	\$4,700	This account is for fuel. Due to the high price of fuel this category has been increased.
5217	Outdoor Sirens	\$2,000	This category is to purchase accessories for sirens and parts or equipment to repair outdoor sirens.
5205	Janitorial	\$2,500	This category is for all cleaning and bathroom supplies and the floor mat service for both stations.
5206	Chemical	\$2,000	DeNeutralizer helps take all the smoke odor out of the homes after a fire and we help the home owners get rid of the smell. We also get our fire foam from this category.
5207	Educational	\$1,800	This account is for training aids, handicap/children stickers for homes, and educational pamphlets for school programs.
5223	Equipment	\$6,000	This account is to replace fire equipment.
5210	Other	\$1,300	This account is for coffee supplies for both stations. Any supplies that do not fit other categories are also posted to this account and Employee Wellness Program.

FY 2010								
Maintenance Summary Page								
Fire Department								
		Actual	Actual	Budgeted	Actual	Year End	(Over)	Requested
Acct #	Item	FY 2007	FY 2008	FY 2009	8 month	Projection	Under	FY 2010
5303	Motor Vehicle	7,243	11,175	11,000	2,757	8,000	3,000	10,000
5305	Instruments	1,669	2,435	4,500	4,088	4,500	0	5,000
5306	Buildings/Facilities	9,054	9,814	10,000	4,776	10,000	0	10,500
	Totals	17,966	23,424	25,500	11,622	22,500	3,000	25,500

Maintenance Justification
Fire Department

- 5303 Motor Vehicle \$10,000**
This category is for motor vehicle repair and maintenance; also annual pump test and to have the ladder truck certified.
- 5305 Instruments-Maintenance \$5,000**
This category is for maintenance and testing on equipment; i.e.: radios, pagers, SCBA's, PC's, repeater, and copier.
- 5306 Buildings/Facilities \$10,500**
This account is for maintenance on buildings and facilities. This includes overhead doors at both stations, three flags for each station, plumbing, electrical, and painting needs. Yearly replacement of furnishings and various flooring needs. Replace windows and add awnings over the windows.

FY 2010								
Miscellaneous Summary Page								
Fire Department								
Acct #	Item	Actual FY 2007	Actual FY 2008	Budgeted FY 2009	Actual 8 month	Year End Projection	(Over) Under	Request FY 2010
5402	Property / Vehicle Insurance	5,352	6,325	6,425	6,349	6,425	0	6,425
5405	Advertising	218	77	200	76	200	200	200
5406	Association Dues & Meetings	684	1,559	2,000	1,554	1,754	246	2,000
5407	Telephone Service	4,154	4,956	5,000	2,991	4,800	200	5,000
5408	Electric Service	7,068	7,475	8,000	6,172	7,500	500	8,000
5409	Gas Service	7,391	7,667	10,000	6,094	9,000	1,000	10,000
5410	Postage	21	13	100	13	100	0	100
5498	Fireman's Pension Fund Transfer	0	12,443	13,500	9,897	13,500	0	12,605
	Totals	24,888	40,513	45,225	33,145	43,279	2,146	44,330

Miscellaneous Justification
Fire Department

5402	Property / Vehicle Insurance	\$6,425	Alliance Insurance Group / Arkansas Municipal League.
5405	Advertising	\$200	Advertising costs due to bids.
5406	Association Dues & Meetings	\$2,000	This account is for any association dues and meetings the firefighters attend. Examples are membership in the Arkansas Firefighters association, Fire Chiefs Association, Annual Firefighters Convention, and Clark County Firefighters Association.
5407	Telephone Service	\$5,000	This account is for phone service at both stations, our Emergency line at the Police station and at both Fire Stations. This account also covers internet service at both stations.
5408	Electric Service	\$8,000	This covers electric service at both stations 1 and 2.
5409	Gas Service	\$10,000	This covers natural gas service at both station 1 and 2.
5410	Postage	\$100	This account is for postage.
5498	Fireman's Pension Fund Transfer	\$12,605	Half of revenues from Outside Fire Protection are transferred to Firemen's Pension Fund per ordinance O-93-2.

FY 2010

Capital Summary Page

Fire Department

Acct #	Item	Actual FY 2007	Actual FY 2008	Budgeted FY 2009	Actual 8 months	Year End Projection	(Over) Under	Request FY 2010
5999	Pumper Truck	0	0	58,000	0	33,000	25,000	33,600
5999	New Central Fire Station	0	0	0	0	0	0	1,049,020
5999	Generator for station 2	0	0	0	0	0	0	20,000
5999	Emergency Equipment	0	3,517	0	0	0	0	0
5999	AED Equipment	0	0	0	2,639	2,639	(2,639)	0
5999	Thermal Imager	0	0	0	0	0	0	12,000
	Totals	0	3,517	58,000	2,639	35,639	22,361	1,114,620

Capital Justification
Fire Department

5999	Pumper Truck New pumper truck to replace our 1975 pumper, utilizing municipal financing option. Staff anticipates 8 months of payments in 2010.	\$33,600
5999	New Central Fire station	\$1,049,020
5999	Generator for station 2 Pending FEMA Grant.	\$20,000
5999	Thermal Imager Pending FEMA Grant.	\$12,000

FY 2010

Department Summary Page

General Government

Acct #	Item	Actual FY 2007	Actual FY 2008	Budgeted FY 2009	Actual 8 month	Year End Projection	(Over) Under	Request FY 2010
5100	Personnel Costs	322,297	324,594	378,104	259,975	389,962	(11,858)	399,652
5200	Supplies	15,180	16,673	15,250	9,967	15,550	(743)	21,100
5300	Maintenance	12,610	20,073	16,250	11,016	14,728	1,522	15,800
5400	Miscellaneous	243,903	446,809	535,904	195,808	417,376	118,528	563,630
	O & M Subtotal	593,990	808,148	945,508	476,765	837,616	107,449	1,000,182
5999	Capital Outlay	82,875	400,364	1,572,875	159,138	177,805	0	708,736
	TOTAL BUDGET	676,865	1,208,512	2,518,383	635,903	1,015,421	107,449	1,708,918

FY 2010								
Revenue								
General Government								
Acct #	Source	Actual FY 2007	Actual FY 2008	Budgeted FY 2009	Actual 8 month	Year End Projection	Over (Under)	Request FY 2010
4102	Property Tax	428,013	421,497	430,000	169,433	420,000	(10,000)	420,000
4103	State Turnback	238,885	188,521	188,500	140,987	197,000	8,500	185,500
4104	City Sales Tax	1,687,480	1,807,591	1,760,000	1,179,525	1,798,000	38,000	1,798,000
4810	Transfers From Restricted Funds	603,000	740,200	780,000	506,067	759,101	(20,899)	925,978
4812	Transfer from Municipal Court	4,500	0	12,000	0	0	(12,000)	15,000
4201	General Fund Interest	391	2,713	1,600	195	293	(1,307)	1,600
4198	Miscellaneous Revenue	150,566	70,504	20,700	11,890	17,835	(2,865)	17,000
	Sub Total	3,112,835	3,231,025	3,192,800	2,008,098	3,192,229	(571)	3,363,078
4863	Streetscape	0	265,212	0	0	0	0	452,000
4198	Royal Theater	0	0	1,250,000	0	250,000	(1,000,000)	0
	Sub Total	3,112,835	3,496,237	4,442,800	2,008,098	3,442,229	(1,000,571)	3,815,078
4198	Grant Revenue	0	0	125,000	0	22,500	(102,500)	72,000
	Totals	3,112,835	3,496,237	4,567,800	2,008,098	3,464,729	(1,103,071)	3,887,078

Revenue Justification
General Government

4102	Property Tax	\$420,000
	This is the city's five mill property tax. Because of historical information, staff has projected the above.	
4103	State Turnback	\$185,500
	The budget request is based on the past 12 month collections.	
4104	City Sales Tax	\$1,798,000
	Sales tax is based on year end projections with no growth.	
4810	Transfers From Restricted Funds	\$925,978
	The majority of these transfers are derived from the Franchise Fee Fund as stated in the Restricted Funds section of this budget. This includes a one time transfer of \$210,000 from Muncial Judge retirement fund.	
4812	Transfer from Municipal Court	\$15,000
	Supplements the costs associated with District Court costs.	
4201	General Fund Interest	\$1,600
	Interest from General Fund account.	
4198	Miscellaneous Revenue	\$17,000
	This category is a catchall for irregular, unpredicted or nominal sources of revenue. Examples of some of those collected are: refunds and reimbursements, Coke~a~Cola contract, Legal/District Court Other Funds (\$6,000).	
4198	Grant Revenue	\$72,000
	Department of Tourism Grant, Ross Foundation Tourism Grant, Landscaping, City Manager - Education and Conferences	

FY 2010

Personnel Allocation/Costs

General Government

Full Time Authorized Positions

Number	Employee	Title	Base Pay	Unemploy.	Workers'		Retire	Fica	Insurance	Total
					Comp					
			2%	1.50%	0.24%		11.74%	7.65%		
1	Bolt, Jimmy	City Manager	72,828	1,092	175		8,550	5,571	3,660	91,877
2	Beedle, Glen	City Treasurer	42,321	635	102		4,968	3,238	3,660	54,923
3	Currey, Rendi	City Clerk / Administrative Assistant	32,253	484	77		3,787	2,467	5,100	44,169
4	Dumais, Peter	City Engineer	34,670	520	83		4,070	2,652	5,100	47,096
5	Vacant	Grants / Research Assistant	31,367	471	75		3,682	2,400	3,660	41,655
6	Bryant, Jennifer	Acct/Pay - Payroll	33,959	509	82		3,987	2,598	5,100	46,234
7	Goar, Marty	Custodian	22,114	332	53		2,596	1,692	5,100	31,886
8	Taylor King Insurance	Assistant City Attorney	0	0	0		0	0	8,160	8,160
		City Manager Car Allowance	7,800	117	19		916	597		9,448
		Subtotal	277,311	4,160	666		32,556	21,214	39,540	375,447

Part Time Authorized Positions

Number	Employee	Title	Base Pay	Unemploy.	Workers'		Retire	Fica	Insurance	Total
					Workers'					
		No Part-Time								
1	Loy, S	Retired Clerk	15,499							15,499
		Intern	5,000	75	12		0	383	0	5,470
	Sullivan, Jerry	Building Inspection	3,000	0	7		0	230	0	3,237
		Subtotal								24,205
		Total Personnel								399,652

FY 2010

Supply Summary Page

General Government

Acct #	Item	Actual FY 2007	Actual FY 2008	Budgeted FY 2009	Actual 8 month	Year End Projection	(Over) Under	Request FY 2010
5201	Office/Computer	8,161	7,687	7,250	5,818	8,727	(1,477)	8,100
5203	Motor Vehicles	1,168	1,342	250	222	334	(84)	350
5222	Fuel	0	0	1,450	671	1,007	0	1,150
5205	Janitorial	2,368	2,769	2,500	1,632	2,447	53	2,500
5207	Educational	330	161	500	63	94	406	5,000
5208	Building/Facility	996	740	600	286	429	171	1,500
5210	Other	2,158	3,974	2,700	1,275	2,512	188	2,500
	Totals	15,180	16,673	15,250	9,967	15,550	(743)	21,100

Supply Justification

General Government

- 5201 Office & Computer Supplies \$8,100**
Charges for all copy paper, binders, toner, report folders, pens, anti-virus software, laminating materials etc. needed for administration and accounting come out of this account. Also funded are staff and board meetings, retreats and planning or educational sessions. Needs are driven by the number of requests for special reports or requests for material to be developed requiring supplies and presentations.
- 5203 Motor Vehicles \$350**
This is to purchase supplies necessary for the operation of the admin cars for General Government. This includes oil, oil filters, etc.
- 5222 Fuel \$1,150**
This account is used for fuel. Estimated use is 325 gallons at \$3.50.
- 5205 Janitorial \$2,500**
This category incurs the expenses for vacuum cleaner bags, toilet tissue, paper towels, air freshener, window cleaner and other specialized janitorial supplies required to maintain Town Hall.
- 5207 Educational \$5,000**
This category covers materials needed by the staff for training in conjunction with informational and educational meetings attended by the administrative staff or city board. This appropriation fluctuates depending on the resources offered annually.
- 5208 Building \$1,500**
This account funds equipment and supplies for the upkeep of Town Hall. This includes landscaping supplies.
- 5210 Other \$2,500**
Coffee is purchased out of this account for all meetings, and daily reception to our public offices. Staff clothing is included in this category.

FY 2010

Maintenance Summary Page

General Government

Acct #	Item	Actual FY 2007	Actual FY 2008	Budgeted FY 2009	Actual 8 month	Year End Projection	(Over) Under	Request FY 2010
5301	Office Equipment	723	854	750	931	1,479	(729)	1,500
5303	Motor Vehicle	1,029	192	1,000	473	709	291	1,000
5306	Building Facilities (Town Hall)	4,839	16,021	10,000	3,693	5,540	4,461	5,000
5316	Heat & Air Maintenance	6,019	3,005	4,500	5,918	7,000	(2,500)	8,300
	Totals	12,610	20,073	16,250	11,016	14,728	1,522	15,800

Maintenance Justification
General Government

- | | | |
|-------------|---|----------------|
| 5301 | Office Equipment | \$1,500 |
| | Repair and maintenance on admin computers, a fax machine, copier, shredder, adding machines and typewriters. Dan Cook's contract. | |
| 5303 | Motor Vehicle | \$1,000 |
| | This item is reserved for General Governments vehicles, for unanticipated breakdowns. | |
| 5306 | Building Facilities (Town Hall) | \$5,000 |
| | The Town Hall maintenance charges are funded from this account, such as service calls. | |
| 5316 | Heat & Air Maintenance | \$8,300 |
| | This is for maintenance of Town Hall's heating and air system. | |

FY 2010

Miscellaneous Summary Page

General Government

Acct #	Item	Actual FY 2007	Actual FY 2008	Budgeted FY 2009	Actual 8 month	Year End Projection	(Over) Under	Request 2010
5402	Property / Vehicle Insurance	8,912	7,491	7,591	7,989	7,989	(398)	8,000
5404	Contracts and Services	12,243	18,997	14,770	11,743	13,830	940	30,000
5405	Advertising	3,385	3,603	4,000	4,310	5,000	(1,000)	5,000
5406	Assn. Dues & Meetings	11,240	13,438	16,500	11,688	16,407	93	21,500
5407	Telephone	11,684	13,332	1,200	8,956	13,433	(12,233)	13,500
5408	Electric Service	16,099	23,364	20,000	17,078	22,771	(2,771)	23,000
5409	Gas Service	178	178	225	120	180	45	180
5410	Postage	2,930	3,947	4,100	1,828	2,742	1,358	4,100
5411	Miscellaneous	14,290	58,331	1,500	1,335	1,496	4	1,500
5418	Election Expenses	4,966	0	5,000	6,248	8,200	(3,200)	0
5421	Legal Services	45,850	54,848	54,018	36,372	54,558	(540)	45,850
5422	District Court Costs	105,937	109,004	112,000	56,893	111,395	605	115,000
5423	Advertising and Promotion	6,189	10,274	9,000	6,250	9,375	(375)	10,000
5802	Transfers to Other Funds	0	130,000	286,000	25,000	150,000	136,000	286,000
	Totals	243,903	446,809	535,904	195,808	417,376	118,528	563,630

Miscellaneous Justification
General Government

- | | | |
|-------------|---|-----------------|
| 5402 | Property / Vehicle Insurance | \$8,000 |
| | Alliance Insurance Group / Arkansas Municipal League. | |
| 5404 | Contracts & Services | \$30,000 |
| | This account is used for surveys, accounting services for self auditing , appraisals, studies and new contracts. It covers OBU's recording agreement of \$100 per meeting (\$1800 annually), pest control, special cleaning services, and the Otis Elevator contract. This also includes \$2,400 for the senior adult center contract and Employee Wellness Program. | |
| 5405 | Advertising | \$5,000 |
| | The City is required by law to publish ordinances, public hearings, job advertisements and public notices. | |
| 5406 | Association Dues & Meetings | \$21,500 |
| | Dues, memberships, travel, lodging, and meeting registrations for administrative staff and board members are funded by this item. Meeting attendance and participation fluctuates with the level of board member involvement. Staff anticipated higher level of state involvement to promote Arkadelphia state wide beginning in 2010. This includes City Managers travel to both state and national conferences. | |
| 5407 | Telephone | \$13,500 |
| | This covers administration telephones and cell phones. | |
| 5408 | Electric | \$23,000 |
| | This figure represents historical usage at 700 Clay St. | |
| 5409 | Gas Service | \$180 |
| | Pays for gas service to Town Hall for the community living room gas fireplace. It is the only heat source in the building during power outages. | |
| 5410 | Postage | \$4,100 |
| | This account funds postage for the city administrative offices, accounts payable, meeting packets, mailings and packages. Increased due to postage increase and historical usage. | |
| 5411 | Miscellaneous | \$1,500 |
| | This account covers any unanticipated costs and refunds throughout the year that will not otherwise fit in any other category. Certain employee expenses have in the past been posted in this account, these expenses will be properly posted to personnel accounts. | |

Miscellaneous Justification
General Government

5418	Election Expenses	\$0	
	This item funds the city's portion on any elections to be held. Staff anticipates one election in 2010, but historically the bill does not arrive until January of the following year.		
5421	Legal Services	\$45,850	
	City Attorney/Prosecutor legal fees and Arkansas Municipal League Legal Defense Fund fees are charged to this account.		
	Arkansas Municipal League Legal Defense Fund		\$ 14,050
	Additional legal fees		\$ 3,000
	Ed McCorkle	\$900 x 12 months	\$ 10,800
	Taylor King	\$1500 x 12 months	\$ 18,000
			\$ 45,850
5422	District Court Costs	\$115,000	
	Court costs from the Legal/District Court. This represents the City's 36.33% share of the total cost.		
5423	Advertising and Promotion	\$10,000	
	City newsletter and radio advertisements.		
5802	Transfers to Other Funds	\$286,000	
	Street Fund Transfer		

FY 2010								
Capital Summary								
General Government								
Acct #	Item	Actual FY 2007	Actual FY 2008	Budgeted FY 2009	Actual 8 month	Year End Projection	(Over) Under	Request FY 2010
5999	Clark County Historical Assn.	6,000	6,000	6,000	4,000	6,000	0	14,861
5999	Chamber	25,000	25,000	0	0	0	0	0
5999	CCIC	25,000	0	0	0	0	0	0
5999	Arkadelphia 2025	25,000	15,000	25,000	16,667	25,000	0	25,000
5999	Arkadelphia Alliance	0	0	25,000	16,667	25,000	0	40,000
5999	Landscaping	0	0	0	0	0	0	30,000
5999	Pine Street Welcome Sign	0	0	20,000	0	0	0	20,000
5999	HSU Small Business	1,875	1,875	1,875	1,875	1,875	0	1,875
5999	Street Department Capital	0	16,105	0	0	0	0	0
5999	Streetscape Project	0	336,384	0	119,930	119,930	0	500,000
5999	Cooling Units	0	18,130	0	0	0	0	30,000
5999	Administrative Vehicle	0	0	0	0	0	0	15,000
5999	Grants - Studies/Plans	0	0	200,000	0	45,000	0	32,000
5999	Royal Theater	0	0	1,250,000	319	250,319	0	0
5999	6th and Caddo Improvements	0	0	45,000	0	0	0	0
	Totals	82,875	400,364	1,572,875	159,138	177,805	0	708,736

Capital Justification
General Government

5999	Clark County Historical Assn.	\$14,861	This supplements the Association's maintenance of the Arkadelphia Train Depot. \$8861 is for 20 hrs per week part time.
5999	Arkadelphia 2025	\$25,000	Tornado stricken area redevelopment.
5999	Arkadelphia Alliance	\$40,000	Economic development.
5999	Landscaping	\$30,000	Interstate exit area (Funded through Grants).
5999	Pine Street Welcome Sign	\$20,000	Welcome sign and landscaping
5999	HSU Small Business	\$1,875	City cooperative support with HSU.
5999	Cooling Units	\$30,000	Replace east second floor cooling units. Continuation of multi-year project
5999	Administrative Vehicle	\$15,000	Replacement of old Crown Vic with new fuel efficient Ford Focus. Primary use is City Engineer and for staff when traveling out of town.
5999	Grants - Studies/Plans	\$32,000	Bluff Property Feasibility Study.

FY 2010

Department Summary Page

Grounds Maintenance

Acct #	Item	Actual FY 2007	Actual FY 2008	Budgeted FY 2009	Actual 8 month	Year End Projection	(Over) Under	Budgeted FY 2010
5100	Personnel Costs	150,732	159,072	193,296	124,883	187,324	5,972	203,582
5200	Supplies	32,390	33,466	39,910	13,549	22,719	17,191	33,500
5300	Maintenance	7,015	24,805	17,000	6,337	9,581	7,419	16,000
5400	Miscellaneous	3,193	2,120	3,748	1,857	3,461	287	3,670
	O & M Subtotals	193,330	219,463	253,954	146,625	223,085	30,869	256,752
5999	Capital Outlay	25,963	10,861	33,000	33,653	33,653	(902)	15,400
	TOTAL BUDGET	219,293	230,324	286,954	180,278	256,738	29,967	272,152

FY 2010								
Revenue								
Grounds Maintenance								
		Actual	Actual	Budgeted	Actual	Year End	Over	Request
Acct #	Source	FY 2007	FY 2008	FY 2009	8 month	Projection	(Under)	FY 2010
4191	Cemetery Lot Dues	902	20	20	0	20	0	20
4201	Interest off Cemetery Accts	4,807	6,126	3,651	1,139	1,708	(1,943)	2,984
4198	Miscellaneous	0	187	0	1,102	1,102	1,102	200
	Totals	5,708	6,333	3,671	2,241	2,830	(841)	3,204

Revenue Justification

Grounds Maintenance

4191 Cemetery Lot Dues \$20

Each year the annual dues decrease as more patrons elect to participate in the one time plan offered by ordinance No. B-488 and B-490. These revenues originated by the ordinances establishing annual dues of \$10 per grave space for groundskeeping or \$100 per grave space for Lifetime Care. As people have participated in the Lifetime Care plan our annual dues decrease. The patrons remaining are committed to dues rather than investing in the Lifetime Care plan.

4201 Cemetery Acct Interest \$2,984

This is interest from the following accounts

* Rose Hill Savings - US Bank	\$45,749.59	0.75%	\$	23
Certificate - Southern Bancorp	\$74,527.19	1.50%	\$	1,127
Certificate- Southern Bancorp	\$4,469.56	1.75%	\$	156
Certificate - US Bank	\$100,000.00	1.75%	\$	1,700
Total	\$224,746.34		\$	3,007

* interest income rolls back into the account

4198 Miscellaneous

This category is a catchall for irregular or nominal sources of revenue.

FY 2010

Personnel Allocation/Costs

Grounds Maintenance

Full Time Authorized Positions

Number	Employee	Title	Base Pay	Unemply.	Workers' Comp	Retire	Fica	Insurance	Total
			2%	1.50%		11.74%	7.65%		
1	Buckley, L	Crew Leader	25,655	385	949	3,012	1,963	3660	35,624
2	Scott, A	Crew Leader	25,214	378	933	2,960	1,929	3660	35,075
3	Gates, D	Cem Groundskeeper	21,317	320	789	2,503	1,631	3660	30,218
4	Buckley, R	Labor	21,317	320	789	2,503	1,631	3660	30,218
5	Buckley,C	Labor	21,142	317	782	2,482	1,617	3660	30,000
6	Thomas, K	Labor	21,142	317	782	2,482	1,617	3660	30,000
	Subtotal		135,785	2,037	5,024	15,941	10,388	21,960	191,135

Part Time Authorized Positions

Number	Employee	Title	Base Pay	Unemply.	Workers' Comp	Retire	Fica	Insurance	Total
			\$7.55/hr	1.50%		11.74%	7.65%		
3	Part-Time	Cem Groundskeeper	9,996	150	363	1,174	765		12,447
	Subtotal		9,996	150	363	1,174	765	0	12,447
									\$203,582

FY 2010

Supply Summary Page

Grounds Maintenance

Acct #	Item	Actual FY 2007	Actual FY 2008	Budgeted FY 2009	Actual 8 month	Year End Projection	(Over) Under	Request FY 2010
5201	Office	6	0	250	0	250	0	250
5202	Clothing & Uniform	3,427	3,553	3,750	2,928	4,993	(1,243)	5,000
5203	Motor Vehicles	21,535	24,789	10,000	2,679	4,018	5,982	10,000
5222	Fuel	0	0	15,000	5,611	8,416	6,584	11,500
5204	Minor Tools	2,248	759	5,000	1,842	2,042	2,958	2,500
5205	Janitorial	30	178	250	0	250	0	250
5206	Chemical Supplies	2,861	2,329	2,500	0	950	1,550	2,000
5210	Other	2,284	1,860	3,160	488	1,800	1,360	2,000
	Totals	32,390	33,466	39,910	13,549	22,719	17,191	33,500

Supply Justification

Grounds Maintenance

5201	Office Supplies	\$250	This supplies ink and paper for the fuel dispensing system, along with various office supplies.
5202	Clothing & Uniform	\$5,000	Uniforms, jackets, coveralls, shirts, pants, hats, and boot allowance for employees.
5203	Motor Vehicles	\$10,000	This is for routine maintenance, filters, oil, etc. for grounds maintenance equipment.
5222	Fuel	\$11,500	This is based on historical use at \$3.50/gal.
5204	Minor Tools	\$2,500	Grease guns, screwdrivers, rakes, shovels, hand tools, weed eaters, and push mowers.
5205	Janitorial	\$250	Cleaning supplies for the bathrooms, hand cleaner, hand towels, and etc.
5206	Chemical Supplies	\$2,000	These chemicals are for grass retardation, herbicide, mosquito control, round up, and ant killer.
5210	Other	\$2,000	This includes gloves, bug spray, paint and Employee Wellness Program.

FY 2010

Maintenance Summary Page

Grounds Maintenance

Acct #	Item	Actual FY 2007	Actual FY 2008	Budgeted FY 2009	Actual 8 month	Year End Projection	(Over) Under	Request FY 20010
5303	Motor Vehicle	5,992	11,280	15,000	6,221	9,331	5,669	15,000
5304	Radio	0	0	500	0	0	500	0
5306	Buildings/Facilities	1,023	13,526	1,500	116	250	1,250	1,000
	Totals	7,015	24,805	17,000	6,337	9,581	7,419	16,000

Maintenance Justification
Grounds Maintenance

- | | | |
|-------------|---|-----------------|
| 5303 | Motor Vehicle | \$15,000 |
| | This account will include work on all tractors, mowers, and vehicles. | |
| 5304 | Radio | \$0 |
| | Unanticipated repairs for radio equipment. | |
| 5306 | Buildings/Facilities | \$1,000 |
| | Maintenance and electricity for Grounds Maintenance building. | |

FY 2010

Miscellaneous Summary Page

Grounds Maintenance

Acct #	Item	Actual FY 2007	Actual FY 2008	Budgeted FY 2009	Actual 8 month	Year End Projection	(Over) Under	Request FY 2010
5402	Real Property/Vehicle Insurance	1,247	998	998	1,170	1,170	(172)	1,170
5406	Association Dues & Training	124	0	500	0	500	0	500
5407	Telephone Service	1,430	702	1,500	325	1,250	250	1,250
5408	Electric Service	392	420	750	361	541	209	750
	Totals	3,193	2,120	3,748	1,857	3,461	287	3,670

Miscellaneous Justification
Grounds Maintenance

5402 Property / Vehicle Insurance \$1,170
Alliance Insurance Group / Arkansas Municipal League.

5406 Association Dues & Training \$500
This account is scheduled to be used for training such as OSHA and safety classes.

5407 Telephone Service \$1,250
This is the phone service for two cell phones.

5408 Electric Service \$750
This pays for the shop at the cemetery.

FY 2010

Capital Summary Page

Grounds Maintenance

Account	Item	Actual FY 2007	Actual FY 2008	Budgeted FY 2009	Actual 8 month	Year End Projection	(Over) Under	Requested FY 2010
5999	(1) 0-Turn 60 inch mower	16,096	6,050	14,000	14,902	14,902	(902)	9,150
5999	X300 mower	2,649	2,500	0	0	0	0	3,000
5999	1/2 Ton Pickup	0	0	19,000	18,751	18,751	0	0
5999	Trailer	1,300	0	0	0	0	0	0
5999	5-foot bushog	2,463	2,311	0	0	0	0	0
5999	Tool shed	3,455	0	0	0	0	0	3,250
	Totals	25,963	10,861	33,000	33,653	33,653	(902)	15,400

Capital Justification
Grounds Maintenance

5999	(1) 0-Turn 60 inch mower	\$9,150
	Annual replacement of 0-turn radius mowers for Grounds Maintenance crews. This price includes one trade in.	
5999	X300 Mower	\$3,000
	Replacement of LT150.	
5999	Tool Shed	\$3,250
	Replacement of 30 year old shed.	

FY 2010								
Department Summary Page								
Parks & Recreation								
Acct #	Item	Actual FY 2007	Actual FY 2008	Budgeted FY 2009	Actual 8 month	Year End Projection	(Over) Under	Budgeted FY 2010
5100	Personnel Costs	236,507	253,345	247,032	180,303	252,652	(5,620)	252,747
5200	Supplies	64,146	60,486	50,165	35,984	45,635	4,530	48,990
5300	Maintenance	9,830	13,625	11,875	11,360	13,997	(2,122)	16,800
5400	Miscellaneous	87,408	94,607	101,275	74,145	99,140	2,135	90,935
	O & M Subtotals	397,891	422,064	410,347	301,791	411,424	(1,077)	409,472
5999	Capital Outlay	0	0	50,000	0	0	50,000	553,000
	TOTAL BUDGET	397,891	422,064	460,347	301,791	411,424	48,923	962,472

FY 2010								
Revenue								
Parks & Recreation								
Acct #	Source	Actual FY 2007	Actual FY 2008	Budgeted FY 2009	Actual 8 month	Year End Projection	Over (Under)	Request FY 2010
4162	Concessions	28,454	23,988	26,850	20,975	23,000	(3,850)	23,000
4163	Recreation Fees	23,830	31,661	25,200	12,450	23,500	(1,700)	23,500
4166	Center Fees	32,529	35,064	29,000	19,683	28,263	(737)	29,000
	Subtotal	84,812	90,713	81,050	53,108	74,763	(6,287)	75,500
	LWCF 03 - Outdoor Parks #2	0	63,355	0	0	0	0	0
4867	LWCF 09- Outdoor Parks Grant	0	0	50,000	0	0	0	25,000
4868	LWCF - YSC and Girls Softball	0	0	0	0	0	0	250,000
	Cruisin in the Park	0	2,800	0	0	0	0	0
4198	Miscellaneous Grants	0	500	0	0	2,198	0	250
4198	Miscellaneous	0	1,091	0	0	0	0	250,000
	Totals	84,812	158,459	131,050	53,108	76,961	(6,287)	600,750

Revenue Justification
Parks & Recreation

4162 Concessions **\$23,000**

Recreation Center	\$5,000
Outdoor Concessions	<u>\$18,000</u>
	\$23,000

4163 Recreation Fees **\$23,500**

Fishing Derby; Pitch, Hit and Run; Punt, Pass and Kick; Spring Break Activities; Youth Sports Festival; Skateboard Activities; Hershey Track & Field Event; Arkadelphia High and HSU mini camps, provides facilities and resources for Arkadelphia High School baseball, softball, and soccer.

Adult Softball	\$7,000	Picture Commission	\$200
Feaster Park Reservations	\$500	Youth Sports Complex User Fees	\$1,000
Softball Tournament	\$1,000	Youth Sports Complex Tournament Fees	\$200
Kickball	\$400	Youth Sports Complex Reservations	\$0
Adult Flag Football	\$400	Youth Sports Complex Tournament Parking	\$3,300
Youth Football	\$5,000	Miscellaneous	\$3,500
Youth Flag Football	\$1,000		
			<u>\$23,500</u>

4166 Center Fees **\$29,000**

Staff provides supervision of daily use. Uses of the Recreation Center Include: Community Youth Dances; Community Yard Sales; BBQ & Blues Festival; Safe Trick or Treat; Ann's Packs; Seasonal Video Game Tournaments; Hunting Expo; Easter Egg Hunt; Banquets; Family Events - Birthdays, Reunions, etc; Community Christmas Program; Bicycle Safety Program; Coffee Club; HSU youth volleyball league; Hosting City Events; Pandemic Clinic Site, Red Cross Disaster Shelter; Public and Private Training Workshops

Room Rental	\$5,650	Dodge Ball	\$300
Daily Admissions	\$4,500	Adult Basketball	\$500
Activity Cards	\$8,000	Youth Basketball	\$1,000
Fitness Equipment Certification	\$200	Volleyball	\$1,000
Special Events	\$6,500	Camp Go Green	<u>\$1,350</u>
			\$29,000

FY 2010

Personnel Allocation/Costs

Parks & Recreation Department

Full Time Authorized Positions

Number	Employee	Title	Base Pay	Unemploy.	Workers' Comp	Retire	Fica	Insurance	Total
			2%	1.50%		11.74%	7.65%		
1	Vacant	Director	45,993	690	120	5,400	3,518	5,100	60,821
2	Burnside, Melia	Administrative Assistant	21,216	318	55	2,491	1,623	3,660	29,363
3	Huddleston, Steve	Programmer	23,636	355	61	2,775	1,808	3,660	32,295
4	Volz, Mike	Sports Supervisor	32,628	489	85	3,831	2,496	5,100	44,629
		<i>Director - Cell Allowance</i>	240						240
		<i>Director - Car Allowance</i>	4,200	63			321		4,584
		<i>Sports Supervisor - Cell Allowance</i>	240						240
Subtotal Full Time Salaries			128,153	1,915	321	14,496	9,767	17,520	172,172

Part-time Authorized Positions

Number	Employee	Title	Total Pay	Unemploy.	Workers' Comp	Retire	Fica	Insurance	Total
				1.50%	3.70%	11.74%	7.65%		
Park Maintenance									
8 months	To Be Filled (25 hr/wk)	Pk Mnt/Field Prep \$8.00/hr	6,400	96	237	751	490		7,974
7 months	To Be Filled (25 hr/wk)	Pk Mnt/Field Prep \$6.25 /hr	4,375	66	162	514	335		5,451
Youth Sports Complex									
3.5 months	To Be Filled	Internship	1,000	15	37		77		1,129
6 months	To Be Filled (20 hr/wk)	Concession Worker \$7.25/hr	3,480	52	129		266		3,927
6 months	To Be Filled (20 hr/wk)	Concession Worker \$6.25/hr	3,000	45	111		230		3,386
Recreation Center									
12 months	To Be Filled (15 hr/wk)	Desk Aide \$7.25/hr	5,655	85	209		433		6,382
12 months	To Be Filled (15 hr/wk)	Desk Aide \$7.25/hr	5,655	85	209		433		6,382
12 months	To Be Filled (15 hr/wk)	Desk Aide \$6.25/hr	4,875	73	180		373		5,501
12 months	To Be Filled (30 hr/wk)	Laborer \$8.00/hr	12,480	187	462		955		14,084

Part-time Authorized Positions (CONT.)

Number	Employee	Title	Total Pay	Unempl.	Workers' Comp	Retire	Fica	Insurance	Total
				1.50%	3.70%	11.74%	7.65%		
	Football								
42 games	Football Staff	Official at \$12/game	504	8	19		39		569
	Football Staff	Official at \$12/game	504	8	19		39		569
	Football Staff	Official at \$12/game	504	8	19		39		569
	Football Staff	Scorekeeper at \$6.25/game	273	4	10		21		308
	Basketball (Adult Lge)								
18 games	Basketball Staff	Referee \$15/game	270	4	10		21		305
	Basketball Staff	Referee \$15/game	270	4	10		21		305
	Basketball Staff	Scorekeeper \$7.25/game	130	2	5		10		147
	Basketball Staff	Scorekeeper \$6.25/game	113	2	4		9		127
	Basketball (Youth Lge)								
30 games	Basketball Staff	Referee \$12/game	360	5	13		28		406
	Basketball Staff	Referee \$12/game	360	5	13		28		406
	Basketball Staff	Scorekeeper \$7.25/game	217	3	8		17		245
	Basketball Staff	Scorekeeper \$6.25/game	188	3	7		14		212
	Softball								
225 games	Softball Staff	Umpire \$15/game	3,375	51	125		258		3,809
	Softball Staff	Umpire \$15/game	3,375	51	125		258		3,809
	Softball Staff	Scorekeeper \$7.25/game	1,632	24	60		125		1,842
	Volleyball								
30 matches	Volleyball Staff	Referee \$12/match	360	5	13		28		406
	Baseball								
12 weeks	To Be Filled (25 hr/wk)	Sturgis Grounds \$7.25 hour	2,175	33	80		166		2,454
28 weeks	To Be Filled (25 hr/wk)	YSC Grounds \$6.25 hour	4,375	66	162		335		4,937
28 weeks	To Be Filled (25 hr/wk)	YSC Grounds \$6.25 hour	4,375	66	162		335		4,937
	Subtotal Recreation Part Time		70,280	1,054	2,600	1,265	5,376	0	<u>80,575</u>
	Subtotal Full Time Positions		128,153	1,915	321	14,496	9,767	17,520	172,172
	Subtotal Part Time Positions		70,280	1,054	2,600	1,265	5,376	0	80,575
	Total Personnel		198,433	2,969	2,921	15,761	15,143	17,520	252,747

FY 2010

Supply Summary Page

Parks & Recreation

Acct #	Item	Actual FY 2007	Actual FY 2008	Budgeted FY 2009	Actual 8 month	Year End Projection	(Over) Under	Request FY 2010
5201	Office & Computer	2,341	1,753	3,100	3,301	3,480	(380)	2,700
5202	Clothing & Uniform	540	690	200	153	155	45	400
5203	Motor Vehicle	861	1,355	1,500	770	800	700	500
5222	Fuel	0	0	0	0	0	0	900
5204	Minor Tools	1,461	1,299	700	300	400	300	400
5205	Janitorial	4,345	3,887	1,550	2,090	2,200	(650)	2,000
5206	Chemical	6,359	8,667	6,125	6,075	7,250	(1,125)	7,500
5207	Education/Recreation	21,562	17,622	13,000	5,380	10,000	3,000	13,650
5208	Buildings/Facilities	1,333	2,726	1,600	1,556	2,000	(400)	1,600
5210	Other	3,793	950	1,000	655	775	225	800
5211	Coffee	265	311	250	871	950	(700)	900
5212	Concession	21,012	21,121	21,000	14,728	17,500	3,500	17,500
5213	Safety Program	272	105	140	105	125	15	140
	Totals	64,146	60,486	50,165	35,984	45,635	4,530	48,990

Supply Justification Parks & Recreation

5201 Office & Computer \$2,700

Supplies for the operation of the Parks and Recreation Department and the Recreation Center office and administrative supplies. These expenses include: numbered receipt books, pens, pads, poster boards, file folders, legal pads, anti-virus software, markers, computer supplies, copy paper, new desktop, etc.

5202 Clothing & Uniform \$400

Staff hats and shirts used for identification.

5203 Motor Vehicle \$500

Supplies for the retired police car, truck, and Gator used by staff.

5222 Fuel \$900

This is based on approximately 250 gals for fuel at \$3.50 per gallon.

5204 Minor Tools \$400

Tools purchased for the grounds keepers and maintenance of fields, Recreation Center, and other facilities.

5205 Janitorial \$2,000

Cleaning supplies, mops, brooms, disinfectants, deodorizers, buffing pads, vacuum bags, paper products, trash bags, etc. Grounds keepers and janitor purchase their supplies from this account.

5206 Chemical \$7,500

Category used for fertilizer, seeds, plants, etc. for ball fields and parks. Also athletic field markers and other chemicals such as insect killers:

Fertilizer	\$875	Lining dust	\$450
Herbicide, weed killer, oil dry	\$750	Lining paint	\$2,000
Round - Up	\$600	Seeds	\$450
Wasp, hornet, fire ant killer	\$1,000	Mound Clay and Field Dry	\$1,375

Supply Justification
Parks & Recreation Pg 2

5207	Education/Recreation	\$13,650	
	Purchase supplies for different programs offered by Parks & Recreation.		
	Adult sports:	\$2,125	
			Basketball \$300
			Softball \$1,000
			Kickball \$25
			Flag Football \$150
			Volleyball \$150
			Softball Tournament \$500
	Youth sports:	\$3,800	
			Football \$600
			Basketball \$600
			Baseball - Tourn. \$2,500
			Volleyball \$100
	Rec Cntr & Spc Evnt:	\$7,725	
			YSC Festival \$500
			Crusin' In The Park \$4,000
			Hunting Expo \$1,000
			Halloween \$100
			Camp go Green \$1,125
			Activity Functions \$1,000
5208	Buildings/Facilities	\$1,600	
	Used to purchase building supplies. Purchasing signage, trash receptacles, extra chairs, etc. for the Youth Sports Complex and park areas.		
5210	Other	\$800	
	Purchasing supplies for the turf management & field preparation crews. Also, this fund is used for purchasing locks, spare keys, cups, mileage compensation and unexpected uncategorized items.		
5211	Coffee	\$900	
	Purchasing coffee supplies for the Recreation Center office, events, and meetings.		
5212	Concession	\$17,500	
	Concession will be operated at the Recreation Center during basketball, at the Youth Sports Complex during football and soccer, and at special events. This includes supplies for the Coke machine.		
5213	Safety Program	\$140	
	Safety training for Recreation Center and staff. First aid supplies.		

FY 2010								
Maintenance Summary Page								
Parks & Recreation								
Acct #	Item	Actual FY 2007	Actual FY 2008	Budgeted FY 2009	Actual 8 month	Year End Projection	(Over) Under	Budgeted FY 2010
5301	Office Equipment	428	831	875	341	700	175	800
5302	Machinery	1,291	1,679	1,000	745	1,000	0	1,000
5306	Building/Facility	8,111	11,115	10,000	10,275	12,297	(2,297)	15,000
	Totals	9,830	13,625	11,875	11,360	13,997	(2,122)	16,800

Maintenance Justification

Parks & Recreation

- 5301 Office Equipment \$800**
To maintain and repair computer, printers, fax, copy machine, phone, ID maker, and other office equipment.
- 5302 Machinery \$1,000**
Repairs to any machinery, vehicle, or equipment.
- 5306 Building/Facility \$15,000**
Unanticipated repairs and maintenance to facilities, upgrade light switches in restrooms, resurface basketball floor, and move gate at the Youth Sports Complex.

FY 2010

Miscellaneous Summary Page

Parks & Recreation

Acct #	Item	Actual FY 2007	Actual FY 2008	Budgeted FY 2009	Actual 8 month	Year End Projection	(Over) Under	Request FY 2010
5402	Insurance - Other	8,292	10,441	10,500	8,267	10,200	300	10,600
5404	Contracts & Special Services	13,808	15,039	14,440	9,190	13,250	1,190	3,500
5405	Advertising & Legal	4,611	3,672	3,500	4,019	5,500	(2,000)	5,500
5406	Association Dues & Meeting	1,964	4,070	3,135	1,763	2,440	695	3,135
5407	Telephone Service	3,550	4,176	4,050	3,605	4,050	0	4,050
5408	Electric Service	49,269	50,420	55,000	40,661	54,500	500	55,000
5409	Gas Service	4,991	5,979	10,000	6,136	8,500	1,500	8,500
5410	Postage & Shipping	218	289	150	127	150	0	150
5417	Refunds	705	521	500	377	550	(50)	500
	Totals	87,408	94,607	101,275	74,145	99,140	2,135	90,935

Miscellaneous Justification

Parks & Recreation

5402	Insurance - Other	\$10,600		
	To purchase accidental, property, and vehicle insurance.			
	Property	\$6,917	Supplemental Football Policy	\$2,450
	Annual - Secondary Accident Policy	\$1,000	Vehicle Ins AML	\$200
5404	Contracts & Special Services	\$3,500		
	This covers the service contract on the elevator, security system, pest control at the Recreation Center, and Employee Wellness Program.			
5405	Advertising & Legal	\$5,500		
	Classified ads, bidding, promotions, and other required legal notices related to this department, and various educational/instructional/promotional marketing campaigns for Recreation Center and Youth Sports Complex.			
5406	Association Dues & Meeting	\$3,135		
	Covers dues & meetings of the following:			
	National Recreation Parks Association membership		\$560	
	Ark Recreation Parks Assn membership for four		\$225	
	ARPA State Conference & motel fees for three		\$350	
	Parks & Recreation SW Regional Mtg		\$300	
	Fuel/Mileage reimbursement		\$500	
	Sports Tournament Fees		\$1,200	
5407	Telephone Service	\$4,050		
	Phone services at the Recreation Center (Phone, FAX, and DSL - 5 total lines)			
5408	Electric Service	\$55,000		
	Electric Service at 26th Street Fountain, Clark Park, Feaster Park, Recreation Center, River Park, Sturgis Park, and Youth Sports Complex.			
5409	Gas Service	\$8,500		
	Gas services at the Recreation Center.			
5410	Postage & Shipping	\$150		
	Stamps and postal services. Mail outs for Recreation Center.			
5417	Refunds	\$500		
	Refunds for those who drop out of Parks and Recreation and Recreation Center programs before participating.			

FY 2010

Capital Summary Page

Parks & Recreation

Acct #	Item	Actual FY 2007	Actual FY 2008	Budgeted FY 2009	Actual 8 month	Year End Projection	(Over) Under	Budgeted FY 2010
5999	Ice Machine at Youth Sports Complex	0	2,031	0	0	0	0	0
5999	LWCF 03 - Outdoor Parks #2	0	1,114	0	0	0	0	0
5999	LWCF 09- Outdoor Parks Grant	0	0	50,000	0	0	0	50,000
5999	LWCF - YSC and Girls Softball	0	0	0	0	0	0	500,000
5999	YSC Fields Improvements	0	0	0	24,485	24,485	0	0
5999	Security Camera	0	3,015	0	0	0	0	3,000
5999	Dog Park Fencing	0	0	0	0	0	0	0
	Totals	0	6,159	50,000	24,485	24,485	0	553,000

Capital Justification
Parks & Recreation

5999	LWCF 09 Outdoor parks grant	\$50,000
	Used to start first phase of construction for the youth softball fields at the sports complex.	
5999	LWCF - YSC and Girls Softball	\$500,000
	Second phase - complete two girls softball fields, parking, and concession.	
5999	Security Camera	\$3,000
	Security camera recording system for concession at YSC.	

FY 2010

Department Summary Page

Police Department

Acct #	Item	Actual FY 2007	Actual FY 2008	Budgeted FY 2009	Actual 8 month	Year End Projection	(Over) Under	Budgeted FY 2010
5100	Personnel Costs	1,259,229	1,221,313	1,269,567	842,889	1,264,333	5,234	1,299,096
5200	Supplies	92,977	91,886	136,000	42,430	71,805	64,195	105,000
5300	Maintenance	14,430	26,622	28,670	21,235	32,955	(4,285)	26,670
5400	Miscellaneous	85,239	77,204	97,139	51,774	81,210	15,929	86,600
	O & M Subtotals	1,451,875	1,417,025	1,531,376	958,328	1,450,303	81,073	1,517,366
5999	Capital Outlay	0	0	121,500	22,117	33,216	4,383	84,397
	TOTAL BUDGET	1,451,875	1,417,025	1,652,876	980,445	1,483,519	85,456	1,601,763

FY 2010								
Revenue								
Police Department								
Acct #	Source	Actual FY 2007	Actual FY 2008	Budgeted FY 2009	Actual 8 month	Year End Projection	Over Under	Request FY 2010
4121	Bonds and Fines	124,316	150,219	155,000	79,809	123,000	(32,000)	114,000
4122	Parking	4,130	4,260	4,670	3,305	4,450	(220)	4,500
4123	Accident	4,473	4,298	3,720	2,626	4,000	280	4,000
4126	Act 1256	56,605	58,338	58,227	40,117	60,286	2,059	62,000
4128	Dispatching Services	14,400	14,400	14,400	9,600	14,000	(400)	25,000
4198	Miscellaneous	901	6,869	0	1,787	16,600	16,600	3,500
	Subtotal	204,824	238,385	236,017	137,244	222,336	(13,681)	213,000
Grant Revenue								
Acct #	Source	Actual FY 2007	Actual FY 2008	Request FY 2009	Actual 8 month	Year End Projection	Over Under	Request FY 2010
4183	Cops In School - SRO 1	15,654	39,856	19,633	19,633	19,633	0	20,940
4183	Cops In School - SRO 2	19,849		20,233	20,233	20,233	0	20,940
4186	DTF Group 6 (NEU)*	64,378	36,039	37,432	25,270	50,747	13,315	50,747
4181	LLEBG	0	4,500	0	0	0	0	5,000
4869	Bulletproof vest	0	0	0	0	0	0	0
4999	Community Grant	0	0	0	0	1,000	1,000	0
4869	Department of Justice	0	0	0	0	0	0	25,000
	Subtotal	99,881	80,395	77,298	65,136	91,613	14,315	122,627
	Totals	304,705	318,780	313,315	202,380	313,949	634	335,627
* This funds DTF Group 6 position on the Personnel pages.								

Revenue Justification
Police Department

4121	Bonds and Fines	\$114,000	These costs are assessed by Municipal Court. This is a reflection of the economy, people are less able to pay and community service hours are up.
4122	Parking	\$4,500	Parking ticket revenues are down due to more time spent on traffic enforcement.
4123	Accidents	\$4,000	Revenue from accident report sales has increased due to increased accident report costs. (were \$4.00 now \$10.00)
4126	Act 1256	\$62,000	Act 1256 established uniform filing fees for the court system.
4128	Dispatch Services	\$25,000	Revenues from contract with Caddo Valley Police Department.
4198	Miscellaneous	\$3,500	Officer Reimbursement for School Functions and other unanticipated revenue.
4183	Cops In School - SRO 1	\$20,940	This position is jointly funded by Arkadelphia School District (50%) and the City of Arkadelphia (50%).
4183	Cops In School - SRO 2	\$20,940	This position is jointly funded by Arkadelphia School District (50%) and the City of Arkadelphia (50%).
4186	Drug Task Force - Group 6	\$50,747	Currently the City is a member of Group 6 - Drug Task Force. Salary and benefits are reimbursed under this grant.
4181	LLEBG	\$5,000	Grant moneys for purchase of Police Department equipment.
4869	Department of Justice	\$25,000	5 video cameras grant.

FY 2010

Personnel Allocation/Costs

Police Department

Full Time Authorized Positions

Number	Employee	Title	Base Pay	Uniform	Holiday	Cert.	Unemply.	Workers' Comp	Retire	Fica	Ins.	Total
			2%		6.60%		1.50%	2.87%	11.74%	7.65%		
1	Harris, A	Chief	53,535	800	3,533	2,400	803	1,536	6,285	4,095	5,100	78,089
2	Dixon, P	CID -Sgt	33,851	800	2,234	2,400	508	972	3,974	2,590	5,100	52,429
3	Bethell, R	CID -Sgt	33,850	800	2,234	1,800	508	972	3,974	2,590	5,100	51,827
4	Cleek, D	Sgt	30,429	800	1,912	600	456	873	3,572	2,328	5,100	46,070
5	Palmer, D	Sgt	30,428	800	2,008	600	456	873	3,572	2,328	3,660	44,726
6	Jackson, J	Sgt	30,429	800	2,008	1,200	456	873	3,572	2,328	3,660	45,327
7	Whittle, J	Sgt	30,428	800	2,008	1,200	456	873	3,572	2,328	3,660	45,326
8	Hasley, C	Cpl.	28,809	800	1,901	600	432	827	3,382	2,204	5,100	44,055
9	Evans, J	Cpl.	28,808	800	1,901	600	432	827	3,382	2,204	3,660	42,614
10	Rocole, T	Cpl.	28,809	800	1,901	1,800	432	827	3,382	2,204	5,100	45,255
11	Jones, R	Cpl.	28,808	800	1,901	600	432	827	3,382	2,204	3,660	42,614
12	Thomason, J	Patrolman	27,418	800	1,810	0	411	787	3,219	2,097	3,660	40,201
13	Vacant	Patrolman	27,417	800	1,810	600	411	787	3,219	2,097	3,660	40,801
14	Cleek, M	Patrolman	27,418	800	1,810	600	411	787	3,219	2,097	3,660	40,802
15	Perry, W	Patrolman	27,417	800	1,810	600	411	787	3,219	2,097	3,660	40,801
16	Land, R	Patrolman	27,417	800	1,810	0	411	787	3,219	2,097	3,660	40,201
17	Shearin, J	Patrolman	27,418	800	1,810	1,200	411	787	3,219	2,097	3,660	41,401
18	Dunn, K	Patrolman	27,417	800	1,810	0	411	787	3,219	2,097	3,660	40,201
19	Jones, M	Patrolman	27,418	800	1,810	0	411	787	3,219	2,097	5,100	41,641
20	Smith, R	Code Enf.	30,429	800	2,008	600	456	873	3,572	2,328	5,100	46,167
21	Watson, J	SRO1 Goza	28,809	800	1,901	600	432	827	3,382	2,204	3,660	42,615
22	Jones, S	Dispatch/Admin	23,192	800	1,531	0	348	666	2,723	1,774	3,660	34,693
23	Boyd, V	Dispatch	23,192	800	1,531	0	348	666	2,723	1,774	3,660	34,693
24	Pierce, D	Admin	24,274	800	1,602	0	364	697	2,850	1,857	5,100	37,544
25	Campbell, K	Dispatch	23,192	800	1,531	0	348	666	2,723	1,774	0	31,033
26	Walker, C	Dispatch	23,192	800	1,531	0	348	666	2,723	1,774	3,660	34,693
27	Whitworth, B	NEU	39,000	800	2,574	600	585	1,119	4,579	2,984	3,660	55,900
28	Harmon, B	SRO1 AHS	28,809	800	1,901	600	432	827	3,382	2,204	3,660	42,615
	Overtime		30,000		1,980		450	861	3,522	2,295		39,108
	Subtotals		851,611	22,400	56,110	19,200	12,774	24,441	99,979	65,148	111,780	1,263,443

Personnel Allocation/Costs

Police Department

Part time Authorized Positions

Number	Employee	Title	Base Pay	Uniform	Holiday	Cert.	Unemply.	Workers' Comp	Retire	Fica	Ins	Total
					6.60%			2.87%	11.74%	7.65%		
1	Batson, K - 24 hr/wk	PT Dispatch - 14.05 hr	17,534				263	503		1,341		19,642
2	Vacant - 30 hr/wk	PT Dispatch -10.91 hr	17,020				193	369		983		16,011
	Subtotals		34,554	0	0	0	456	872	0	2,324	0	35,653
	Total:		886,165	22,400	56,110	19,200	13,230	25,313	99,979	67,473	111,780	1,299,096

FY 2010

Supply Summary Page

Police Department

Acct #	Item	Actual FY 2007	Actual FY 2008	Budgeted FY 2009	Actual 8 month	Year End Projection	(Over) Under	Budgeted FY 2010
5201	Office Supplies	10,336	6,546	10,000	7,387	10,000	0	10,000
5202	Clothing & Uniform	11,927	8,985	9,000	5,864	11,900	(2,900)	12,000
5203	Motor Vehicles Supplies	55,255	62,589	20,000	2,170	3,255	16,745	3,000
5222	Fuel	0	0	76,000	21,310	34,500	41,500	53,000
5204	Minor Tools	2,107	1,151	2,000	260	1,700	300	2,000
5205	Janitorial	2,476	1,437	3,000	1,456	2,600	400	3,000
5206	Chemical	874	2,700	500	72	100	400	500
5207	Educational	4,990	1,984	5,000	1,025	2,800	2,200	5,000
5208	Building/Facilities	961	1,495	3,000	661	1,350	1,650	6,000
5210	Other	4,052	4,996	7,500	2,225	3,600	3,900	10,500
	Totals	92,977	91,886	136,000	42,430	71,805	64,195	105,000

Supply Justification
Police Department

- 5201 Office Supplies \$10,000**
Staff anticipates the replacement of at least two obsolete computers plus normal supply purchases and anti-virus software.
- 5202 Clothing & Uniform \$12,000**
This category is used to provide trousers, shirts, etc, and the replacement of unserviceable uniforms, as well as jackets and vests. Budgeted amount is lowered due to reduced turnover rate.
- 5203 Motor Vehicles \$3,000**
This category includes, oil, etc., for department owned vehicles.
- 5222 Fuel \$53,000**
This account is for fuel. 2009's usage is estimated at 17,288 gallons. With new hybrid fleet estimated fuel for 2010 is 15,127 at \$3.50 gallon.
- 5204 Minor Tools \$2,000**
This appropriation is for ammunition and the city's matching portion of hand gun agreements (\$300) customarily come out of this account. Ammunition costs have increased.
- 5205 Janitorial \$3,000**
Covers supplies for cleaning of building at 5th and Clay. Increased cost is due to new facility cleaning requirements.
- 5206 Chemical \$500**
Charges for chemical supplies used in criminal investigations comes out of this account. For example: fingerprint dusting powder, chemical spray for development of prints at crime scenes and fingerprint lifting tape and backing.
- 5207 Educational \$5,000**
Used for the purchase of materials for drug and alcohol awareness in the public schools. This account is also used for officer training where expenses are not covered by Arkansas Law Enforcement Training Academy. Additionally in efforts to enhance public awareness of crime & safety issues, the department is participating in the Clark County Fair, and the Recreation Center "Safe Halloween".
- 5208 Building/Facilities \$6,000**
Covers cost of supplies for routine maintenance.
- 5210 Other \$10,500**
Rechargeable flashlight batteries, portable radio batteries and parts for the radios. Replacing two hand helds per year. This includes \$5000 from LLEBG for small equipment.

FY 2010								
Maintenance Summary Page								
Police Department								
		Actual	Actual	Budgeted	Actual	Year End	(Over)	Request
Acct #	Item	FY 2007	FY 2008	FY 2009	8 month	Projection	Under	FY 2010
5301	Office Equipment	927	87	1,000	0	1,000	0	1,000
5303	Motor Vehicle	12,752	23,929	24,700	20,397	30,700	(6,000)	22,700
5304	Radio	129	2,606	2,320	838	605	1,715	2,320
5305	Instruments	622	0	650	0	650	0	650
	Totals	14,430	26,622	28,670	21,235	32,955	(4,285)	26,670

Maintenance Justification
Police Department

- 5301 Office Equipment \$1,000**
This covers expenses repairing equipment not covered under service agreements, for example, the typewriters, shredder, adding machines, voice recorders, etc.
- 5303 Motor Vehicle \$22,700**
Outsourcing repairs and tires for motor vehicles. This account has been lowered due to anticipated reduction in maintenance costs.
- 5304 Radio \$2,320**
Staff anticipates replacing two microphones and antennas out of this account next year.
- 5305 Instruments \$650**
Maintenance on radar, video cameras, shot gun locks, switch boxes, and a portable breathalyzer.

FY 2010

Miscellaneous Summary Page

Police Department

Acct #	Item	Actual FY 2007	Actual FY 2008	Budgeted FY 2009	Actual 8 month	Year End Projection	(Over) Under	Request FY 2010
5402	Property / Vehicle Insurance	4,589	4,187	4,689	4,348	5,800	(1,111)	5,800
5404	Contracts & Special Services	4,424	3,533	6,950	4,527	6,050	900	8,500
5405	Advertising & Legal	175	2,120	750	515	910	(160)	1,000
5406	Association Dues & Meetings	4,548	1,637	4,000	3,891	5,200	(1,200)	5,200
5407	Telephone Service	11,029	8,459	9,000	5,636	9,000	0	10,000
5408	Electric Service	7,463	9,499	9,850	8,496	11,400	(1,550)	12,000
5409	Gas Service	632	689	1,200	394	600	600	1,200
5411	Miscellaneous	1,148	2,028	2,000	1,056	1,850	150	2,000
5412	Equipment Rental	3,436	5,447	5,500	2,004	6,100	(600)	6,200
5419	Prisoner Support	47,398	39,314	52,000	20,344	33,500	18,500	33,500
5410	Postage and Shipping	397	291	1,200	563	800	400	1,200
	Totals	85,239	77,204	97,139	51,774	81,210	15,929	86,600

Miscellaneous Justification

Police Department

5402	Property / Vehicle Insurance	\$5,800
	Alliance Insurance Group / Arkansas Municipal League.	
5404	Contracts & Special Services	\$8,500
	This account covers the maintenance contract on the radio console and repeater as well as the service contract on the mobile and portable radios, Employee Wellness Program, and Leadsonline.	
5405	Advertising & Legal	\$1,000
	Advertising for employment opportunities within the PD and requests for bids on equipment.	
5406	Association Dues & Meetings	\$5,200
	Arkansas Crime Information Center (ACIC) required training for dispatchers, recertification's, attendance at law enforcement training other than academy Criminal Justice Institute, subscriptions to trade publications and membership in the Arkansas Police Chief's Assn. come out of this account. The 2 SRO's training are charged to this account in addition to the Southwest Ark. Tech. English and Spanish courses for certification. Tuition reimbursement.	
5407	Telephone Service	\$10,000
	This account includes both telephone and DSL service currently through SBC, and cell phone service. Cell phone replacements are also charged to this account.	
5408	Electric Service	\$12,000
	This is the estimated cost of electric service.	
5409	Gas Service	\$1,200
	This is annual estimated costs for natural gas service at the department.	
5411	Miscellaneous	\$2,000
	All physicals and psychiatric exams on new hires are charged to this account.	
5412	Equipment Rental	\$6,200
	This category covers Arkansas Crime Information Center computer services.	
5419	Prisoner Support	\$33,500
	These costs are driven by the number of APD arrests incarcerated at the County and other jails by their need for medical attention.	
5410	Postage and Shipping	\$1,200
	This account covers postage and shipping charges. Additional mailing costs associated with Code Enforcement have been added.	

FY 2010

Capital Summary Page

Police Department

		Actual	Actual	Budgeted	Actual	Year End	(Over)	Request
Acct #	Item	FY 2007	FY 2008	FY 2009	8 months	Projection	Under	FY 2010
5999	Police Car	0	0	26,500	22,117	22,117	4,383	15,000
5999	Police Cars (10)	0	0	95,000	0	11,099	0	44,397
5999	Video Cameras - 5	0	0	0	0	0	0	25,000
	Totals	0	0	121,500	22,117	33,216	4,383	84,397

FY 2007
Capital Summary Page
Police Department

5999	Police Car	\$15,000
	Ford Focus - Code Enforcement.	
5999	Police Cruisers	\$44,397
	10 Toyota Corolla police units yearly loan repayment.	
5999	Video Cameras - 5	\$25,000
	Department of Justice Grant.	

FY 2010

Department Summary Page

Royal Theater

September - December Operating Budget

Acct #	Item	Actual FY 2007	Actual FY 2008	Budgeted FY 2009	Actual 8 month	Year End Projection	(Over) Under	Budgeted FY 2010
5100	Personnel Costs	0	0	0	0	0	0	42,614
5200	Supplies	0	0	0	0	0	0	11,300
5300	Maintenance	0	0	0	0	0	0	0
5400	Miscellaneous	0	0	0	0	0	0	44,421
	O & M Subtotal	0	0	0	0	0	0	98,335
5999	Capital Outlay	0	0	0	0	0	0	1,250,000
	TOTAL BUDGET	0	0	0	0	0	0	1,348,335

FY 2010

Revenue

Royal Theater

		Actual	Actual	Budgeted	Actual	Year End	Over	Request
Acct #	Source	FY 2007	FY 2008	FY 2009	8 month	Projection	(Under)	FY 2010
4165	Admissions	0	0	0	0	0	0	55,000
4162	Concessions	0	0	0	0	0	0	17,000
4168	Fees	0	0	0	0	0	0	1,200
	Sub Totals	0	0	0	0	0	0	73,200
	Loan for construction and temporary loan repayment	0	0	0	0	0	0	1,250,000
	Totals	0	0	0	0	0	0	1,396,400

Revenue Justification

Royal Theater

- 4165 Admissions** **\$55,000**
Includes Royal Theater daily admission estimated at \$165,000 yearly. This is passed on Thursday - Sunday night two showings per day at \$7.00/ticket. To obtain this projection it may require a Saturday matinee or a "Wild Wednesday" type program. These programs are based on \$1.00 ticket with a limited menu of \$1.00 popcorn and coke.
- 4162 Concessions** **\$17,000**
Includes Royal Theater concession sales estimated at \$51,000 yearly.
Prices may have to be adjusted up to offset inadequacies in admissions.
- 4168 Fees** **\$1,200**
On screen advertisement \$1200 yearly
Dawson Co-op
Little Theater

FY 2010									
Personnel Allocation/Costs									
Royal Theater									
Full Time Authorized Positions									
Number	Employee	Title	Base Pay	Unemply.	Workers' Comp	Retire	Fica	Insurance	Total
				1.50%		11.74%	7.65%		
1	To Be Filled	Manager	21,333	320	348	2,504	1,632	0	26,137
	Total Full Time		21,333	320	348	2,504	1,632	0	26,137
Part Time Authorized Positions									
Number	Employee	Title	Total Pay	Unemply.	Workers' Comp	Retire	Fica	Insurance	Total
				1.50%	3.70%	11.74%	7.65%		
17 wks	To Be Filled	Assistant Manager - 30hrs @ \$9 hr	4,590	69	170		351		5,180
	To Be Filled	Box Office - *26 hrs @ \$7.55 hr	3,337	50	123		255		3,766
	To Be Filled	Concession - *26 hrs @ \$7.55 hr	3,337	50	123		255		3,766
	To Be Filled	Projection -*26 hrs @ \$7.55 hr	3,337	50	123		255		3,766
	Total Part Time		14,601	219	540	0	1,117	0	16,477
	Total Personnel		35,934	539	888	2,504	2,749	0	42,614

FY 2010						
Personnel Allocation/Costs						
Royal Theater						
Full Time Authorized Positions						
Number	Employee	Title				
1	To Be Filled	Manager	Full Time manager. Starting pay \$36,000 with 8 months pay scheduled for 2010			
			Will serve as construction observer and as planning / development.			
Part Time Authorized Positions						
Number	Employee	Title				
52 wks	To Be Filled	Assistant Manager - 30hrs @ \$9 hr	Assit Manager and Performs any duty required			
	To Be Filled	Box Office - *26 hrs @ \$7.55 hr	Ticket Sales / Taker - Performs any duty required			
	To Be Filled	Concession - *26 hrs @ \$7.55 hr	Concession - Clean up			
	To Be Filled	Projection - *26 hrs @ \$7.55 hr	Projection - Clean up			
	* 20 hrs a week for two showings per day Thursday - Sunday. This includes an additional 6 hours for extra events, which may include matinees or "Wild Wednesday" type program.					

FY 2010

Supply Summary Page

Royal Theater

Acct #	Item	Actual FY 2007	Actual FY 2008	Budgeted FY 2009	Actual 8 month	Year End Projection	(Over) Under	Request FY 2010
5201	Office & Computer	0	0	0	0	0	0	200
5202	Clothing & Uniform	0	0	0	0	0	0	400
5205	Janitorial	0	0	0	0	0	0	700
5208	Buildings/Facilities	0	0	0	0	0	0	0
5209	Special Events	0	0	0	0	0	0	0
5212	Concession	0	0	0	0	0	0	10,000
	Totals	0	0	0	0	0	0	11,300

Supply Justification
Royal Theater

5201	Office & Computer	\$200
	Office supplies, blank tickets, receipt books, etc.	
5202	Clothing & Uniform	\$400
	Vests and managers shirts.	
5205	Janitorial	\$700
	Startup supplies. Cleaners, soap, toilet paper, trash bags, etc.	
5208	Buildings/Facilities	\$0
5209	Special Events	\$0
5212	Concession	\$10,000
	Concession stand food and drink supplies.	

FY 2010

Maintenance Summary Page

Royal Theater

Acct #	Item	Actual FY 2007	Actual FY 2008	Budgeted FY 2009	Actual 8 month	Year End Projection	(Over) Under	Request FY 2010
5301	Office Equipment	0	0	0	0	0	0	0
5304	Electronics	0	0	0	0	0	0	0
5306	Building/Facility	0	0	0	0	0	0	0
	Totals	0	0	0	0	0	0	0

Maintenance Justification

Royal Theater

No anticipated expenses

5301	Office Equipment	\$0
	Repairs on the computers, cash registers, etc.	
5304	Electronics	\$0
	Repairs on projection system.	
5306	Building/Facility	\$0
	Any out sourced repairs.	

Miscellaneous Justification
Royal Theater

5402	Insurance - Other Real property insurance.	\$3,000
5404	Contracts & Special Services Movie fees, Terminix, and health permit, etc.	\$17,300
5405	Advertising & Promotions Startup Advertisement and grand opening event.	\$15,000
5406	Association Dues & Meetings Dues, meetings, and training.	\$0
5407	Telephone Service Office phone services.	\$1,170
5408	Electric Service Electricity service.	\$5,887
5409	Gas Service Gas service.	\$1,664
5410	Postage & Shipping Stamps and postal services.	\$0
5411	Miscellaneous	\$400

FY 2010

Capital Summary Page

Royal Theater

Acct #	Item	Actual FY 2007	Actual FY 2008	Budgeted FY 2009	Actual 8 month	Year End Projection	(Over) Under	Budgeted FY 2010
5999	Construction	0	0	0	0	0	0	1,250,000
	Totals	0	0	0	0	0	0	1,250,000

FY 2010								
Department Summary Page								
Sanitation								
Acct #	Item	Actual FY 2007	Actual FY 2008	Budgeted FY 2009	Actual 8 month	Year End Projection	(Over) Under	Budgeted FY 2010
5100	Personnel Costs	439,120	448,865	483,529	310,084	465,125	18,404	498,884
5200	Supplies	180,493	228,296	267,700	135,983	170,616	97,084	208,423
5300	Maintenance	120,174	123,235	141,500	102,636	141,452	48	141,500
5400	Miscellaneous	317,162	284,864	289,830	183,964	272,733	17,097	270,710
	O & M Subtotals	1,056,950	1,085,260	1,182,559	732,667	1,049,927	132,632	1,119,516
5999	Capital Outlay	170,987	142,280	0	0	0	0	59,881
	TOTAL BUDGET	1,227,936	1,227,540	1,182,559	732,667	1,049,927	132,632	1,179,397

FY 2010								
Revenue								
Sanitation								
		Actual	Actual	Budgeted	Actual	Year End	Over	Request
Acct #	Source	FY 2007	FY 2008	FY 2009	8 month	Projection	(Under)	FY 2010
4371	Residential Collection	446,204	443,997	446,000	299,568	449,351	3,351	446,000
4372	Commercial Collection	432,846	428,677	433,000	275,832	413,747	(19,253)	415,000
4375	Dumping Fee Revenue	240,511	223,609	240,000	154,143	231,215	(8,785)	230,000
4198	Miscellaneous Revenue / Bag sales	23,573	47,982	36,500	10,200	15,299	(21,201)	20,000
	Totals	1,143,134	1,144,264	1,155,500	739,742	1,109,613	(45,887)	1,111,000

Revenue Justification

Sanitation

- 4371 Residential Revenue \$446,000**
This figure reflects the garbage charge of \$10.00 per household per month.
- 4372 Commercial Revenue \$415,000**
This amount reflects the rate for commercial customers. Compactor boxes such as Walmart and Brookshires are in this amount at \$350 per pull.
- 4375 Dumping Fee Revenue \$230,000**
This revenue is received from Clark County, Gurdon, Arkansas Highway Department, and other small businesses. Decreased in 2008.
- 4198 Miscellaneous Revenue - Bags \$20,000**
This revenue is derived from trash bag sales (\$6 per roll) and recycling receipts earned through the Southwest Solid Waste Management District. The department posts any recycling grants or refunds due to this account. Recycling revenues for newspaper and cardboard has decreased this year.

FY 2010									
Personnel Allocation/Costs									
Sanitation									
Full Time Authorized Positions									
Number	Employee	Title	Base Pay	Unemply.	Workers' Comp	Retire	Fica	Insurance	Total
			2%	1.50%	9.90%	11.74%	7.65%		
1	Manning, D	Supt.	49,233	738	128	5,780	3,766	5100	64,746
2	Ross, R		25,704	386	2,545	3,018	1,966	3660	37,279
3	Hill, T		23,742	356	2,350	2,787	1,816	3660	34,712
4	Akers, T		21,141	317	2,093	2,482	1,617	3660	31,311
5	Vail, M	Mechanic	27,249	409	2,698	3,199	2,085	3660	39,299
6	King, A		21,141	317	2,093	2,482	1,617	3660	31,311
7	Rowland, B		22,532	338	2,231	2,645	1,724	5100	34,570
8	Summerville, C		21,141	317	2,093	2,482	1,617	3600	31,251
9	Cook, A		21,141	317	2,093	2,482	1,617	3600	31,251
10	Karr, D.		25,728	386	2,547	3,020	1,968	5100	38,750
11	Wingfield, M		21,141	317	2,093	2,482	1,617	3660	31,311
12	Mayhue, J		23,742	356	2,350	2,787	1,816	3660	34,712
13	Williams, V		21,141	317	2,093	2,482	1,617	3600	31,251
	Overtime		20,400	306	2,020	2,395	1,561	0	26,681
	Subtotal		345,177	5,178	29,426	40,524	26,406	51,720	498,431
Part Time Authorized Positions									
Number	Employee	Title	Base Pay	Unemply.	Workers' Comp	Retire	Fica	Insurance	Total
			\$7.55/hr	1.50%	9.90%	11.74%	7.65%		
	Three days annually	Bag Deliverers	453	0	0	0	0	0	453
	Subtotal		453	0	0	0	0	0	453
	Total Personnel Costs:		345,630	5,178	29,426	40,524	26,406	51,720	498,884

FY 2010								
Supply Summary Page								
Sanitation								
Acct #	Item	Actual FY 2007	Actual FY 2008	Budgeted FY 2009	Actual 8 month	Year End Projection	(Over) Under	Request FY 2010
5201	Office	2,916	463	1,000	92	338	662	500
5202	Clothing & Uniform	7,017	8,916	8,500	6,160	8,500	0	8,500
5203	Motor Vehicles	102,085	160,895	46,000	10,643	15,964	30,036	20,000
5222	Fuel	0	0	148,500	42,220	63,330	85,170	115,500
5204	Minor Tools	14	96	250	190	250	0	250
5205	Janitorial	388	885	750	351	527	223	750
5206	Chemical Supplies	496	40	1,200	991	1,200	0	1,200
5214	Trash Bags	63,860	55,890	60,000	73,980	77,407	(17,407)	60,223
5210	Other	3,717	1,112	1,500	1,355	3,100	(1,600)	1,500
	Totals	180,493	228,296	267,700	135,983	170,616	97,084	208,423

Supply Justification

Sanitation

- 5201 Office \$500**
This category is used for the office supplies needed to run the transfer station. It includes printing of transfer station scale tickets as well as any replacement parts for printer, and anti-virus software.
- 5202 Clothing & Uniform \$8,500**
This category is for uniforms for 13 employees with 9 changes. All shop towels and mats come out of this account. As a part of the safety program, the City furnishes a boot allowance for steel toe boots for 12 employees whose job description requires protective footwear.
- 5203 Motor Vehicles \$20,000**
This account is for supplies such as freon, filters, belts, grease, oil, and other necessary items for vehicle service.
- 5222 Fuel \$115,500**
33,000 gallons is an estimate from 2009 for diesel. Projections for 2010 uses \$3.50/gal.
- 5204 Minor Tools \$250**
This is for any tools needed.
- 5205 Janitorial \$750**
All purchases of brooms, mops, toilet paper, and mop buckets are charged to this account.
- 5206 Chemical \$1,200**
This item contains soap for the truck's high pressure washer, deodorizing granules and fly bait
- 5214 Trash Bags \$60,223**
Bid was \$68.54/1000, for 750,000 bags. This includes approx. \$1200 for bags for the City parks (larger sized).
- 5210 Other \$1,500**
Ice supplies, door stickers, advertising for recycling promotion, and other items not listed above.

FY 2010								
Maintenance Summary Page								
Sanitation								
Acct #	Item	Actual FY 2007	Actual FY 2008	Budgeted FY 2009	Actual 8 month	Year End Projection	(Over) Under	Request FY 2010
5303	Motor Vehicle	98,287	104,213	120,000	91,302	120,000	0	120,000
5304	Radio	200	0	500	301	452	48	500
5306	Buildings/Facilities	12,954	1,847	5,000	2,841	5,000	0	5,000
5310	Dumpster Maintenance	8,733	17,175	16,000	8,191	16,000	0	16,000
	Totals	120,174	123,235	141,500	102,636	141,452	48	141,500

Maintenance Justification
Sanitation

5303 Motor Vehicle \$120,000

This account is for all repairs, including tires.

5304 Radio \$500

This account is for repairs on radios.

5306 Buildings/Facilities \$5,000

Staff is requesting enough to do routine maintenance and repairs to our existing buildings.

5310 Dumpster Maintenance \$16,000

The city has 216 containers maintained by painting, repairing rusted bottoms, and welding. Steel prices continue to rise. Extensive repairs were required on three of the departments transfer boxes this year. This money will be used to build 12 new boxes.

- 100 - 4 yd containers
- 85 - 6 yd containers
- 31 - 8 yd containers

FY 2010								
Miscellaneous Summary Page								
Sanitation								
Acct #	Item	Actual FY 2007	Actual FY 2008	Budgeted FY 2009	Actual 8 month	Year End Projection	(Over) Under	Request FY 2010
5402	Property / Vehicle Insurance	5,540	6,560	6,650	6,425	6,425	225	6,650
5404	Special Services/Association Dues	630	1,602	2,930	1,949	2,924	7	2,930
5407	Telephone Service	1,993	1,945	2,250	1,235	1,852	398	2,730
5408	Electric Service	5,879	6,102	6,600	4,849	7,273	(673)	7,000
5409	Gas Service	403	523	1,400	285	427	973	1,400
5416	Landfill Fees	216,105	268,132	270,000	169,222	253,833	16,167	250,000
5426	Depreciation	86,612	0	0	0	0	0	0
	Totals	317,162	284,864	289,830	183,964	272,733	17,097	270,710

Miscellaneous Justification

Sanitation

- 5402 Property / Vehicle Insurance \$6,650**
Alliance Insurance Group / Arkansas Municipal League.
- 5404 Special Services \$2,930**
Licenses for the transfer station operators, Southwest Central Solid Waste Management District permits and fees. Combined association dues and meetings with the account. Employee Wellness Program.
- 5407 Telephone Service \$2,730**
This appropriation covers two phone lines, 246-1803 and 246-5212, and a cell phone for use in the transfer truck that makes 2-3 trips daily to Pine Bluff. Also, this category covers the Superintendent's cell phone.
- 5408 Electric Service \$7,000**
This is based on historical usage.
- 5409 Gas Service \$1,400**
This is based on historical usage.
- 5416 Landfill Fees \$250,000**
This amount is determined by the tonnage transported to both the Waste Management landfill in Jefferson County at \$18.50/Ton and the Clark County landfill at \$25.75/Ton. This is projected from the previous 12 months tonnage.

FY 2010								
Capital Summary Page								
Sanitation								
Acct #	Item	Actual FY 2007	Actual FY 2008	Budgeted FY 2009	Actual 8 month	Year End Projection	(Over) Under	Request FY 2010
5999	New front load compactor truck	46,091	46,058	0	0	0	0	0
5999	Compactor Receiver Box	16,589	0	0	0	0	0	8,500
5999	Side Load Compactor Truck	94,099	95,109	0	0	0	0	0
5999	Pickup Truck	14,208	0	0	0	0	0	17,181
5999	Radios - 2	0	1,113	0	0	0	0	0
5999	Transfer Truck / Knucleboom Truck	0	0	0	0	0	0	34,200
	Totals	170,987	142,280	0	0	0	0	59,881

FY 2010
Capital Justification
Sanitation

Acct #	Item	
5999	Compactor Receiver Box	\$8,500
5999	Pickup Truck	\$17,181
5999	Transfer Truck / Knuckleboom Truck	\$34,200
	Replace existing trucks. Estimated cost is \$285,000. Fund \$34,200 in 2010 with the reminder financed at \$68,400 a year for the remainder of the balance.	

Restricted Funds			
Projected Revenues & Expenditures			
FY 2010			
<u>Fund</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Justification</u>
Municipal Judge's Retirement			
2009 Ending Balance	\$210,000	\$210,000	This account is controlled by Act 1374 of 2003 and is anticipated to be closed in the first quarter of 2010.
Total	\$210,000	\$210,000	
Firemen's Act 833			
2009 Ending Balance	\$1,500		
Turnback	\$40,000	\$40,000	Use funds towards financing pumper truck
Interest	\$20		
Total	\$41,520	\$40,000	
Administration of Justice Act 1256			
	\$295,485	\$59,637	Arkadelphia - Supplements Police Dept budget
		\$778	Caddo Valley
		\$1,180	Amity
		\$3,933	Gurdon
		\$8,064	Supplements Mun Judges Retire
		\$4,963	Supplements Mun Court Cost
		\$150,099	Clark County
		\$66,830	DF&A
Total	\$295,485	\$295,484	
District Court Cost			
2009 Ending Balance	\$11,876		
Transferred from Act 1256	\$5,027	\$16,906	Supplements General Government budget
Interest	\$3		
Total	\$16,906	\$16,906	
Debt Service Reserve Fund			
2009 Ending Balance	\$116,992		No transactions per Ordinance #O-03-10
Revenue Bond Fund - 2009 Refinance Series			
	\$261,483	\$261,483	Debt service & principal payment for Town Hall, PD, Royal Theater, YSC girls softball, New 6th and Caddo fire station. Scheduled payoff estimated 2035.
Total	\$261,483	\$261,483	
Re Use Fund			
2009 Ending Balance	\$162,836		
Interest	\$58	\$162,894	Possible Economic Dev Expenditures
Total	\$162,894	\$162,894	
Franchise Fee Fund			
2009 Ending Balance	\$91,000	\$261,483	Transfer to Revenue Bond Fund
Revenue	\$886,706	\$715,978	Transfer to General Fund
Total	\$977,706	\$977,461	

Street Fund

Projected Revenues & Expenditures

FY 2010

Street Fund	<u>Revenues</u>	<u>Expenditures</u>		
Street Fund Ending Balance 2009	\$70,000			
Projected O&M	\$976,600	\$946,481		
Projected Capital		\$92,405		
Street Fund Totals	\$1,046,600	\$1,038,886		
Balance Remaining	\$7,714			

FY 2010								
Department Summary Page								
Street Department								
		Actual	Actual	Budgeted	Actual	Year End	(Over)	Request
Acct #	Item	FY 2007	FY 2008	FY 2009	8 month	Projection	Under	FY 2010
5100	Personnel Costs	297,424	298,704	370,485	197,150	295,724	74,761	366,931
5200	Supplies	71,952	97,149	105,990	54,212	87,826	18,164	106,800
5300	Maintenance	223,586	206,315	418,750	89,567	296,292	122,458	361,500
5400	Miscellaneous	126,156	95,991	94,393	73,701	106,327	(11,934)	111,250
	TOTAL BUDGET	719,118	698,160	989,618	414,630	786,169	203,449	946,481

FY 2010								
Revenue								
Street Department								
Acct #	Source	Actual FY 2007	Actual FY 2008	Budgeted FY 2009	Actual 8 month	Year End Projection	Over (Under)	Request FY 2010
4202	Road Tax	47,129	46,297	47,000	18,703	46,012	(988)	46,000
4103	State Turnback	519,736	498,058	555,000	344,105	516,157	(38,843)	515,000
4819	Transfers In	164,858	130,000	286,000	65,000	185,000	(101,000)	286,000
4201	Interest Earned	967	320	500	5	7	(493)	0
4230	Street Cut Revenue	10,524	19,861	19,000	8,919	13,379	(5,621)	14,000
4198	Miscellaneous	18,530	43,327	112,000	10,542	15,742	(96,258)	115,600
	Totals	761,743	737,863	1,019,500	447,274	776,297	(243,203)	976,600

Revenue Justification
Street Department

4202 Road Tax \$46,000
This figure is based on historical taxes collected.

4103 State Turnback \$515,000
Street Turn back revenues.

4819 Transfers In \$286,000
Transfer from General Fund.

4201 Interest Earned \$0
Interest income from the Street Fund.

4230 Street Cut Revenue \$14,000
Revenues from repairs to streets from utility companies.

4198 Miscellaneous \$115,600
Revenues in this category come from cell tower lease (\$15,600/year), and other unanticipated revenue. For 2010 this will include a safe school route grant of \$100,000.

FY 2010									
Personnel Allocation/Costs									
Street									
Full Time Authorized Positions									
Number	Employee	Title	Base Pay	Unemply.	Workers' Comp	Retire	Fica	Insurance	Total
			2%	1.50%	4.25%	11.74%	7.65%		
1	Myers, K	Supervisor	43,626	654	1,854	5,122	3,337	3,660	58,254
2	Middelton, F	Crew Leader	34,998	525	1,487	4,109	2,677	3,660	47,456
3	Browning, J	Crew Leader	31,998	480	1,360	3,757	2,448	3,660	43,702
4	Jester, B	Operator	25,130	377	1,068	2,950	1,922	3,660	35,108
5	Vacant	Operator	24,758	371	1,052	2,907	1,894	5,100	36,083
6	Taylor, R	Laborer	21,944	329	933	2,576	1,679	3,660	31,121
7	Vacant	Landscaper	21,944	329	933	2,576	1,679	3,660	31,121
8	Williams, T	Laborer	21,944	329	933	2,576	1,679	3,660	31,121
9	Jensen, M	Mechanic	30,067	451	1,278	3,530	2,300	3,660	41,286
	Total full-time costs		256,410	3,846	10,897	30,102	19,615	34,380	355,251
Part Time Authorized Positions									
Number	Employee	Title	Base Pay	Unemply.	Workers' Comp	Retire	Fica	Insurance	Total
				1.50%	4.25%	11.74%	7.65%		
1	Wilson, W	Operator	10,300	155	438		788		11,680
	Total part-time costs		10,300	155	438		788		11,680
	Total Personnel Costs								366,931

FY 2010								
Supply Summary Page								
Street Department								
Acct #	Item	Actual FY 2007	Actual FY 2008	Budgeted FY 2009	Actual 8 month	Year End Projection	(Over) Under	Request FY 2010
5201	Office	460	1,474	500	384	500	0	1,500
5202	Clothing & Uniform	6,418	7,029	7,500	4,255	7,750	(250)	8,000
5203	Motor Vehicles	38,193	51,450	20,000	14,311	21,466	(1,466)	22,050
5222	Fuel	0	0	40,000	10,187	15,280	24,720	32,000
5204	Minor Tools	1,878	3,316	6,250	695	6,250	0	5,000
5205	Janitorial	791	1,146	1,250	729	1,093	157	1,250
5206	Chemical Supplies	3,177	5,651	5,000	1,411	4,500	500	5,000
5207	Education/Training	42	0	500	569	1,500	(1,000)	1,500
5208	Building/Facilities	396	7,358	5,500	518	3,018	2,482	500
5210	Other	7,091	6,004	6,490	5,939	6,490	0	6,500
5220	Signage	7,378	8,875	10,000	9,532	14,298	(4,298)	15,000
5221	Streetlight/Traffic Control	6,128	4,847	3,000	5,681	5,681	(2,681)	8,500
	Totals	71,952	97,149	105,990	54,212	87,826	18,164	106,800

Supply Justification Street Department

- 5201 Office Supplies \$1,500**
The account is for office supply items such as paper, toner, anti-virus software, work orders, notebooks, etc. In 2008 there was an unanticipated computer upgrade.
- 5202 Clothing & Uniform \$8,000**
The department has 9 men in uniforms, this covers change outs of shirts, pants, boots, jackets, t-shirts and winter coveralls.
- 5203 Motor Vehicles \$22,050**
This account is for supplies such as freon, filters, tires, belts, grease, oil, and other necessary items for vehicle service.
- 5222 Fuel 32,000**
Estimated 8,889 gallons of fuel usage at \$3.50/gal. for about \$32,000.
- 5204 Minor Tools \$5,000**
This account is for tools for the City trucks to operate on the streets: shovels, brooms, hammers, sledge hammers, loops for hot-mix, squeegees for slurry seal, and other items. This will include a one time purchase of plasma cutter and new air compressor.
- 5205 Janitorial \$1,250**
Annually items charged to this account are glass cleaner, hand cleaner, gojo cleaner, bathroom spray, roll towels, hand towels, brooms, toilet paper, and etc.
- 5206 Chemical Supplies \$5,000**
Tar removal and weed control are charged to this account.
- 5207 Education/Training \$1,500**
Staff has appropriated \$1,500 for training and shop manuals. One example is CDL certification. Arkansas T2 programs are available at no cost.
- 5208 Building/Facilities \$500**
For unanticipated repairs and to paint the facility.
- 5210 Other \$6,500**
This account is for water coolers, nuts, bolts, sprayers, gloves, safety glasses, and other assorted supplies that doesn't fit in other categories. Beaver control is also paid for out of this account. Employee Wellness Program.
- 5220 Signage \$15,000**
Replacement/Upgrades of signs.
- 5221 Streetlight/Traffic Control \$8,500**
Bulbs, ballasts, wire, etc for streetlights and traffic control equipment.

FY 2010								
Maintenance Summary Page								
Street Department								
Acct #	Item	Actual FY 2007	Actual FY 2008	Budgeted FY 2009	Actual 8 month	Year End Projection	(Over) Under	Request FY 2010
5301	Office Equipment	0	70	500	65	500	0	500
5302	Machinery	2,430	1,851	2,250	1,081	2,250	0	0
5303	Motor Vehicle	38,444	24,818	29,000	19,497	29,245	(245)	30,000
5304	Radio	149	850	500	1,541	1,541	(1,041)	1,000
5306	Buildings/Facilities	3,976	5,413	4,500	1,008	1,500	3,000	4,500
5316	Streetlights/Traffic Control	3,195	9,188	12,000	3,871	7,500	4,500	12,000
5311	Street/Drive/Parking	175,391	164,125	370,000	62,504	253,756	116,244	313,500
	Totals	223,586	206,315	418,750	89,567	296,292	122,458	361,500

Maintenance Justification
Street Department

- | | | |
|-------------|--|------------------|
| 5301 | Office Equipment | \$500 |
| | This account is for the unanticipated repairs of the computer, printer, and copier at the Street Department. | |
| 5302 | Machinery | \$0 |
| | This account has been closed and transferred to motor vehicle supplies. | |
| 5303 | Motor Vehicle | \$30,000 |
| | This account is for maintenance of the vehicles. Items repaired were water pumps, transmissions, motors, injectors, turbos, etc. | |
| 5304 | Radio | \$1,000 |
| | This account is for repairs on radios. | |
| 5306 | Buildings/Facilities | \$4,500 |
| | Unanticipated repairs to facilities. | |
| 5316 | Streetlights/Traffic Control | \$12,000 |
| | This account is to pay for maintenance and service of streetlights and traffic control devices. Increase projected due to posting corrections. | |
| 5311 | Street/Drive/Parking | \$313,500 |
| | See attached 2010 Proposed Street Improvements for a breakdown of \$203,500. An additional \$110,000 is required for the day to day maintenance of the streets and storm drainage. | |

2010 Proposed Street Improvements

NAME	LENGTH(FT)	LENGTH(YD)	WIDTH(FT)	WIDTH(YD)	AREA(SQ YDS)	ESTIMATED PRICE	MILES
Hot Mix							
Patching						\$16,000	
Milling							
Micro-Seal							
Caddo Street - 12th to 26th	5850	1950	25	8	16250	\$35,750	1.11
Forest Park - Milcreek to 26th	2675	892	26	9	7728	\$17,001	0.51
Twin Rivers DR - 26th to Prof Park	3385	1128	30	10	11283	\$24,823	0.64
Micro-Seal Total	11910	3970	81	27	35261	\$77,574	2.26
Sidewalks							
12th Street - Wilson to Henderson	850		4			\$5,000	
Crack Seal							
Unspecified application to street prior to slurry seal, and spot repair to concrete streets.						\$5,000	
Safe School Route (Side-walk repair and crossing upgrades)						\$100,000	
Grand Total						\$203,574	2.26

FY 2010								
Miscellaneous Summary Page								
Street Department								
Acct #	Item	Actual FY 2007	Actual FY 2008	Budgeted FY 2009	Actual 8 month	Year End Projection	(Over) Under	Request FY 2010
5402	Property / Vehicle Insurance	7,223	7,543	7,643	8,632	8,632	(989)	9,000
5406	Association Dues & Meetings	74	277	250	105	250	0	250
5407	Telephone Service	3,608	3,002	3,500	2,049	3,073	427	3,500
5408	Electric Service	70,113	70,843	80,000	60,796	91,194	(11,194)	95,000
5409	Gas Service	9,576	7,118	3,000	2,119	3,178	(178)	3,500
5412	Equipment Rental	13,561	7,208	0	0	0	0	0
5426	Miscellaneous (depreciation expense)	22,000	0	0	0	0	0	0
	Totals	126,156	95,991	94,393	73,701	106,327	(11,934)	111,250

Miscellaneous Justification
Street Department

5402	Property / Vehicle Insurance	\$9,000
	Alliance Insurance Group / Arkansas Municipal League.	
5406	Association Dues & Meetings	\$250
	This account is for attending meetings and paying dues for any professional organization pertaining to the Street Department.	
5407	Telephone Service	\$3,500
	Currently this appropriation covers the Street department mainline (246-1802), FAX line, internet provider service and three cell phones.	
5408	Electric Service	\$95,000
	This account is primarily for streetlights as well as the Street Department electrical service and traffic signals.	
5409	Gas Service	\$3,500
	This is primarily gas service for the hot mix plant, as well as Street Department shop.	
5412	Equipment Rental	\$0
	Undetermined projects within the course of next year that may require rental of unspecified equipment.	

FY 2010

Capital Summary Page

Street Department

Acct #	Item	Actual FY 2007	Actual FY 2008	Budgeted FY 2009	Actual 8 month	Year End Projection	(Over) Under	Request FY 2010
5999	Mack Dump-Truck	16,105	0	16,105	0	16,105	0	16,105
5999	Flat Bed Truck Chassis	0	51,194	0	0	0	0	0
5999	Flat Bed	0	7,911	0	0	0	0	0
5999	Side arm mower & Sweeper	0	0	50,000	39,500	39,500	10,500	48,800
5999	1/2 Ton Pickup	0	0	19,000	18,751	18,751	249	0
5999	Air Compressor	0	0	0	2,677	2,677	(2,677)	0
5999	Transfer	32,358	0	0	0	0	0	0
5999	Bobcat with Broom	0	0	0	0	0	0	27,500
	Totals	48,463	59,105	85,105	60,928	77,033	8,072	92,405

Capital Justification
Street Department

- 5999 Mack Dump Truck \$16,105**
This truck's cost is \$81,300 with annual payments of \$16,105. Funding for this item comes from the Cingular cell tower lease and utility street-cut revenue.
- 5999 Side arm mower and Sweeper \$48,800**
This is the first of a five year payment option.
- 5999 Bobcat with Broom \$27,500**
For maintenance of drainage, street landscaping, and trail cleaning.

ARKADELPHIA WATER & SEWER UTILITIES

Unrestricted Cash Balances	\$606,304	
Anticipated Water & Sewer Revenues	\$3,080,307	
Transfer from Depreciation	\$231,500	
Total Funds Available		\$3,918,111
EXPENSES:		
Operation & Maintenance Requests	\$2,078,177	
5% Depreciation Transfers to Savings	\$154,015	
Bond Payment for 1992 RLF Issue (Sewer - retires 2015)	\$205,313	
Bond Payment for 2004 RLF Issue (Water - retires 2027)	\$190,000	
<i>SUBTOTAL OF EXPENSES</i>		\$2,627,505
CAPITAL ITEMS AND PROJECTS		
Capital Expenditures	\$122,200	
Depreciation Capital Expenditures	\$231,500	
<i>SUBTOTAL OF CAPITAL ITEMS AND PROJECTS</i>		\$353,700
<i>TOTAL EXPENSES AND CAPITAL ITEMS/ PROJECTS</i>		\$2,981,205
	BALANCE	\$936,906
<i>DEPRECIATION ALLOCATION PER AUDIT ESTIMATE</i>		\$743,942
	<i>ESTIMATED PROFIT / LOSS</i>	\$192,964

**Restricted Cash Balances
and
Unrestricted Cash Assets**
August 31, 2009

RESTRICTED CASH BALANCES:

Depreciation Fund	\$130,539
Depreciation Reserve - C.D.	\$600,000
2004 Filter Project Fund – C.D.	\$100,000
Customer Deposit Fund	\$94,388
Customer Deposit Fund - C.D.	\$100,000
2004 Construction Fund	\$65,456
Committee Action Reserve - C.D.	\$500,000

TOTAL RESTRICTED CASH BALANCES \$1,590,383

UNRESTRICTED CASH ASSETS:

Combined Revenue Fund Checking	\$59,117
Combined Revenue Fund - C. D.	\$400,000
Construction Fund Checking	\$5,598
Combined Savings	\$53,704
Operation & Maintenance Checking	\$87,885

TOTAL UNRESTRICTED CASH ASSETS \$606,304

TOTAL CASH BALANCES **\$2,196,687**

FY 2010								
Department Summary Page								
Water/Sewer								
Acct #	Expense Item	Actual FY 07	Actual FY 08	Budget FY 09	Actual 09 8th Month	Year End Projection	(Over) Under	Request FY 2010
400	Water Treatment	486,755	535,495	509,754	320,246	483,382	26,372	568,365
500	Sewer Treatment	117,675	147,379	174,723	89,937	142,055	32,668	195,747
600	Water Distribution	310,620	355,945	317,809	193,265	291,752	26,057	334,225
700	Sewer Collection	275,481	337,296	311,730	178,033	267,914	43,816	313,524
800	Common	253,891	258,763	343,909	171,062	240,556	103,353	313,144
900	Administration	273,028	291,361	314,771	179,817	271,340	43,431	334,907
	Upgrades							18,265
	O & M Subtotal	1,717,450	1,926,239	1,972,696	1,132,360	1,696,999	275,697	2,078,177
1000	Capital and Depreciation			231,500	0	0	231,500	353,700
	TOTAL	1,717,450	1,926,239	2,204,196	1,132,360	1,696,999	507,197	2,431,877

FY 2010

Personnel Allocations/Costs

Full Time Authorized Positions

Employee	Title	Base Pay 2009	Unemply.	Workers Comp	Retire.	Fica	Cert. Pay	Insurance	Totals
		2.00%	1.50%	1.60%	11.74%	7.65%			
Dorinda J. Sutor	Utilities Mgr.	56,970	855	912	6,688	4,358	1,000	5,100	75,883
Brenda C. Gills	Asst. Mgr.	45,449	682	727	0	3,477	875	3,660	54,870
Deborah A. Brown	Office Supvr.	31,655	475	506	0	2,422	875	3,660	39,593
Lisa L. McNeese	Admin. Asst.	28,423	426	455	3,337	2,174	875	3,660	39,350
Debora Shaver	Clerk/Cashier	23,528	353	376	2,762	1,800	125	5,100	34,044
Scarlett McClure	Meter Reader	23,114	347	370	2,714	1,768	250	3,660	32,223
Chelley Fendley	IT/GIS	30,467	457	487	3,577	2,331	0	3,660	40,979
William A. Harris	Cust. Service	28,618	429	458	0	2,189	0	3,660	35,354
Vacant	Operations Mgr.	37,728	566	604	4,429	2,886	875	5,100	52,188
David M. Green	Field Supt.	35,097	526	562	4,120	2,685	625	5,100	48,715
David P. Long	Field Oper.	31,281	469	501	3,672	2,393	875	5,100	44,291
Armando Munoz	Field Oper.	25,223	378	404	2,961	1,930	625	3,660	35,181
Michael Shepherd	Field Oper.	22,140	332	354	2,599	1,694	125	3,660	30,904
Cory Johnson	Field Oper.	23,104	347	370	2,712	1,767	375	3,660	32,335
Vacant	Field Oper.	19,200	288	307	2,254	1,469	0	3,660	27,178
Phillip S. Wright	Field Foreman	31,768	477	508	0	2,430	250	3,660	39,093
Ryan Arnold	Field Foreman	26,789	402	429	3,145	2,049	625	3,660	37,099
Vacant	Field Oper.	19,200	288	307	2,254	1,469	0	3,660	27,178
David E. Thomason	WW. Supt.	33,966	509	543	3,988	2,598	1,000	3,660	46,264
Christi Daniel	WW Treatment	23,133	347	370	2,716	1,770	750	5,100	34,186
Wes Lemons	WW Treatment	23,338	350	373	2,740	1,785	500	3,660	32,746
Roy Springer	Water Treatment	22,404	336	358	2,630	1,714	625	3,660	31,727
Daniel Neal	Water Treatment	23,465	352	375	2,755	1,795	250	3,660	32,652
Randy Windham	Water Treatment	20,760	311	332	2,437	1,588	0	5,100	30,528
Dale Box	Wtr. Plant Supt.	33,900	508	542	3,980	2,593	875	5,100	47,498
Thomas Fagan	Water Treatment	21,238	319	340	2,493	1,625	0	5,100	31,115
Part Time	Utility Wide	10,200	153	163	0	780	0	0	11,296
Manager Car Allowance		4,200	63	67	493	321	0	0	5,144
	TOTAL	756,360	11,345	12,100	71,456	57,860	12,375	108,120	1,029,614
	Upgrades	15,000	225	240	1,652	1,148	0	0	18,265
	TOTAL	771,360	11,570	12,340	73,108	59,008	12,375	108,120	1,047,879

FY 2010
Revenue

Acct #	Source	Actual FY 07	Actual FY 08	Budget FY 09	Actual 09 8th Month	Year End Projection	Over (Under)	Request FY 2010
WATER DEPT.								
301	Water Sales	1,178,873	1,135,240	1,171,980	868,265	1,302,398	130,418	1,730,884
302	Tie-Ons	16,965	24,540	20,130	8,125	12,188	(7,942)	12,188
303	Street Cuts	4,500	1,500	3,625	2,000	3,000	(625)	3,000
304	RH/CG Surcharge	11,180	11,880	10,475	8,105	12,158	1,683	12,158
305	FSDW Fee	12,546	14,363	12,380	9,951	14,927	2,547	14,927
306	Miscellaneous	21,210	21,110	20,235	14,225	21,338	1,103	21,338
	WATER TOTAL	1,245,274	1,208,633	1,238,825	910,671	1,366,009	127,184	1,794,495
SEWER DEPT.								
321	Sewer Revenue	908,130	894,604	913,910	638,633	957,950	44,040	1,168,699
322	Tie-Ons Sewer	7,225	7,625	7,770	3,375	5,063	(2,707)	5,063
323	Street Cuts	8,000	8,500	8,585	4,000	6,000	(2,585)	6,000
324	Evans St. Surcharge	732	671	775	366	549	(226)	550
325	N. 15th St. Surchg.	3,072	2,880	3,050	1,872	2,808	(242)	2,808
326	Miscellaneous	0	0	365	0	0	(365)	365
328	Friendship Dr. Surchg.	720	720	480	480	720	240	720
	SEWER TOTAL	927,879	915,000	934,935	648,726	973,090	38,155	1,184,205
ADMINISTRATIVE								
370	Penalties	39,126	38,570	36,300	27,876	41,814	5,514	41,814
371	Interest Income	106,592	77,277	68,010	35,134	52,701	(15,309)	40,000
372	Miscellaneous	(1,122)	148	865	437	656	(209)	600
373	Service Charges	18,650	17,503	16,175	12,375	18,563	2,388	18,563
374	Bad debts Collected	325	1,108	505	420	630	125	630
	ADMIN. TOTAL	163,571	134,606	121,855	76,242	114,364	(7,491)	101,607
	TOTAL REVENUE	2,336,724	2,258,239	2,295,615	1,635,639	2,453,463	157,848	3,080,307

Water Revenue Justification

- 301 Water Sales** **\$1,730,884**
This amount is the estimated revenue to be collected from the sale of water. Increased to reflect water rate increase of 32.9%.
- 302 Tie-Ons -Water** **\$12,188**
The estimated amount of revenue generated by new taps or connections to the water system. Residential taps cost \$325. Other taps range in cost depending on the size of the cost of the parts. Our most expensive tap is \$2000 for a six-inch tap. There are also tie-on fees that are charged when a developer installs the line and the utility does not make a physical tap. The tie-on fee per meter is \$35.
- 303 Street Cuts** **\$3,000**
Estimated amount to be collected from customers when a street cut is necessary for a water tap. Street cut fees are charged to the customer when a street cut is necessary in making the customer's tap. This fee is collected and passed through to the general fund. Street cuts are \$500 each.
- 304 Red Hill Road/Cedar Grove Surcharge** **\$12,158**
These charges are collected to repay the cost of extending the water line to the Red Hill Road and Cedar Grove residents. The charges will be discontinued when the cost of the line is recovered. Each customer on these water lines pay a small surcharge per month in addition to their monthly bill.
- 305 Federal Safe Drinking Water Fee** **\$14,927**
This fee is assessed at 30 cents per meter, collected and passed through to the Arkansas Department of Health for drinking water testing. The testing is required by the Federal Safe Drinking Water Act.
- 306 Miscellaneous** **\$21,338**
Income generated from any other source and income from the cell tower space lease with Verizon.

Sewer Revenue Justification

- 321 Sewer Revenue** **\$1,168,699**
This is the amount projected for income for sewer service. Sewer rates are based on an average of the four winter month's water usage. The charges are calculated yearly. The new calculated amount each year is assessed beginning in April. Increased to reflect sewer rate increase of 22%.
- 322 Tie-on Fees** **\$5,063**
Amount projected to be collected from new connections to the sewer system. Sewer taps cost \$325 for a four or six-inch residential tap. Sewer tie-on fees are assessed when the developer installs the sewer tap and the Utility collects \$25 for each unit being connected.
- 323 Street Cuts** **\$6,000**
Projected amount to be collected when a street cut is necessary for a new sewer tap. Street cut fees are charged to the customer when the street is cut to make the customer's tap. This fee is collected and passed through to the General Fund. Street cuts are \$500 each.
- 324 Evans Street Surcharge** **\$550**
This is a repayment for installing sewer mains in the Evans Street neighborhood. This cost will be discontinued when the cost of the line is recovered.
- 325 N. 15th Street Surcharge** **\$2,808**
Based on the number of customers currently connected to the North 15th Street sewer line. This number may increase due to other homes connecting. This charge repays the utility for the cost of installing the mains.
- 326 Miscellaneous** **\$365**
Income generated from any other source.
- 328 Friendship Drive Surcharge** **\$720**
This is another project installed by the City to an area with no sewer. Residents pay a \$20 surcharge on their monthly bill until the cost of the materials is recovered.

Administrative Revenue Justification

- 370 Penalties** **\$41,814**
Income generated from late fees. Penalties are charged when the customer does not pay their bill on time. The penalty for paying the bill late is 10% of the bill.
- 371 Interest** **\$40,000**
Income received from interest bearing bank accounts; CD's, savings, and some checking accounts. We have accounts at all local banks. The certificates of deposit are placed by competitive bidding.
- 372 Miscellaneous** **\$600**
Any other source of income.
- 373 Service Charges** **\$18,563**
Reconnect fees and returned check charges make up this service charge. Service charges are collected when a customer is turned off for non-payment. The fee for Collection/Disconnect is \$25. The fee for returned checks is also \$25. We average ten returned checks per month.
- 374 Bad Debts Collected** **\$630**
Bad debts are the bills left unpaid when a customer moves and does not pay their bill. If they return and desire service again, staff collects the bad debt before service is restored.

FY 2010
Water Treatment Expense

Acct #	Item	Actual FY 07	Actual FY 08	Budget FY 09	Actual 09 8th Month	Year End Projection	(Over) Under	Request FY 2010
401	Chemicals & Supplies	110,194	117,972	101,635	69,389	104,084	(2,449)	120,000
402	Maint. & Repairs (lines)	12,563	5,213	8,165	5,980	8,970	(805)	10,000
403	Equipment Repair	3,726	7,489	6,350	6,681	10,022	(3,672)	8,000
404	Pump Maint. & Repairs	9,546	21,797	6,880	2,678	4,017	2,863	12,000
405	Instrumentation	2,600	2,993	6,745	8,765	13,148	(6,403)	6,500
406	Contract Services	1,699	175	1,755	0	0	1,755	31,750
407	Utilities	140,639	152,373	164,150	100,165	150,248	13,902	155,000
408	Communications	3,011	3,536	3,160	2,524	3,786	(626)	4,000
409	Depreciation	29,085	28,741	9,803	2,553	3,830	5,973	10,926
411	Miscellaneous	531	144	4,400	13	20	4,380	350
412	Full-Time Salaries	98,320	116,279	113,527	79,630	121,787	(8,260)	121,768
413	Part-Time Salaries	4,151	608	0	0	0	0	0
414	Over-Time Salaries	7,109	7,522	10,000	2,972	4,458	5,542	7,500
415	State Retirement	13,729	14,549	12,501	9,093	13,640	(1,139)	15,176
416	Payroll Taxes	7,877	9,054	9,451	5,962	8,943	508	9,889
417	Certification Pay	1,937	1,625	875	875	875	0	1,750
418	Group Insurance	16,365	19,606	22,239	12,738	19,107	3,132	22,620
420	Cross Connection Prog.	443	811	560	0	0	560	500
421	FSDW	12,400	14,400	12,570	9,600	14,400	(1,830)	14,000
422	Safety	885	1,464	840	348	522	318	850
426	Bldg. Maint.	1,779	662	3,225	270	405	2,820	3,500
440	Permit Fee	910	1,110	1,120	10	1,120	0	1,142
449	Contingency	7,256	7,372	9,803	0	0	9,803	11,144
TOTAL		486,755	535,495	509,754	320,246	483,382	26,372	568,365

Water Treatment Justification

401	Chemicals & Supplies Chemicals and supplies used in the water treatment plant and laboratory.	\$120,000
402	Maintenance & Repairs Repairs to lines and appurtenances at the Water Treatment Plant. There are lines from the river to the plant and from all treatment processes through the plant to the clearwells and from the high service pumps into the system. Most are 10 inches or larger.	\$10,000
403	Equipment Repair Repairs to lab equipment or other equipment.	\$8,000
404	Maint. & Repairs - Pumps Maintenance and repairs to raw water pumps, backwash pump, and high service pumps.	\$12,000
405	Instrumentation Covers cost of instruments used in lab and treatment plant.	\$6,500
406	Contract Services This pays for work to be done that staff cannot do "in house" such as professional calibrations of meters and lab equipment, work on controls, etc. Includes \$30,000 for sludge removal at backwash ponds.	\$31,750
407	Utilities Electrical costs, gas costs and other utilities are paid from this fund.	\$155,000
408	Communications Telephone, radios, and cell phones.	\$4,000
409	Depreciation/Replacement Used to replace equipment after it's useful life has expired. No specific request at this time. Used only if necessary.	\$10,926
411	Miscellaneous For expenses that are not budgeted in other categories.	\$350
412	Full-Time Salaries	\$121,768
414	Over-Time Salaries Self-explanatory.	\$7,500

Water Treatment Justification

415	State Retirement 11.74% of base salary.	\$15,176
416	Payroll Taxes 7.65 % of base salary	\$9,889
417	Certification Pay Certification pay for the operators who hold and maintain appropriate certifications. Those include Water Treatment and Water Distribution. Licensed water operators are required to sit for 96 hours approved training and work for one year before they can take a test. After they acquire a license, they must maintain 24 hours approved training every two years to maintain them.	\$1,750
418	Group Insurance Paid as a benefit for employees Health Insurance.	\$22,620
420	Cross Connection Program This covers the cost of monitoring testing all the domestic and non-commercial backflow prevention devices in the City and outside City customers on our system.	\$500
421	FSDW This fee is collected and passed through the department and paid to the Arkansas Department of Health to cover drinking water testing at the State lab and assures compliance with the Federal Safe Drinking Water Act.	\$14,000
422	Safety Money to be used to insure employee safety. May be used for equipment or other safety related needs.	\$850
426	Building Maintenance Painting and repairs of buildings at the water treatment facilities.	\$3,500
440	Permit Fee Paid to Arkansas Department of Environmental Quality for backwash ponds permit. This fee is paid annually in November.	\$1,142
449	Contingency 2% of total water treatment expense.	\$11,144

FY 2010
Sewer Treatment Justification

Acct #	Item	Actual FY 07	Actual FY 08	Budget FY 09	Actual 09 8th Month	Year End Projection	(Over) Under	Request FY 2010
501	Chemicals & Supplies	9,158	15,652	10,820	6,106	9,159	1,661	11,323
502	Maintenance & Repairs	3,261	2,903	2,505	738	1,107	1,398	3,000
503	Equipment Repair	251	2,848	2,025	76	114	1,911	2,000
504	Pump Maint. & Repairs	594	4,884	1,360	136	204	1,156	3,100
505	Instrumentation	972	802	1,150	610	915	235	900
506	Contract Services	8,400	5,800	4,050	5,040	7,560	(3,510)	7,250
507	Utilities	6,584	6,810	8,100	4,403	6,605	1,495	2,500
508	Communications	2,482	2,561	2,445	1,504	2,256	189	2,500
509	Depreciation/Replacement	477	18,402	3,360	5,279	7,919	(4,559)	3,763
511	Miscellaneous	79	316	190	0	0	190	150
512	Full-Time Salaries	54,071	52,326	75,409	45,810	70,062	5,347	80,436
514	Over-Time Salaries	1,810	2,929	3,330	991	1,487	1,843	2,700
515	State Retirement	7,007	6,434	8,698	5,152	7,728	970	9,761
516	Payroll Taxes	4,355	4,130	6,023	3,533	5,300	723	6,360
517	Certification Pay	1,937	1,625	2,000	2,000	2,000	0	2,250
518	Group Insurance	8,059	8,258	9,198	8,179	12,269	(3,071)	12,420
520	Industrial Pretmt. Prog.	0	0	20,000	0	0	20,000	20,000
522	Safety	245	133	500	380	570	(70)	500
526	Bldg. Maint.	96	850	200	0	0	200	10,996
540	Permit Fee	7,000	6,800	10,000	0	6,800	3,200	10,000
549	Contingency	837	2,916	3,360	0	0	3,360	3,838
TOTAL		117,675	147,379	174,723	89,937	142,055	32,668	195,747

Sewer Treatment Justification

501	Chemicals and Supplies This covers the chlorine and sulfur dioxide costs at the Wastewater Plant. It also covers other chemicals used in operating and maintaining the Wastewater Plant.	\$11,323
502	Maint. and Repairs This covers repairs on the lines inside the treatment facility and on the discharge line that runs from the Treatment Plant to the river. It also includes valves, weirs, and other equipment on the treatment plant site.	\$3,000
503	Equipment Repair Equipment repair at the Treatment Plant, flow meters, baffles, injectors, Harvester and other equipment.	\$2,000
504	Pump Maint. and Repairs Five pumps are maintained within the treatment system. Two are at the industrial waste pond, two are chemical feed pumps and one is on the effluent and is used to re-circulate water to the chemical feed pumps.	\$3,100
505	Instrumentation For WW Lab and plant, includes sampling devices repairs, batteries, portable ph meters, etc.	\$900
506	Contract Services Contracts for lab services, biomonitoring, and other services to meet permit requirements.	\$7,250
507	Utilities Electricity at Wastewater Treatment Plant. The pumps, aerators, and flow monitoring equipment run off electricity. Heating is also electric.	\$2,500
508	Communications Includes telephone, radios, and cell phones for the Treatment Plant and lab. Some of the monitoring controls are connected by telephone lines; others are radio controlled.	\$2,500
509	Depreciation/Replacement Used to replace equipment after it's useful life has expired. No specific request at this time. Used only if necessary.	\$3,763
511	Miscellaneous This covers items that do not "fit" into other budget areas.	\$150

Sewer Treatment Justification

512	Full-Time Salaries	\$80,436
514	Over-Time Salaries	\$2,700
515	State Retirement 11.74% of base salary.	\$9,761
516	Payroll Taxes 7.65% of base salary.	\$6,360
517	Certification Pay Pay for water and wastewater licenses held and maintained by employees. Wastewater license are acquired in four phases. Grade I through Grade IV with Grade IV being the most difficult (it's an 8-hour exam). To qualify for Grade I, an operator must have 40 hours approved training and pass the exam. For Grade II, 80 hours of training.	\$2,250
518	Group Insurance Insurance paid by the City for the benefit of Health Insurance for the employees.	\$12,420
520	Industrial Pretmt. Program This program will be used to monitor industrial discharges and develop a full pretreatment permitting and testing program if required by the State. Currently staff samples, tests, and works with the industries to maintain compliance.	\$20,000
522	Safety To ensure employee safety and compliance with State and Federal Safety guidelines.	\$500
526	Building Maintenance Covers the lab building and sewer pump buildings at the Wastewater Treatment Plant. New cabinets for the lab.	\$10,996
540	Permit Fee Paid to ADEQ for NPDES permit on the ponds at the Wastewater Treatment Facility. This fee is paid annually in November.	\$10,000
549	Contingency 2% of total sewer treatment expense.	\$3,838

FY 2010
Water Distribution Expense

Acct #	Item	Actual FY 07	Actual FY 08	Budget FY 09	Actual 09 8th Month	Year End Projection	(Over) Under	Request FY 2010
602	Line Maint. & Repairs	93,430	94,639	95,000	25,148	37,722	57,278	95,000
603	Equipment Repair	1,416	1,047	1,000	627	941	59	1,200
604	Pump Maint. & Repairs	0	61	1,500	0	0	1,500	1,500
605	Instrumentation	38	1,844	500	933	1,400	(900)	1,100
606	Contract Services	0	0	500	0	0	500	250
607	Utilities	22,667	25,659	27,205	18,820	28,230	(1,025)	29,100
608	Communications	1,481	1,546	1,585	1,188	1,782	(197)	1,835
609	Depreciation / Replacement	0	1,447	6,112	0	0	6,112	6,425
610	Street Repair	2,551	2,716	2,730	2,025	3,038	(308)	3,000
611	Miscellaneous	169	412	500	122	183	317	250
612	Full-Time Salaries	134,381	146,054	130,775	105,468	161,304	(30,529)	135,766
614	Over-Time Salaries	2,040	4,267	3,550	1,622	2,433	1,117	3,550
615	State Retirement	17,107	17,561	14,820	11,706	17,559	(2,739)	14,490
616	Payroll Taxes	10,190	11,239	1,037	8,124	12,186	(11,149)	10,658
617	Certification Pay	2,687	2,625	2,500	2,500	2,500	0	2,188
618	Group Insurance	21,579	21,005	21,483	13,963	20,945	538	20,460
622	Safety	884	555	900	167	251	649	900
649	Contingency	0	23,268	6,112	852	1,278	4,834	6,553
TOTAL		310,620	355,945	317,809	193,265	291,752	26,057	334,225

Water Distribution Justification

602	Maint. & Repairs (Lines & Appurtenances)	\$95,000
	Water line repairs - valves- taps, etc. This item includes pipe, valves, repair parts, hydrants, and any other materials necessary to maintain the water distribution system.	
603	Equipment Repair	\$1,200
	Pumps, saws, mowers, etc.	
604	Maint. & Repairs/ Pumps & Pumping	\$1,500
	Water pump station repairs and repairs to pumps used in the construction and repair of water system.	
605	Instrumentation	\$1,100
	For line locating equipment and other devices used in mapping and location of lines.	
606	Contract Services	\$250
	Pays for hire of services that cannot be performed with "in-house" crews.	
607	Utilities	\$29,100
	Gas and electricity to the water pumping stations and water tanks.	
608	Communications	\$1,835
	Radio, phones, and cell phones.	
609	Depreciation/Replacement	\$6,425
	Used to replace equipment after it's useful life has expired. No specific request at this time. Used only if necessary.	

Water Distribution Justification

610	Street Repair Paid to City's General Fund for repairs when streets are cut for line maintenance and repair.	\$3,000
611	Miscellaneous This covers items that do not "fit" into other budget areas.	\$250
612	Full-Time Salaries	\$135,766
614	Over-Time Salaries Over-time for this division varies with night and weekend line breaks and other emergencies.	\$3,550
615	State Retirement 11.74% of base salary.	\$14,490
616	Payroll Taxes 7.65% of full-time salaries.	\$10,658
617	Certification Pay Pay for water and wastewater licenses held and maintained by employees. Licensing criteria explained in #'s 417 and 517.	\$2,188
618	Group Insurance Paid as a benefit to employees for health insurance.	\$20,460
622	Safety Items to ensure employee safety and compliance with State and Federal Safety standards.	\$900
649	Contingency 2% of water distribution total. For use in circumstances not foreseen.	\$6,553

FY 2010
Sewer Collection Expense

Acct #	Item	Actual FY 07	Actual FY 08	Budget FY 09	Actual 09 8th Month	Year End Projection	(Over) Under	Request FY 2010
701	Chemicals	4,344	3,457	4,000	528	792	3,208	4,000
702	Line Maint. & Repairs	35,392	47,568	40,000	7,941	11,912	28,088	40,000
703	Equipment Repair	681	1,002	1,000	862	1,293	(293)	1,300
704	Pump Maint. & Repairs	1,300	14,687	2,700	1,632	2,448	252	3,000
705	Instrumentation	38	5,127	10,000	0	0	10,000	1,000
706	Contract Services	245	783	1,000	110	165	835	1,000
707	Utilities	39,770	48,759	54,000	35,166	52,749	1,251	54,300
708	Communications	1,624	1,546	1,650	1,188	1,782	(132)	1,800
709	Depreciation/Replacement	2,751	386	5,995	19,433	29,150	(23,155)	6,027
710	Street Repairs	4,710	5,857	6,000	6,858	10,287	(4,287)	6,500
711	Miscellaneous	184	555	100	44	66	34	100
712	Full-Time Salaries	130,154	126,718	130,775	71,801	109,813	20,962	135,766
714	Over-Time Salaries	1,615	3,043	7,000	1,413	2,120	4,880	4,000
715	State Retirement	16,524	15,131	15,231	7,991	11,987	3,244	14,543
716	Payroll Taxes	9,886	9,768	1,301	5,576	8,364	(7,063)	10,692
717	Certification Pay	2,687	2,625	2,500	2,500	2,500	0	2,188
718	Group Insurance	21,579	21,005	21,483	13,963	20,945	538	20,460
722	Safety	1,245	598	1,000	175	263	737	700
749	Contingency	752	28,681	5,995	852	1,278	4,717	6,148
TOTAL		275,481	337,296	311,730	178,033	267,914	43,816	313,524

Sewer Collection Justification

701	Chemicals	\$4,000
	These chemicals are for odor control and sanitation when a manhole overflows. Also, for grease dissolving chemicals and root control in mains.	
702	Maint. & Repairs	\$40,000
	Lines and Appurtenances	
	Includes pipe and all parts and materials used to maintain the sewer collection system.	
703	Equipment Repair	\$1,300
	Repairs to any equipment used in the sewer collection system, could include pumps, rodding machine, tractors, or other.	
704	Maint. & Repairs - Pumps	\$3,000
	The Utility has thirteen sewer pumping stations. Cost to maintain the pump stations is expected to remain stable.	
705	Instrumentation	\$1,000
	Instruments used for making determinations of line locations and equipment repair. Increased to purchase inventory for camera van.	
706	Contract Services	\$1,000
	Repair on lines that are more dangerous or are larger repairs than we have equipment or expertise to accommodate.	
707	Utilities	\$54,300
	Electrical, natural gas for pumping stations, etc.	
708	Communications	\$1,800
	Telephone, radios, and cell phones.	
709	Depreciation/Replacement	\$6,027
	Used to replace equipment after it's useful life has expired. No specific request at this time. Used only if necessary.	
710	Street Repairs	\$6,500
	Paid to the City to cover costs of repairs to street cuts.	

Sewer Collection Justification

711	Miscellaneous This covers items that do not "fit" into other budget areas.	\$100
712	Full-Time Salaries	\$135,766
714	Over-Time Salaries This varies due to night time and weekend emergencies.	\$4,000
715	State Retirement 11.74% of base salary.	\$14,543
716	Payroll Taxes 7.65 % of base salary.	\$10,692
717	Certification Pay For employees who acquire and maintain wastewater licenses. Same as listed in #617. These employees are crossed trained and work in both Water Distribution and Sewer Collection. Licensing same as listed in #617. These employees are crossed trained and work in both Water Distribution and Sewer Collection. Licensing criteria explained in #'s 417 and 517.	\$2,188
718	Group Insurance Paid to Municipal League as a benefit to employees.	\$20,460
722	Safety Items necessary for employee safety and compliance with State and Federal Safety guidelines.	\$700
749	Contingency 2% of sewer collection expense.	\$6,148

FY 2010
Common Expense

Acct #	Item	Actual FY 07	Actual FY 08	Budget FY 09	Actual 09 8th Month	Year End Projection	(Over) Under	Request FY 2010
801	Employee Wellness Program	0	0	2,900	1,430	2,145	755	2,860
802	Vehicle-Rep,Maint, Supplies	13,826	13,902	12,350	9,248	13,872	(1,522)	15,300
803	Equip.-Rep,Maint., Supplies	13,826	12,511	14,025	6,308	9,462	4,563	14,025
805	Instrumentation	95	0	165	0	0	165	150
806	Contract Services	802	0	400	217	326	74	400
807	Utilities	7,620	9,801	11,890	6,840	10,260	1,630	10,600
808	Communications	5,666	6,020	5,225	4,204	6,306	(1,081)	6,500
809	Depreciation/Replacement	0	2,780	6,558	602	903	5,655	6,020
811	Miscellaneous	551	633	1,000	610	915	85	1,000
812	Full-Time Salaries	79,605	71,785	78,241	52,692	80,588	(2,347)	82,200
813	Part-Time Salaries	4,935	2,365	15,000	0	0	15,000	10,200
815	State Retirement	10,071	6,056	5,615	3,781	5,672	(57)	6,291
816	Payroll Taxes	6,661	5,759	7,134	3,907	5,861	1,273	7,068
817	Certification Pay	250	250	250	250	250	0	250
818	Group Insurance	12,061	12,034	11,529	8,540	12,810	(1,281)	10,980
822	Safety	181	263	500	237	356	144	250
823	Travel, Training, & Educ.	8,919	9,036	10,550	9,762	14,643	(4,093)	15,000
824	Clothing/Uniforms	14,131	15,196	15,000	9,299	13,949	1,051	15,000
825	Fuel (Vehicles & Equip.)	36,423	46,902	71,000	17,986	26,979	44,021	45,000
826	Building Maintenance	869	531	1,000	13	20	980	1,000
827	Vehicle Insurance	7,131	7,545	8,585	7,623	7,623	0	8,000
828	Property Insurance	24,073	23,688	25,000	21,569	21,569	0	25,000
829	Worker's Comp/Unempl.	7,638	10,084	33,434	5,738	5,738	0	23,910
849	Contingency	(1,443)	1,622	6,558	206	309	6,249	6,140
TOTAL		253,891	258,763	343,909	171,062	240,556	71,264	313,144

Common Expense Justification

801	Employee Wellness Program	\$2,860
	Costs for professional testing, training, education and other expenses covered in the EWP.	
802	Repairs, Maint. & Supplies - (Vehicles)	\$15,300
	Expenses for maintenance and repairs to all vehicles driven by the Water and Sewer Utilities.	
803	Repairs, Maint. & Supplies - (Equipment)	\$14,025
	Includes tires, belts, hoses, etc. on tractors, backhoes, vac-truck, and other equipment.	
805	Instrumentation	\$150
	Includes electronic line locators, the GPS unit and any expenses related to the various pieces of instrumentation that are shared between water and wastewater.	
806	Contract Services	\$400
	Includes security, janitorial services, etc.	
807	Utilities	\$10,600
	Electric and gas. Includes the shop at 16th and Caddo, and the warehouse on South 10th Street.	
808	Communications	\$6,500
	Telephone, radios, and cell phones.	
809	Depreciation/Replacement	
	Used to replace equipment after it's useful life has expired. No specific request at this time. Used only if necessary.	
811	Miscellaneous	\$1,000
	This covers items that do not "fit" into other budget areas.	
812	Full-Time Salaries	\$82,200
	Covers the Meter Reader, Customer Service, and the Computer Network Administrator.	
813	Part-Time Salaries	\$10,200
815	State Retirement	\$6,291
	11.74% of base salary.	

Common Expense Justification

816	Payroll Taxes 7.65% of base salary.	\$7,068
817	Certification Pay Paid to employees who acquire and maintain water and wastewater licensing.	\$250
818	Group Insurance Benefit paid for health insurance for employees.	\$10,980
822	Safety Tools, equipment, or training and other related expense related to employee safety.	\$250
823	Travel, Training, & Education This includes travel and training expenses for all utility employees. Most positions require licenses. New employees will be sent to school and tenured employees will be sent to maintain the required licensing hours. Some will attend state and may attend national water and wastewater seminars this year. GIS/IT now included in this budget item.	\$15,000
824	Clothing/Uniforms Covers costs of coats, coveralls, steel toe boots, uniforms, etc.	\$15,000
825	Fuel (vehicles & equip.) This covers all vehicles, tractors, backhoes, pumps, generators, etc. Actual fuel consumption for the past twelve months was 12,743 gallons (which includes diesel and gasoline.) The requested amount is \$3.50 per gallon.	\$45,000
826	Building Maintenance	\$1,000
827	Vehicle Insurance Vehicle coverage through the Arkansas Municipal League.	\$8,000
828	Property Insurance Alliance Insurance Group	\$25,000
829	Worker's Comp.	\$23,910
849	Contingency 2% of total common expenses.	\$6,140

FY 2010
Administration Expense

Acct #	Item	Actual FY 07	Actual FY 08	Budget FY 09	Actual 09 8th Month	Year End Projection	(Over) Under	Request FY 2010
901	Office Supplies/Equipment	7,991	6,737	8,610	4,700	7,050	1,560	12,000
902	Maint/Repairs/Supplies	166	181	440	0	0	440	200
905	Instrumentation	3	111	150	0	0	150	50
906	Contract Services	3,058	3,980	3,500	2,490	3,735	(235)	3,625
908	Communications	1,280	1,472	3,000	960	1,440	1,560	1,500
909	Deprec./Replacement	212	845	6,134	1,740	2,610	3,524	6,438
910	Bank Fees	4,164	4,844	5,000	3,440	5,160	(160)	5,500
911	Miscellaneous	1,340	1,060	1,400	826	1,239	161	1,215
912	Full-Time Salaries	171,084	176,813	176,063	118,572	181,345	(5,282)	191,170
914	Over-Time Salaries	42	146	65	0	0	65	1,000
915	State Retirement	14,334	12,106	11,312	7,611	11,417	(105)	12,904
916	Payroll Taxes	13,134	13,559	13,474	9,202	13,803	(329)	14,308
917	Certification Pay	3,750	3,750	3,750	3,750	3,750	0	3,750
918	Group Insurance	20,107	20,338	22,239	13,783	20,675	1,564	21,180
926	Building Maint.	425	502	500	360	540	(40)	500
931	Engineering	0	13,198	10,000	0	0	10,000	10,000
932	Legal & Prof. Serv.	12,415	11,359	15,000	1,200	1,800	13,200	15,000
933	Postage	14,771	14,379	16,500	9,527	14,291	2,209	16,500
934	Mbrshp,Dues,Prof. Organ.	1,306	1,131	1,500	409	614	886	1,500
935	Advertising & Promotion	3,446	4,850	10,000	1,147	1,721	8,279	10,000
949	Contingency	0	0	6,134	100	150	5,984	6,567
TOTAL		273,028	291,361	314,771	179,817	271,340	43,431	334,907

Administration Expense Justification

901	Office Supplies/Equipment Provides for office supplies, billing cards, etc. This includes a new GIS computer.	\$12,000
902	Maint. & Repairs & Supplies This covers all office equipment.	\$200
905	Instrumentation Covers costs of repairs to instruments.	\$50
906	Contract Services Cleaning, copy machine maintenance contract, Terminix, etc.	\$3,625
908	Communications Telephone, radios, and cell phones.	\$1,500
909	Depreciation/Replacement Used to replace equipment after it's useful life has expired. No specific request at this time. Used only if necessary.	\$6,438
910	Bank Fees Fees paid to banks for drafting and credit card services. The Bank charges a fee of eight cents for each bank draft that is sent. The Utility has 815 customers on automatic draft. There is also a \$25 monthly maintenance fee.	\$5,500
911	Miscellaneous This covers items that do not "fit" into other budget areas.	\$1,215
912	Full-Time Salaries	\$191,170
914	Over-Time Salaries	\$1,000
915	State Retirement 11.74% of base salary.	\$12,904
916	Payroll Taxes 7.65% of base salaries.	\$14,308

Administration Expense Justification

917	Certification Pay Paid to employees who acquire and maintain water and wastewater licensing.	\$3,750
918	Group Insurance Paid as a benefit to Municipal League as an employee benefit.	\$21,180
926	Building Maintenance Includes repairs to Town Hall.	\$500
931	Engineering Used to pay engineering fees not included in major projects.	\$10,000
932	Legal & Professional Serv. City Attorney fees and other legal or professional fees.	\$15,000
933	Postage The utility mails about 4200 bills per month, and mails about 730 shut-off notices per month. Other mass mail-outs include the Consumer Confidence Report and any violation of water quality standards.	\$16,500
934	Memberships, Dues, & Professional Organizations Dues to Arkansas Water and Wastewater Manager's Assoc., American Waterworks Assoc., Southwest Section AWWA, Arkansas Rural Water Assoc., and Water Environment Federation.	\$1,500
935	Advertising and Promotion Covers all advertising and promotional expenses.	\$10,000
936	Auto Allowance Paid to Utility Manager for use of personal vehicle.	\$4,200
949	Contingency 2% of administration expenses. For use in circumstances not foreseen.	\$6,567

Capital/Depreciation Items And Projects Summary

Capital Expenditures	REQUEST FY 2010
Hand-held Radios AWIN	5,000
Electrical Transfer Switches for Town Hall	6,000
Master Plan Upgrades	0
Economic Development	0
Spare motor - Country Club Pumping Station	1,200
Air conditioning replacement in Town Hall	10,000
In-House Sewer Collection	100,000
TOTAL CAPITAL EXPENDITURES	122,200
Depreciation	
	REQUEST FY 2010
Bar Screen	162,000
Trash Pump - Distribution and Collection	3,500
Jet Rodder	50,000
15-Foot Brush Hog - Bat Wing	16,000
TOTAL DEPRECIATION	231,500
TOTAL CAPITAL EXPENDITURES AND DEPRECIATION	\$353,700

Capital Expenditures Justification

Hand-held Radios AWIN 2 Radios for disaster related Communications.	\$5,000
Electrical Transfer Switches for Town Hall For emergency generator connection at Town Hall during power outages.	\$6,000
Master Plan Upgrades Delayed.	\$0
Economic Development To continue support of economic development in the city, using Incentive Program guidelines. Delayed	\$0
Spare motor - Country Club Pumping Station Motor	\$1,200
Air conditioning replacement in Town Hall Self-Explanatory.	\$10,000
In-House Sewer Collection Upgrades and replacements of water distribution and sewer collection system.	\$100,000

Capital Depreciation Justification

Bar Screen

\$162,000

Replacing 17-year old bar screen. This is a piece of equipment that removes debris and foreign objects from the waste stream before it enters the pumping station preceding the waste water treatment plant.

Trash Pump - Distribution and Collection

\$3,500

Replacing eight-year old trash pump used for water leaks.

Jet Rodder

\$50,000

Replacing 17 year old rod machine. This piece of equipment removes stoppages in sewer mains at locations not accessible by the sewer vac truck.

15-Foot Brush Hog - Bat Wing

\$16,000

Replacing 17-year brush hog.